



Illinois Heartland Library System

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## PERSONNEL COMMITTEE MEETING

November 13, 2018 – 5:00 p.m.

Via ZOOM from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/809246456>

Or Telephone: (408) 638-0968 (US Toll) or +1 646 558 8656 (US Toll) Meeting ID: 809246456

Or at the Edwardsville Office located at 6725 Goshen Road, Edwardsville, Illinois (618) 656-3216

### AGENDA

#### Members:

Stacey Carter (chair)

Gary Jones

Susan Pennington

Dominique Granger (staff)

Mary Smith

Sharon Yearwood

Leslie Bednar (staff)

1. Call to Order
2. Roll Call
3. Approval of Minutes from September 6, 2018 Meeting (**Attachment 3.1**)
4. Public Comment
5. Unfinished Business
6. New Business
  - a. Bibliographic Project Coordinator Position Description (**Attachment 6.1**)
  - b. Accounting Analyst Position Description (**Attachment 6.2**)
7. Public Comment
8. Announcements
9. Adjournment

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*

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