



IHLS – Strategic Planning Retreat

September 24, 2024

EFFINGHAM PUBLIC LIBRARY

200 N. Third Street, Effingham, IL 62401, 217-342-2464

12:00 P.M. - 4:00 P.M.

And Via Zoom at:

Zoom - Join from PC, Mac, Linux, iOS or Android:

<https://illinoisheartland.zoom.us/j/667226270?pwd=eTc0dWk1SlVSQWJ6cXBOM0xzdzlZz09>

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to publiccomment@illinoisheartland.org or use the form found on the IHLS website at

<https://illinoisheartland.org/content/board-meeting-public-comment-form>.

Board of Directors:

Karen Bounds, President	Loretta Broomfield	Emily Pickell
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Attending via electronic means:

Prior to the retreat – please review the Learning Report and agenda and come prepared to discuss highlighted areas.

AGENDA

Call the Meeting to Order and Take Roll	<ul style="list-style-type: none"> • Karen Bounds, Board President
Getting Started	<ul style="list-style-type: none"> • Welcome and Setting the Stage – two-word check-in • Planning process timeline / Golden Circle framework / review of agenda / meeting goal • Role of the staff during the Retreat
Stories of Engagement	<ul style="list-style-type: none"> • Partner chat: <ul style="list-style-type: none"> ◦ Why are you engaged with IHLS? Tell the story about how you got involved? ◦ Report out – common themes • Partner chat:

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

	<ul style="list-style-type: none"> o What keeps you engaged with IHLS? Tell a story about something meaningful to you about your work with IHLS that keeps you engaged? o Report out – common themes
Learning Report	<ul style="list-style-type: none"> • Learning Report introduction and context • Discussion about Learning Report <ul style="list-style-type: none"> o Come prepared to discuss: <ul style="list-style-type: none"> ♣ What was interesting about the Learning Report to you? What stood out to you? ♣ What is missing from the Learning Report? What additional information do we need to consider as we are building our strategic plan? ♣ What questions do you have about the Learning Report?
Strategic Directions / Challenges/ Priorities	<p>Come prepared to share: Based on your experience as a IHLS Member and the Learning Report data, if you were designing the strategic plan, what do you think should be the top three areas of focus or challenges (strategic directions/priorities) over the next three to five years? Why did you select those three areas?</p>
BREAK	10–15-minute break
Creating Choices – Making Choices	<ul style="list-style-type: none"> • IHLS introduction to the topic • Activity/discussion: <ul style="list-style-type: none"> o How do we address the areas of focus / challenges / priorities we identified? <ul style="list-style-type: none"> ♣ Create choices (brainstorm individually) ♣ Make choices (where is there overlap/consensus – what is the best idea) ♣ Report out (your group’s best idea) • Implementation planning for best idea: <ul style="list-style-type: none"> o Who? How? When? How to overcome barriers? • Report out (What’s the first step?)
Measuring Success & Setting Priorities	<p>For strategic directions/priorities identified, we will explore (partner gallery walk):</p> <ul style="list-style-type: none"> o How will we know we are making a difference? o Dot voting! One dot per area – what is standing out to you? What feels like a priority?
Vision and Mission	<p>Review of vision and mission – what are they and how do we use them?</p> <p>Vision: Illinois Heartland Library System (IHLS) empowers libraries to embrace innovation and collaboration</p> <p>Mission: To support member libraries of all types in providing quality library services. IHLS facilitates access to shared resources, advocates for libraries, promotes innovation and develops community partnerships.</p> <ul style="list-style-type: none"> • Given our discussion, what changes might we need to make to these statements? • How can we better use these statements when working towards possible plan goals?
Setting Priorities	<ul style="list-style-type: none"> • What’s missing?

	<ul style="list-style-type: none">• What feels urgent?• What feels exciting?
Next Steps	<ul style="list-style-type: none">• Wrap up & answer questions• Clarify next steps
Public Comment	<ul style="list-style-type: none">• Up to 30 minutes of public comment is allotted per board meeting
Adjourn	<ul style="list-style-type: none">• Meeting concludes