



## POLICY & MEMBERSHIP COMMITTEE MEETING MINUTES

March 1, 2021  
4:00 p.m.

### Call to Order

Loretta Broomfield called the meeting to order at 4:07 p.m.

### Roll Call

Members present: Loretta Broomfield, Janet Jenkins, Jill Shelton, Charlene Topel

Members absent: Karen Bounds

Others present: Ellen Popit, IHLS

### Public Comment:

None

### Approval of Minutes:

Janet Jenkins motioned to approve the September 14, 2020 minutes. Jill Shelton seconded.  
Motion carried.

### Unfinished Business:

None

### New Business:

#### Overview of Membership Numbers, Activities & Challenges, Certification & Site Visits

Ellen Popit gave an overview of the certification process for 2021. It's off to a good start. Ms. Popit outlined the process and what this committee's involvement in it would be. At the committee's May meeting, any withdrawals or recommendation for suspension will be brought to this committee with final action being taken by the full board in May. With that timeframe, a clean membership list will be available as IHLS moves into the next fiscal year. Ms. Popit also discussed certification on the new L2 platform.

### Public Comment:

None

### Announcements:

None

**Adjournment:**

Charlene Topel motioned to adjourn. Janet Jenkins seconded. Motion carried. Adjourned at 4:35 p.m. Next meeting set for April 5, 2021, at 4:00 p.m.