



IHLS Directors' Chat

January 7, 2015 – 29 Participants

Chris Dawdy, SHARE Director: Good afternoon!

Jan - Brep: Happy New Year!

Jenna - Smithton PLD: Good afternoon and Happy New Year, everyone! :)

Ellen Popit, IHLS: Happy New Year!

Ellen Popit, IHLS: As an FYI, as of noon today, 116 of our libraries have completed their certification. Yay, you!

Jan - Brep: One of our Board members asked if it was necessary to have a board meeting every month. I replied to pay bills, and he asked if we could do this by phone? What does Illinois Library Law say?

Nancy Riverton Library: I'm trying to install a receipt printer and not having any luck. Can anyone point me to some information on how to install?

Ryan-Mtnp: Hey All, I was wondering if any of your libraries are hosting a summer reading share for people to talk about and share ideas for programing. I know there are lots of them for kids, but is anyone having one for teens and adults? We are willingn to host one, but would anyone be interested?

Ellen Popit, IHLS: Jan, a monthly meeting is not required, but there is a minimum number. Board action by phone would still fall under the open meetings act and you would still need a physical location.

Chris Dawdy, SHARE Director: Nancy, have you looked at the help documents on the SHARE website? You might check out this information -- <http://share.illinoisheartland.org/?q=node/99>

Nancy Riverton Library: Thank you, I looked right at it but my mind was thinking regular printer.

Kim: We denied a request because we could not find an item and then found it but that persons request was gone in the hold queue. I requested an item on my account, denied and now my account says not supplied. How long does it stay as not supplied does anyone know or is that a permanent staus until the request is reactivated?

Esther Curry--C.E. Brehm Memorial PLD: Jan--you can pass an ordinance (?) each year that says that if you don't have a quorum, the bills can still be paid.

Celeste - Urbana Free Library: TUFL offers prorated health insurance to part time employees working 20 hours/ week. Does anyone else?

Ryan-Mtnp: We are having an author visit this summer (still in the air who). Is anyone interested in knowing who, and maybe trying to book them as well. This way we might be able to get a break on price and travel?

Esther Curry--C.E. Brehm Memorial PLD: Kim--that's why Traci recommends not using Deny Hold, because it will automatically pass on to the next library--after a certain amount of time. Then the hold can cycle back to your library. Deny Hold and it will not show on your list again.

Chris Dawdy, SHARE Director: Kim, I believe those status stay for 24 hours. And even though we have a new category available with the upgrade, I think the consensus is that if you can't find an item requested, just ignore it, or leave it alone, until it passes on to the next library automatically.

Celeste - Urbana Free Library: Ryan, contact kathy wicks (kwicks@tufl.info) about this. She might be interested.

Ryan-Mtnp: We do not offer insurance to our part-timers (but then they are all in school or on disability). We do give the permanent part-timers vacation time.

Kim: OK.

Ryan-Mtnp: Celeste- THE teen SRP share or the author visit

Pam - wftp: I always thought we were required to have monthly board meetings. If not what is the minimum number we are required to have each year?

Ryan-Mtnp: Pam - MTNp does not have a meeting in May because we have two in August.

Ellen Popit, IHLS: The system often skips December.

Celeste - Urbana Free Library: author visit.

Maria Dent- Mt. Zion District: Ryan, Mt. Zion would be interested in getting together with other libs. to share ideas on adult and teen programming.

Ellen Popit, IHLS: Are you planning for a visit, Celeste?

Ryan-Mtnp: That is great Maria. I will keep you in the loop. OUR teen person would really love to pick others brains.

Celeste - Urbana Free Library: Ellen, no firm plans yet, but are possibly interested. Having author Phil Klass was a fantastic event.

Chris Dawdy, SHARE Director: For those of you interested in having "special interest" meetings, we can probably arrange for you to use an Adobe Connect room for that purpose.....Just an idea!

Sally: The V-tel might work because there can be a lot of show and tell at those sessions.

Chris Dawdy, SHARE Director: Good idea, Sally! And we can make those available, too.

Esther Curry--C.E. Brehm Memorial PLD: I have been watching the webinars present by USAC on changes in erate. Hopefully everyone that does erate is aware that they are making major changes. I'm still trying to wrap my head around it.

Stephanie Dennis: Some of those weinars are more confusing than helpful---or I'm just too dense!!!

Esther Curry--C.E. Brehm Memorial PLD: They were VERY confusing

Stephanie Dennis: Excuse me--webinars!

Shawn- Elwood Township: I have been watching them as well, and I agree, they are confusing. Especially when you haven't completed one before.

Stephanie Dennis: If you are having trouble understanding them Esther, I don't feel so bad now.

Kristina Benson-Du Quoin Library: Has anyone successfully filed their form 470 or the 471?

Pam - wftp: Is Troy going to do the e-rate workshops again this year?

Esther Curry--C.E. Brehm Memorial PLD: The filing window has just opened. And Troy is NOT doing workshops this year. He said that it has changed too much.

Stephanie Dennis: I have filed the 470 but cannot do the 471 until the 24th of after of January.

Ellen Popit, IHLS: There's nothing on L2 for Troy and e-Rate.

Kathy@Pinckneyville Library: My FORM 470 is done and I'm being flooded with new offers for internet and phone carriers

Kristina Benson-Du Quoin Library: Thanks Stephanie.

Jan - Brep: Just noticed since the Polaris upgrade, that our new titles are not going to our patrons first, is this because of real time requests?

Ellen Popit, IHLS: I'm still looking into the minimum number of meetings---may take a long plunge into the administrative code!!!

Esther Curry--C.E. Brehm Memorial PLD: Troy said that Steve Futrell in Alton has agreed to answer questions for no charge and is willing to do erate filings. His # is 314-565-2988.

Karen, Brighton Memorial Library Dist.: According to the Secretary of State's website, public library districts are only required to hold FIVE monthly board of trustees meetings. Here's the link:
<http://www.ilga.gov/legislation/ilcs/ilcs4.asp?DocName=007500160HArt.+30&ActID=993&ChapterID=16&SeqStart=7300000&SeqEnd=11500000>

Chris Dawdy, SHARE Director: Jan, that is not supposed to be happening, but I will check into it.

Ryan-Mtnp: is the 470 and 471 something to do with eRate?

Stephanie Dennis: I have worked with Steve already and he is wonderful!

Ellen Popit, IHLS: That's what we thoguht, Karen, I just couldn't find it in writing. Thanks loads!

Pam - wftp: Esther - Thanks, I have only filed a couple times and don't think I could figure it out on my own.

Esther Curry--C.E. Brehm Memorial PLD: the 470 & 471 are the main erate forms. The 470 is short and asks what services you are looking for. The 471 is where you list actual vendors and amounts.

Ryan-Mtnp: thanks. We have not done erate in over 20 years. I just wanted to make sure I was not filing something that I needed to.

Stephanie Dennis: Doesn't form 486 just confirm everything Esther?

Esther Curry--C.E. Brehm Memorial PLD: I guess I should say that 470/471 are the first 2 forms. Later you do a 480-something and then the BEAR form is the actual reimbursement form.

Esther Curry--C.E. Brehm Memorial PLD: Yes

Chris Dawdy, SHARE Director: Regarding holds going to a library's patrons first, Traci says "Nothing has changed....their patrons should still get their items first. Before the upgrade, newly cataloged items would go to the wrong patron on the first check in but would work correctly on the 2nd.

Pam - wftp: Karen - We are not a district library would this still apply to us?

Ellen Popit, IHLS: Pam, if we need to double check that for you we will.

linda richter: I have filed our 470 also

Pam - wftp: Ok thanks. We have about 3 months that I never have a quorum anyway and if we could just skip the meetings those months it would be a lot easier on me and the couple of board members who do show up.

linda richter: We skip May and December have a committee of three to approve payment of bills

Jan - Brep: We are not a district either.

Esther Curry--C.E. Brehm Memorial PLD: The big change in erate is the new Category 2--which is focused more on Internet/network hardware purchase and maintenance. Troy recommended waiting until next year to start applying for Cat 2 if you are not planning anything new in this area and give everyone time to figure it out. We are planning some updates and can't wait at this point. So it could be crazy.

Kathy@Pinckneyville Library: We don't meet in July or December, our board pre-approved payment of salaries and utilities for December and if anything else comes up the budget committee addresses it.

Karen, Brighton Memorial Library Dist.: I was looking under the 'Public Library District Act' on the website; not sure if the same regs would apply for you?

Jan - Brep: We have tried 2nd and 3rd check ins, and it is still not bringing up our patron. So we are just holding the books here, waiting for pick-up by our patrons.

Ellen Popit, IHLS: I'm reading through the small print of the local library act!

Chris Dawdy, SHARE Director: That works, too, Jan. If you just let the hold sit on your request list, it will transfer to another library after 24 hours.

Marsha A-H: I'm getting ready to start my 471. If anyone has completed 471, would you please comment on the major changes?

Esther Curry--C.E. Brehm Memorial PLD: If you've done your 470, you have to wait 28 days (I think) before you can do the 471

Stephanie Dennis: Esther, I know Norris City library is planning on some upgrades and they are not able to wait til next year either. But they have worked with Steve and he is helping them greatly.

Esther Curry--C.E. Brehm Memorial PLD: so I doubt anyone has seen the actual form yet

Esther Curry--C.E. Brehm Memorial PLD: Stephanie--that's good to know. I've got to get all my info together and call him and see what we can do.

Stephanie Dennis: Form 471 is now on line --you just can't fill it in on-line yet. I always make a paper copy and use it as my working copy and I just copied it yesterday after the webinar.

Celeste - Urbana Free Library: Anyone have a favorite program this past month? We did a Noon Year's Eve for the younger set & we had 200 people attend!

Marsha A-H: My 470 posted November 24, so my 28 days are complete

Ryan-Mtnp: Celeste that was awesome. We only get that kind of turn out in the summer. but we also don't have your population.

Ellen Popit, IHLS: Celeste, what activities were part of the program?

Celeste - Urbana Free Library:

<http://host6.evanced.info/urbana/evanced/eventsignup.asp?ID=13118&rts=&disptype=info&ret=eventcalendar.asp&pointer=&returnToSearch=&num=0&ad=&dt=mo&mo=12/1/2014&df=calendar&EventType=ALL&Lib=&AgeGroup=ALL&LangType=0&WindowMode=&noheader=&lad=&pub=1&nopub=&page=&pgdisp=>

Celeste - Urbana Free Library: "Are you afraid you won't last until midnight to welcome the New Year? Come celebrate with us! We will count down to noon and ring in the New Year with stories, food, and fun."

Kristina Benson-Du Quoin Library: Celeste-that is neat!

Celeste - Urbana Free Library: Lora (lfegley@tufl.info) would have more info.

Ellen Popit, IHLS: Great day to provide some fun for kids and families!

Sally: Creative name for the activity, too!

Ellen Popit, IHLS: Any other folks want to chime in on holiday library activities---we're all good at sharing with each other.

Celeste - Urbana Free Library: I'd love to be able to share new ideas w/ my colleagues

Ryan-Mtnp: We hosted our first annual Holly Day. We used to do the Holiday's Downtown with the rest of downtown, but we were pushed out of that event so we did our own thing during the day the next day. It was a super success. We have 117 people, for an event we were worried about having no one show up.

Lacey - Barclay Library: We had a Frozen Sing-a-long Party. We gave out prizes during the movie for loudest voice, best movements, etc. Then, we had costumed characters Elsa, Anna and Olaf ready for photos afterwards. Hired from "I Need A Hero, Inc."

Rachel Miller: We are hosting a Performers Showcase on Wednesday, January 28, 2015 from 9:30 am - 12:30 pm at Forsyth Public Library. Everyone is invited. From 1 pm - 4 pm, same day and same place, we will have a Free Form Free For All youth services brainstorming session. You don't have to be "just

Rachel Miller: You don't have to be "just" youth services to attend.

Ellen Popit, IHLS: A similar event will be held at the Fairview Heights Public Library on January 24th.

Rachel Miller: You can look up more information on L2.

Ellen Popit, IHLS: Lacey, I just looked up that company and they appear to be based in Decatur, which is very cool for us!

Lacey - Barclay Library: We are 10 minutes from Decatur, so very convenient and library friendly. They basically let me set the rate because they were afraid to charge us too much. \$100 for 3 characters.

Ellen Popit, IHLS: Wow! Wonder how far they would travel?

jackie: We had our 100 year celebration on Dec 27 and had over 175 people attend:) We had Elsa and Olaf too so they were a BIG attraction.

Ellen Popit, IHLS: Great!!!!

Ellen Popit, IHLS: Looks like we're at 2:00 p.m., so stay warm and see you on the 4th of February!

jackie: thanks for the chat

Kathy Goleman Divernon Township Library: Thanks

Kathy@Pinckneyville Library: Thanks!

Stephanie Dennis: Ellen-I just found in the Illinois Library Laws and Rules 2012 edition that a board can have no fewer than 5 meetings a fiscal year. It is 75 16/30-50

Esther Curry--C.E. Brehm Memorial PLD: Thanks

Chris Dawdy, SHARE Director: Have a great rest of your day!

Jan - Brep: Thanks for the info!