



## IHLS - Board of Directors Meeting

October 25, 2016

Edwardsville Office

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

5:00 P.M.

**You may also attend the meeting via videoconference at the following locations:**

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Carbondale Office: 1740 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Illinois State Library, Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Sandy West, President  
Sarah Isaacs, Vice President  
Rachel Fuller, Secretary  
Tina Hubert, Treasurer  
Geoffrey Bant, Member at Large  
Mary Barteau  
Mary Biel  
Gary Denué

James Fenton  
Clyde Hall  
Gary Jones  
Beverly Obert  
John Phillips  
Charlene Topel  
Sara Zumwalt

### AGENDA

- |         |             |                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5:00 PM |             | 1. Call To Order                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5:01 PM | Action      | 2. Roll Call                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 5:05 PM | Action      | 3. Consent Agenda                                                                                                                                                                                                                                                                                                                                                                                                                   |
|         |             | All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion. |
|         |             | a. Approval of September 27, 2016 Minutes ( <b>Attachment 3.1</b> )                                                                                                                                                                                                                                                                                                                                                                 |
|         |             | b. SHARE Board Report ( <b>Attachment 3.2</b> )                                                                                                                                                                                                                                                                                                                                                                                     |
|         |             | c. Staff Activity Report ( <b>Attachment 3.3</b> )                                                                                                                                                                                                                                                                                                                                                                                  |
|         |             | d. Operations Report ( <b>Attachment 3.4</b> )                                                                                                                                                                                                                                                                                                                                                                                      |
| 5:15 PM | Action      | 4. Approval of Bills September 2016 ( <b>Attachment 4.1</b> )                                                                                                                                                                                                                                                                                                                                                                       |
|         | Action      | 5. Financial Reports ( <b>Attachment 5.1</b> )                                                                                                                                                                                                                                                                                                                                                                                      |
|         | Information | 6. FOIA Update                                                                                                                                                                                                                                                                                                                                                                                                                      |
|         | Information | 7. Public Comment                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5:30 PM | Information | 8. Communication                                                                                                                                                                                                                                                                                                                                                                                                                    |
|         |             | 9. Staff Report                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 5:40 PM | Action      | a. Staff Update ( <b>Attachment 9.1</b> )                                                                                                                                                                                                                                                                                                                                                                                           |
| 5:45 PM | Action      | b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))                                                                                                                                                                                                                                                                                        |

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|---------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5:50 PM | Action      | c. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))                                                                                                            |
| 5:55 PM | Information | 10. Illinois State Library Report                                                                                                                                                                                               |
| 6:05 PM | Information | 11. Committee Reports <ul style="list-style-type: none"> <li>a. Executive</li> <li>b. Finance</li> <li>c. Membership &amp; Policy</li> <li>d. Facilities &amp; Operations</li> <li>e. Personnel</li> <li>f. Advocacy</li> </ul> |
| 6:20 PM | Information | 12. Board Citation Review <ul style="list-style-type: none"> <li>a. The Illinois Library System Act (23 ILAC 3030) – <i>Ellen Popit and Leslie Bednar</i></li> </ul>                                                            |
|         | Action      | 13. Unfinished Business <ul style="list-style-type: none"> <li>a. Facilities (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(5))</li> </ul>                                 |
|         | Action      | b.                                                                                                                                                                                                                              |
|         |             | 14. New Business                                                                                                                                                                                                                |
| 6:40 PM | Action      | a. Membership Considerations <b>(Attachment 14.1)</b>                                                                                                                                                                           |
|         | Action      | b. Vendor Offers                                                                                                                                                                                                                |
|         | Action      | c. Video Conferencing Update <b>(Attachment 14.2)</b>                                                                                                                                                                           |
|         | Action      | d. Sponsorships                                                                                                                                                                                                                 |
|         | Information | e. Illinois Library Delivery Service (ILDS)                                                                                                                                                                                     |
|         | Information | f. Proposed Changes to IHLS Financial Policy <b>(Attachment 14.3)</b>                                                                                                                                                           |
|         | Information | g. Proposed Changes to IHLS Investment of Public Funds Policy <b>(Attachment 14.4)</b>                                                                                                                                          |
| 7:00 PM | Information | 15. Agenda Building                                                                                                                                                                                                             |
|         | Information | 16. Public Comment                                                                                                                                                                                                              |
| 7:05 PM | Information | 17. Announcements                                                                                                                                                                                                               |
| 7:10 PM | Action      | 18. Adjournment                                                                                                                                                                                                                 |

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*