



Staff Report

MEMO TO: IHL S Board of Directors
FROM: Leslie Bednar
DATE: September 13, 2024
RE: Staffing Update

The following represents one resignation and one termination, as well as a market adjustment for the delivery coordinator position and four promotions, two in SHARE and two in Operations.

Please let me know if you have any questions, and I will answer as many as possible at the meeting.

Thank you.

Resignations

Classification: Cataloger (full-time)
Project/ Location: SHARE/ Champaign
Salary: \$56,155.58/annual
Last Day: September 30, 2024

Termination

Classification: Courier/Driver (full-time)
Project/ Location: Operations/ Edwardsville
Salary: \$17.00/hour
Last Day: September 6, 2024

Market Adjustments

Classification: Delivery Coordinator
Project/ Location: Operations/ Edwardsville
Salary: \$17.09/hour
New Salary: \$17.62/hour
Effective: 07/28/2024

Classification: Delivery Coordinator
Project/ Location: Operations/ Champaign
Salary: \$21.12/hour
New Salary: \$22.02/hour
Effective: 07/28/2024

Promotions

Classification: Cataloger
New Classification: Training Cataloger
Project/ Location: CMC/ Champaign

*Salary: \$52,813.02/annual
New Salary: \$55,633/annual
Start Date: 08/25/2024*

*Classification: Cataloger
New Classification: Cataloging Supervisor
Project/ Location: SHARE/ Carbondale
Salary: \$52,813.02/annual
New Salary: \$55,633/annual
Start Date: 08/25/2024*

*Classification: Driver (full-time)
New Classification: Driver / Sorter Floater (full-time)
Project/ Location: Operations/ Edwardsville
Salary: \$17.00/hour
Salary: \$18.00/hour
Start Date: 09/23/2024*

*Classification: Sorter (part-time)
New Classification: Driver (full-time)
Project/ Location: Operations/ Edwardsville
Salary: \$15.00/hr.
Salary: \$17.00/hr.
Start Date: 10/06/2024*

Recommended motion: Motion to approve the termination on the September staff report.