



## IHLS – Board of Directors Meeting

January 28, 2020

### IHLS EDWARDSVILLE OFFICE

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

**5:00 P.M.**

You may also attend the board meeting via videoconference at the following locations:

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Stacey Carter, President

Sandy West, Secretary

Bev Obert, Treasurer

Tina Hubert, Member at Large

Frank Bandre

Karen Bounds

Loretta Broomfield

Gary Denué

Janet Jenkins

Susan Pennington

Josh Short

Mary Smith

Charlene Topel

Bill Wagner Jr.

### AGENDA

- |         |             |   |
|---------|-------------|---|
| 5:00 PM | Action      | 1. Call to Order  |
| 5:01 PM | Action      | 2. Roll Call  |
| 5:05 PM | Action      | 3. Elect Tina Hubert Board Vice-President   |
|         | Information | 4. Appoint Mary Smith Member at Large   |
|         | Action      | 5. Appoint Tammy Krouse School Library Representative (Edwards County CCUD #1 (Albion)) |
|         | Action      | 6. Consent Agenda   |

All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

- a. Approval of November 26, 2019, Minutes (**Attachment 6.1**)

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

|         |             |  |
|---------|-------------|--|
|         |             | b. Approval of December 12, 2019, Minutes <b>(Attachment 6.2)</b>  |
|         |             | c. Director & Staff Activity Report <b>(Attachment 6.3)</b>  |
| 5:15 PM | Action      | 7. Acceptance of Bills November <b>(Attachment 7.1)</b>  |
|         | Action      | 8. Acceptance of Bills December <b>(Attachment 8.1)</b>  |
| 5:30 PM | Action      | 9. December Financial Report <b>(Attachment 9.1)</b>   |
|         | Information | 10. Freedom of Information Act Update  |
|         | Information | 11. Open Meetings Act Update   |
|         | Information | 12. Public Comment   |
|         | Information | 13. Communication  |
|         |             | 14. Human Resources  |
| 5:45 PM | Action      | a. Staff Report <b>(Attachment 14.1)</b>   |
|         | Action      | b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1)) |
|         | Action      | c. Personnel – (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))                       |
| 5:55 PM | Information | 15. Illinois State Library Report  |
| 6:05 PM | Information | 16. Committee Reports  |
|         |             | a. Executive   |
|         |             | b. Budget and Finance  |
|         |             | c. Policy and Membership   |
|         |             | d. Facilities and Operations   |
|         |             | e. Personnel   |
|         |             | f. Advocacy and Education  |
|         |             | g. Nominating <b>(Attachment 16.1)</b>   |
| 6:15 PM |             | 17. Unfinished Business  |
|         | Information | a. Laboratory for Applied Spatial Analysis Presentation <b>(Attachment 17.1)</b>   |
|         |             | 18. New Business   |
| 6:30 PM | Information | a. Draft Public Comment Policy (First Reading) <b>(Attachment 18.1)</b>  |
|         | Action      | b. Minimum Wage Review <b>(Attachment 18.2)</b>  |
|         | Action      | c. Investment Update <b>(Attachment 18.3)</b>  |
|         | Information | d. Board Networking Events <b>(Attachment 18.4)</b>  |
|         | Action      | e. OCLC Audit <b>(Attachment 18.5)</b>   |
| 6:45 PM | Information | 19. Agenda Building  |
|         | Information | 20. Public Comment   |
| 7:00 PM | Information | 21. Announcements  |
| 7:05 PM | Action      | 22. Adjournment  |

Times are approximate, and the Board President may alter the agenda item order or times during the meeting. The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.