



## Illinois Heartland Library System

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TO: IHLS Finance Committee  
 FROM: Leslie Bednar  
 DATE: November 12, 2021  
 RE: FY2022 General Budget Amendment

On October 8, 2021, IHLS received an award letter from Secretary of State Jesse White for the Road to Recovery grant in the amount of \$25,000.00. Funding for this grant was awarded by the Illinois State Library, a Department of the Office of the Illinois Secretary of State, using funds provided by the U.S. Institute of Museum and Library Services, under the provisions of the American Rescue Plan Act.

These funds will be utilized to purchase materials and services that will support a cleaner environment, but also strengthen the message to staff that their health and safety is of critical importance as we continue through a global pandemic.

At their November meeting, the Finance Committee moved the attached General Fund Budget amendment to the Executive Committee for review and consideration. The proposed amendment will need final approval by the full board at the November 23, 2021, meeting.

### **General Fund – Budget changes for FY2022**

#### ***Other Grants (Revenue | 4200):***

Proposed increase reflects the Road to Recovery Grant award amount.

#### ***Custodial/Janitorial Services & Supplies (Expense | 5190):***

Proposed increase reflects estimated cost for the deep cleaning services as outlined in the grant agreement.

#### ***General Office Supplies & Equipment (Expense | 5365):***

Proposed increase reflects estimated cost for the purchase of air purifiers and handwashing stations as outlined in the grant agreement.

#### ***Delivery Supplies (Expense | 5385):***

Proposed increase reflects estimated cost for the purchase of containers as outlined in the grant agreement.

#### ***Other Supplies (Expense | 5390):***

Proposed increase reflects estimated cost for the purchase of personal protective equipment and cleaning and sanitation supplies as outlined in the grant agreement.

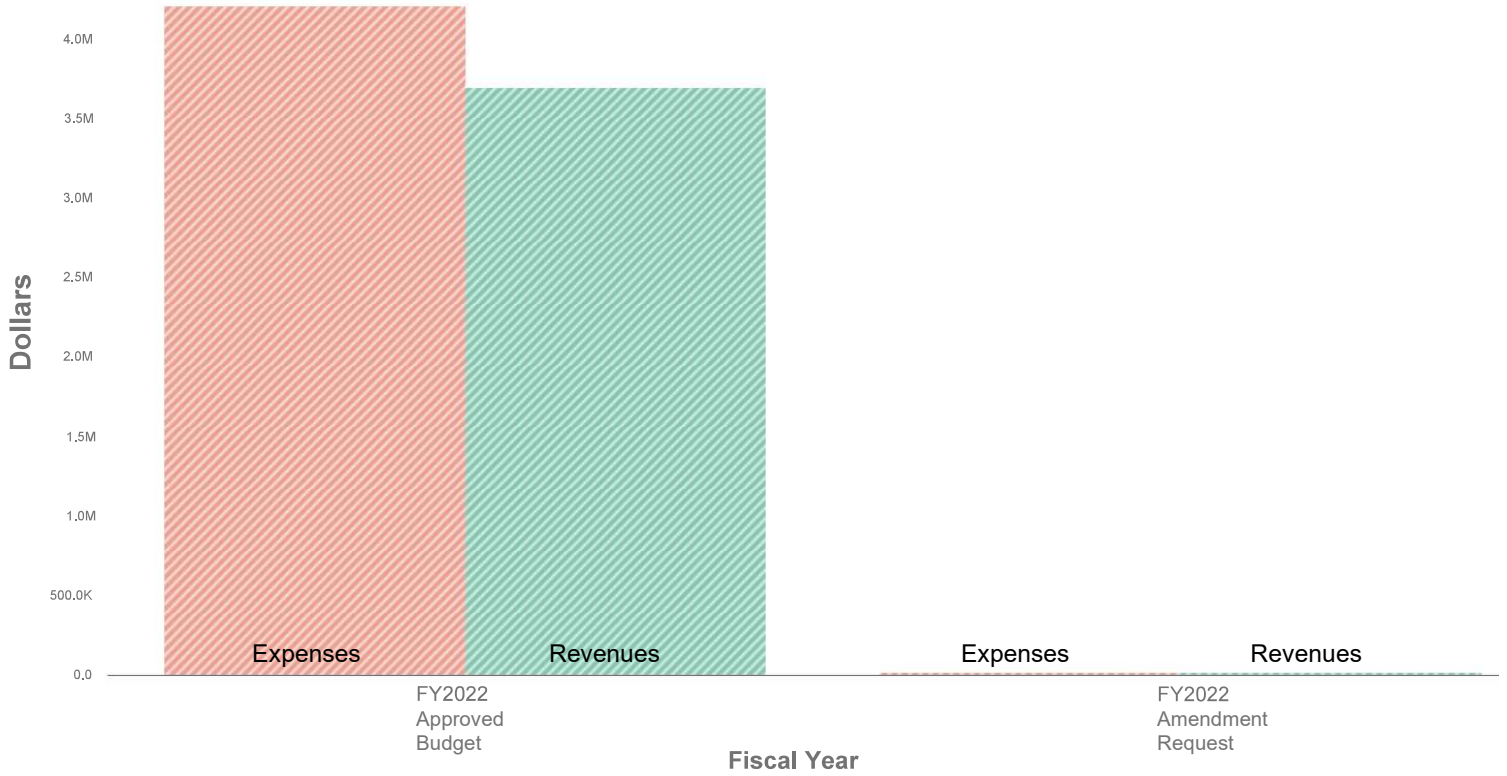
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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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# FY2022 General Fund Proposed Budget Amendment

## Visualization



# FY2022 General Fund Proposed Budget Amendment

	FY2022 Approved Budget	FY2022 Amendment Request
▼ Revenues	\$ 3,700,906	\$ 25,000
▼ Area and Per Capita	3,400,700	0
(4000) Area and Per Capita	3,400,700	0
▼ Other Revenues	29,107	25,000
(4200) Other Grants	0	25,000
(4650) Miscellaneous Income	12,275	0
(4660) Grant Administration	13,592	0
(4675) E-Rate Funding	3,240	0
▼ Fees for Services and Materials	267,868	0
(4222) ILDS Contract	265,218	0
(4315) Member Day	2,650	0
▶ Net Pass-Through	1,468	0
▼ Investment Income	1,763	0
(4500) Interest Income	1,763	0
▼ Expenses	4,206,221	25,000
▼ Personnel	2,608,537	0
(5000) Library Professionals	391,510	0
(5010) Other Professionals	696,984	0
(5020) Support Services	978,141	0
(5030) Social Security Taxes	156,612	0
(5035) Unemployment Insurance	8,652	0
(5040) Workers' Compensation	20,261	0
(5045) Retirement Benefits (IMRF)	33,046	0
(5050) Health, Dental and Life Ins	289,598	0
(5055) Other Fringe Benefits	4,634	0
(5057) Retention & Wellness	4,910	0
(5058) Training & Professional Development	17,509	0
(5060) Temporary Help	2,000	0
(5070) Recruiting	4,680	0
▼ Building and Grounds	253,826	6,000
(5150) Rent	81,532	0
(5160) Utilities	54,451	0
(5170) Property Insurance	27,888	0

	FY2022 Approved Budget	FY2022 Amendment Request
(5180) Repairs and Maintenance	48,020	0
(5190) Custodial/Janitorial Srvcs & Supplies	23,995	6,000
(5195) Other Building & Grounds	17,940	0
▼ Vehicle Expenses	481,636	0
(5200) Fuel	225,293	0
(5210) Repairs and Maintenance - Vehicles	50,302	0
(5220) Vehicle Insurance	49,570	0
(5230) Vehicle Leasing/Rental:Delivery	148,117	0
(5240) Vehicle Leasing/Rental:Staff	6,254	0
(5245) Other Vehicle Expense	2,100	0
▼ Travel, Meetings, & Continuing for Staff & Board Members	69,737	0
(5250) Mileage,Gas & Tolls In-State	5,908	0
(5255) In-State Travel(Airfare,Train,etc)	126	0
(5260) Meals-In-State	2,804	0
(5265) Lodging-In-State	9,556	0
(5275) Travel-Out-of-State(Airfare,Train,etc)	6,738	0
(5280) Meals-Out-of-State	5,839	0
(5285) Lodging-Out-of-State	15,855	0
(5290) Registration & Meetings, Other Fees	22,911	0
▼ Conferences & Continuing Education Meetings	32,350	0
(5300) Conferences & Continuing Edu Mtgs	18,600	0
(5315) Member Day Conference	13,750	0
▼ Public Relations	24,550	0
(5330) Public Relations	24,550	0
▼ Liability Insurance	17,949	0
(5350) Liability Insurance	17,949	0
▼ Supplies, Postage, & Printing	237,190	19,000
(5360) Computer Software & Supplies	49,900	0
(5365) Gen'l Office Supplies & Equipment	168,450	7,000
(5370) Postage	1,415	0
(5385) Delivery Supplies	14,375	10,000
(5390) Other Supplies	3,050	2,000
▼ Telephone & Telecommunications	34,768	0
(5400) Telephone & Telecommunications	34,768	0
▼ Equipment Rental, Repair & Maintenance	5,532	0
(5455) Equipment Repair & Maintenance	5,532	0
▼ Professional Services	45,875	0

	FY2022 Approved Budget	FY2022 Amendment Request
(5500) Legal	19,000	0
(5510) Accounting	11,875	0
(5520) Consulting	15,000	0
▼ Contractual Services	80,397	0
(5550) Information Service Costs	53,436	0
(5580) Other Contractual Services	26,961	0
▼ Professional Membership Dues	6,707	0
(5700) Prof Assoc Membership Dues	6,707	0
▼ Miscellaneous	5,700	0
(5725) Miscellaneous	5,700	0
▶ Net Pass Through	1,468	0
▼ Inter-Company Transfers	300,000	0
(5999) Transfer to Other Funds	300,000	0
<b>Revenues Less Expenses</b>	<b>\$ -505,315</b>	<b>\$ 0</b>

Data filtered by Types, General Fund and exported on October 28, 2021. Created with OpenGov