



Illinois Heartland Library System

IHLS - Board of Directors Meeting

September 27, 2022

ZOOM

Join from PC, Mac, Linux, iOS or Android:

<https://illinoisheartland.zoom.us/j/667226270?pwd=eTc0dWk1SlVSQWJ6cXBOM0xzdzZz09>

By Phone Only: 408-638-0968 | Meeting ID: 667226270

5:00 P.M.

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to publiccomment@illinoisheartland.org or use the form found on the IHLS website at <https://illinoisheartland.org/content/board-meeting-public-comment-form>.

Joshua Short, President Loretta Broomfield, Vice President Stacey Carter, Secretary Chastity Mays, Treasurer	Jenna Griffith Ryan Johnson Kevin Kelsey Tammy Krouse
Karen Bounds Ann Chandler Tiffany Droege	Kevin Latoz Linda McDonnell Kelley Sullivan

5:00 PM	Action	1. Call to Order
5:01 PM	Action	2. Roll Call
5:05 PM	Action	3. Consent Agenda
		All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.
		<ul style="list-style-type: none"> a. Approval of August 23, 2022 Minutes (Attachment 3.1) b. August Director & Staff Activity Report (Attachment 3.2)
5:15 PM	Action	4. Acceptance of August Bills 2022 (Attachment 4.1)
	Action	5. August 2022 Financial Report (Attachment 5.1)
5:30 PM		6. FY2022 Annual Report –
	Action	<ul style="list-style-type: none"> a. Financial Audit <ul style="list-style-type: none"> i. FY2022 Audit Synopsis (Attachment 6.1) ii. FY2022 Audited Financial Statements (Attachment 6.2)
	Action	b. Narrative (Attachment 6.3)
	Action	c. Tabular Reports (Attachment 6.4)

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

	Information Information Information Information	7. Freedom of Information Act (FOIA) Update 8. Open Meetings Act (OMA) Update 9. Public Comment 10. Communication a. Board Learning: Board Intranet Overview b. Association of Rural and Small Libraries Conference Review
		11. Human Resources
5:45 PM	Action Action	a. Staff Report (Attachment 11.1) b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action	c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM 6:05 PM	Information Information	12. Illinois State Library Report 13. Committee Reports
		a. Executive b. Budget and Finance c. Policy and Membership – no report d. Facilities and Operations e. Personnel f. Advocacy and Education – no report
	Information	14. Partner Reports a. Association of School Library Educators (AISLE) b. Illinois Library Association (ILA) c. Illinois State Library Advisory Committee (ISLAC)
6:15 PM	Action	15. Unfinished Business a. Open Board Position
		16. New Business
6:30 PM	Information Information Action Action Action Information	a. Automatic Material Handler (AMH) Consultant Recommendation b. Automatic Material Handler Next Steps (Attachment 16.1) c. FY2023 Budget Amendments (Attachment 16.2) d. Executive Director Salary Grade (Attachment 16.3) e. Project Coordinator Salary Grade Update (Attachment 16.4) f. CARLI Office Construction (Attachment 16.5)
6:45 PM	Information Information	17. Agenda Building 18. Public Comment
7:00 PM	Information	19. Announcements
7:05 PM	Action	20. Adjournment