



## Illinois Heartland Library System

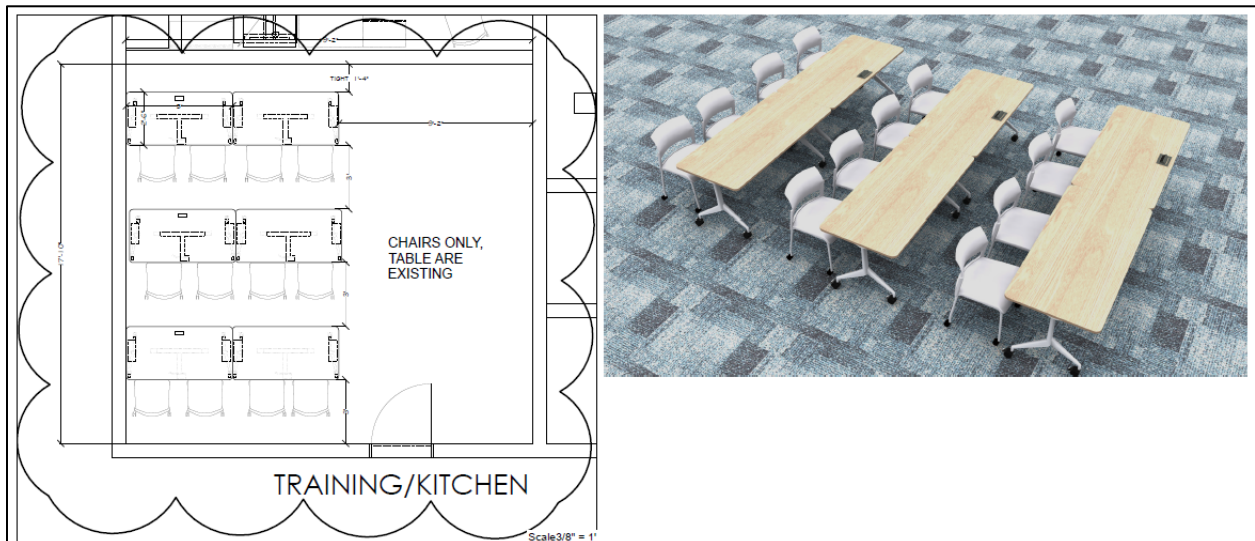
TO: IHLS Board of Directors  
FROM: Leslie Bednar  
DATE: May 19, 2022  
RE: Edwardsville Building Update

As we approach the end of FY2022, we are looking at projects to be completed before the end of June. At the May Finance and Executive Committee meetings, I shared that we sought estimates to update the first-floor kitchen into a meeting/training room. COVID-19 restrictions have eased considerably, and we need a public meeting space in the building.

### Benefit

There are several compelling points for converting the small staff kitchen into a multi-purpose public space. With remaining budgetary funds, we can repurpose a space utilizing funds currently budgeted for FY2022 as scheduling permits:

- conveniently located just off the main building entrance with no need to continue throughout the building should health restrictions return
- adjacent to restrooms
- room has small refrigerator, sink and countertop for food service at longer events
- IHLS has training tables in storage we can utilize in the design, leaving only seating to be purchased (proposed layout below)



IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

**Next Steps**

We currently await final estimates for removal of wallpaper and paint, flooring (including walk-off carpet and carpet tile), and removal of one set of base cabinets. If we can achieve any of that in FY2022, we would like to move forward and convert the space.

<b>Account Name</b>	<b>FY2022 Budget</b>	<b>Expenditures to Date</b>	<b>Balance Owed Champaign Restrooms</b>	<b>Remaining Available Budget</b>
Capital Outlays - Building & Improvements	\$255,000	\$148,416	\$46,323	\$60,261

Thank you for your consideration. We look forward to welcoming the board back to all our buildings in FY2023!