



# Staff Report

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MEMO TO: IHLS Board of Directors  
FROM: Leslie Bednar  
DATE: January 21, 2025  
RE: Staffing Update

The following represents three resignations, two new hire recommendations, and two in-budget salary increases. One was a salary change for a member of the SHARE department; the other was a salary change in the Membership department.

Please let me know if you have any questions, and I will answer as many as possible at the meeting.

Thank you.

### [New hires pending board approval](#)

*Classification:* Driver (full-time)

*Project/ Location:* Operations/ Edwardsville

*Salary:* \$17.00/hr.

*Start Date:* TBD

*Classification:* Sorter (part-time)

*Project/ Location:* Operations/ Carbondale

*Salary:* \$15.00/hr.

*Start Date:* December 9, 2024

### [Resignations](#)

*Classification:* Sorter (part-time)

*Project/ Location:* Operations/ Champaign

*Salary:* \$15.00/hr.

*Last Day:* December 18, 2024

*Classification:* Driver (full-time)

*Project/ Location:* Operations/ Edwardsville

*Salary:* \$17.00/hr.

*Last Day:* November 29, 2024

*Classification:* Marketing Administrator (full-time)

*Project/ Location:* Administration/ Edwardsville

*Salary:* \$68,260.14/annual

*Last Day:* January 20, 2025

[Salary Change](#)

*Classification:* SHARE Member Engagement Specialist (full-time)

*Project/ Location:* SHARE/ Edwardsville

*Current Salary:* \$21.60/hr.

*New Salary:* \$24.20/hr.

*Degree Obtained:* Master Of Library Information Science

*Effective Date:* January 17, 2025

*Classification:* Membership Services Assistant (full-time)

*Project/ Location:* Membership/ Edwardsville

*Current Salary:* \$20.85/hr.

*New Salary:* \$21.90/hr.

*Degree Obtained:* Bachelor's in Public Administration and Policy

*Effective Date:* January 03, 2025

***Recommended motion: Motion to approve the new hires on the January staff report.***