



## IHLS - Board of Directors Meeting

February 26, 2019

### CARBONDALE OFFICE

1840 Innovation Drive, Carbondale, IL 62903

Phone: 618-985-3711

**5:00 P.M.**

You may also attend the board meeting via videoconference at the following locations:

- C.E. Brehm Memorial Public Library: 101 South 7<sup>th</sup> Street, Mt. Vernon 62864, 618-242-6322
- Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
- Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900
- Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
- Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464
- Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600
- Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

Sara Zumwalt, President  
 Stacey Carter, Vice-President  
 Sandy West, Secretary  
 Beverly Obert, Treasurer  
 Melanie Allen  
 Gary Denué  
 Tina Hubert

Janet Jenkins  
 Gary Jones  
 Robert Paarlberg  
 Susan Pennington  
 Mary Smith  
 Charlene Topel  
 Sharon Yearwood

### AGENDA

- |   |             |  |
|---|-------------|--|
| 5:00 PM   | Action      | 1. Call to Order   |
| 5:01 PM   | Action      | 2. Roll Call   |
| 5:05 PM   | Action      | 3. Consent Agenda  |
| All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion. |             |  |
|   |             | a. Approval of January 22, 2019 Minutes ( <b>Attachment 3.1</b> )  |
|   |             | b. Approval of February 19, 2019 Minutes ( <b>Attachment 3.2</b> ) |
|   |             | c. Director and Staff Activity Report ( <b>Attachment 3.3</b> )    |
| 5:15 PM   | Action      | 4. Acceptance of Bills January 2019 ( <b>Attachment 4.1</b> )      |
|   | Action      | 5. January Financial Report ( <b>Attachment 5.1</b> )              |
|   | Information | 6. Freedom of Information Act (FOIA) Update                        |

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

5:30 PM	Information Information Information	7. Open Meetings Act (OMA) Update 8. Public Comment 9. Communication a. FY2019 6-Month Review ( <b>Attachment 9.1</b> ) b. Feedback on the IHLS Strategic Plan 10. Human Resources
5:45 PM	Action Action	a. Staff Report ( <b>Attachment 10.1</b> ) b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action	c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	11. Illinois State Library Report
6:05 PM	Information	12. Committee Reports a. Executive b. Budget and Finance c. Policy and Membership d. Facilities and Operations e. Personnel f. Advocacy and Education g. Nominating
6:15 PM	Information Action Action Information	13. Unfinished Business a. Citation Review b. Proposed Bylaws Change: Article VI, Section 4: Nominating Committee for the Board of Directors ( <b>Attachment 13.1</b> ) c. Facilities (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(5)) d. Executive Director Contract (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
6:20 PM	Action Information	14. New Business a. Surplus Items ( <b>Attachment 14.1</b> ) b. Open Board Position
6:45 PM	Information Information	15. Agenda Building 16. Public Comment
7:00 PM	Information	17. Announcements
7:05 PM	Action	18. Adjournment

Times are approximate, and the Board President may alter the agenda item order or times during the meeting.

The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.