

Illinois Heartland Library System
Disbursement Summary Report
From 12/01/2024 Through 12/31/2024

Attachment 6.2

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
12/6/2024	ACHPR-12062024	No	Paylocity	10		Net Payroll Payment for Payroll 12/06/2024	76,199.05
12/6/2024		No	Paylocity	27		Net Payroll Payment for Payroll 12/06/2024	13,712.88
12/6/2024		No	Paylocity	31		Net Payroll Payment for Payroll 12/06/2024	1,525.26
12/6/2024		No	Paylocity	32		Net Payroll Payment for Payroll 12/06/2024	2,734.73
12/6/2024		No	Paylocity	85		Net Payroll Payment for Payroll 12/06/2024	26,710.23
12/6/2024	ACHTax -	No	Paylocity	10		Tax Liability Payment for Payroll 12/06/2024	28,064.75
12/6/2024		No	Paylocity	27		Tax Liability Payment for Payroll 12/06/2024	4,918.84
12/6/2024		No	Paylocity	31		Tax Liability Payment for Payroll 12/06/2024	438.25
12/6/2024		No	Paylocity	32		Tax Liability Payment for Payroll 12/06/2024	1,290.18
12/6/2024		No	Paylocity	85		Tax Liability Payment for Payroll 12/06/2024	10,377.66
12/19/2024	25577	No	51 Fire & Safety	10		CHA:Fire Extinguisher Inspection (8)	63.00
12/19/2024	25578	No	A Rifkin Co	85		Kit & Kaboodle Bags (100)	3,498.37 A
12/19/2024	25579	No	AAIM EA Training and Consulting LLC	10		Pre-employment Background Check, Drug Screen & Fit for Duty Exam	314.71
12/19/2024		No	AAIM EA Training and Consulting LLC	27		Pre-employment Background Check, Drug Screen & Fit for Duty Exam	147.63
12/19/2024		No	AAIM EA Training and Consulting LLC	85		Pre-employment Background Check, Drug Screen & Fit for Duty Exam	28.81
12/19/2024	25580	No	ACTServices Inc	10		Service Animals Presentation 11/21/2024	400.00 B
12/19/2024	25581	No	Ameren Illinois	10		CHA:Gas 11/01-12/01/2024	208.97
12/19/2024	25582	No	Ameren Illinois	10		ED:Gas 11/01-12/01/2024	223.92
12/19/2024	25583	No	Ameren Illinois	10		EDW:Electric & Lighting Srvcs 11/01-12/01/2024	826.49
12/19/2024	25584	No	American Pest Control	10		CHA:Monthly Extermination 12/06/2024	40.00
12/19/2024	25585	No	Beaumont Tire & Auto Repair	10		U35062 - Replace Tires (2)	313.00
12/19/2024		No	Beaumont Tire & Auto Repair	10		U37012 - Repair Tire	36.00
12/19/2024	25586	No	Joseph F Becker Inc	66		Edwardsville Bldg Tuckpointing Down Pymt	55,450.00 C
12/19/2024	25587	No	Leslie M Bednar	10		Mileage Reimb - Trvl to ILA Legislative Meetup 12/09/2024	23.52
12/19/2024	25588	No	Bel-O Sales & Service Inc	10		EDW:Maint on 11 HVAC Units & Replace Filters	2,065.00 D
12/19/2024	25589	No	Troy Brown	10		Mileage Reimb-Trvl to EDW Hub for Lyncsoe Onsite Visit 11/07/2024	134.00
12/19/2024	25590	No	Buildingstars Operations Inc	10		Janitorials Srvcs - December 2024	670.00
12/19/2024	25591	No	Elan Financial Services	10		Busey Credit Card Stmt Ending 12/02/2024	19,750.73
12/19/2024		No	Elan Financial Services	27		Busey Credit Card Stmt Ending 12/02/2024	1,078.82
12/19/2024		No	Elan Financial Services	31		Busey Credit Card Stmt Ending 12/02/2024	255.03
12/19/2024		No	Elan Financial Services	32		Busey Credit Card Stmt Ending 12/02/2024	958.98
12/19/2024		No	Elan Financial Services	85		Busey Credit Card Stmt Ending 12/02/2024	5,501.40
12/19/2024	25592	No	Champaign County Chamber of	10		Chamber of Commerce Membership Dues	400.00
12/19/2024	25593	No	Constellation NewEnergy - Gas Division	10		Gas Supply 11/01-11/30/2024	299.96
12/19/2024	25594	No	DP Supply Inc	10		Janitorial Supplies	239.50
12/19/2024	25595	No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 11/16/2024	80.00
12/19/2024	25596	No	Demco Inc	10		Delivery Supplies - AMHS Glossy Label Protectors (600)	4,868.64
12/19/2024	25597	No	Dobbs Tire & Auto Centers	10		U33807 - Replace Battery	288.89
12/19/2024		No	Dobbs Tire & Auto Centers	10		U35060 - Change Oil/Filter	66.88
12/19/2024		No	Dobbs Tire & Auto Centers	10		U36531 - Replace Tires (2) & Alignment	657.80
12/19/2024	25598	No	ESS Clean Inc	10		Janitorial Services December 2024	1,095.00
12/19/2024	25599	No	Ford & Harrison LLP	10		Legal Counsel re:Gen Employment Matters & Hndbk Provisions 11/5-11/12/24	4,275.00
12/19/2024	25600	No	George Alarm Co Inc	10		EDW:Fire/Burglar/Elevator Alarm Monitoring 01/01-03/31/2025	285.45
12/19/2024	25601	No	George Alarm	10		CHA:Fire/Burglar/Cell Backup Monitoring 01/01-03/31/2025	132.30
12/19/2024	25602	No	Leah Gregory	10		Mileage Reimb - Trvl to Carb HS, Giant Cty & Unity Pt Elem Site Visits	38.66
12/19/2024		No	Leah Gregory	10		Mileage Reimb - Trvl to IASB Conf 11/22/2024	65.25
12/19/2024	25603	No	Heyl Royster	10		Legal Counsel re:OMA and Barcoding Agreement Matters 10/03-10/18/2024	300.00
12/19/2024		No	Heyl Royster	10		Legal Counsel re:OMA, Parliamentary Memo & Meeting Rules 11/22/2024	400.00
12/19/2024	25604	No	Sarah Hill	10		Board Member:Mileage Reimb 12/12/2024	36.85
12/19/2024	25605	No	i3 Broadband - CU	10		Internet 12/01-12/31/2024	17.50
12/19/2024		No	i3 Broadband - CU	85		Internet 12/01-12/31/2024	17.49
12/19/2024	25606	No	Illinois American Water	10		CHA:Water 10/31-11/27/2024	40.69
12/19/2024	25607	No	Illinois Library Association	10		Illinois Youth Srvcs Institute:Registration - Kite	208.00 E
12/19/2024	25608	No	Jensen Information Technologies Inc	10		Subscription - Adobe Acrobat Pro Enterprise Nw Level 2	168.54 F
12/19/2024	25609	No	Marketview Car Wash	10		U35987, U37012, U37007. U35767 & U35062 - Van Wash	90.00
12/19/2024	25610	No	Eric McKinney	27		Mileage Reimb - Trvl to Mattoon PL for Site Visit 11/15/2024	66.20
12/19/2024	25611	No	Mountain Valley Water of Carbondale	10		CAR:5 Gallon Purified Water Bottle (1)	15.50
12/19/2024	25612	No	OCLC Inc	85		eBooks Subscription Purchases 11/01-11/30/2024	14,672.12 G
12/19/2024	25613	No	PEAC Solutions/Marlin Leasing Corp	10		Copier Base & Usage Chrg - December 2024	359.21

Illinois Heartland Library System
 Disbursement Summary Report
 From 12/01/2024 Through 12/31/2024

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
12/19/2024		No	PEAC Solutions/Marlin Leasing Corp	27	Copier Base & Usage Chrg - December 2024	102.62
12/19/2024		No	PEAC Solutions/Marlin Leasing Corp	32	Copier Base & Usage Chrg - December 2024	153.93
12/19/2024		No	PEAC Solutions/Marlin Leasing Corp	85	Copier Base & Usage Chrg - December 2024	153.93
12/19/2024	25614	No	S & G Custom Mowing	10	CHA:Snow Removal & Salt Spreading 12/2/24 & 12/12/24	45.00
12/19/2024	25615	No	Shred-it USA	10	EDW:Shredding 11/06/2024	89.85
12/19/2024	25616	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet	8,344.34
12/19/2024		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet	10.00
12/19/2024	25617	No	Speed Lube # 14	10	U35062 - Change Oil/Filter	79.95
12/19/2024		No	Speed Lube # 14	10	U35767 - Change Oil/Filter	79.95
12/19/2024		No	Speed Lube # 14	10	U36092 - Change Oil/Filter	136.45
12/19/2024	25618	No	Stutz Excavating Inc	10	EDW:Salt Parking Lot 12/02/2024	225.00
12/19/2024	25619	No	University of Ill Extension	10	Mental Health First Aid Training Webinar	191.60 H
12/19/2024	25620	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 08/30-10/30/2024	109.48
12/19/2024	25621	No	Verizon	10	GPS Tracking & Roadside Assistance (23 Units) 11/01-11/30/2024	435.85
12/19/2024	25622	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 10/24-11/23/2024	777.43
12/19/2024		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 10/24-11/23/2024	301.15
12/19/2024	25623	No	Xerox Financial Services	10	Copier Base & Usage Chrg 10/30/2024-12/29/2024	214.45
12/19/2024		No	Xerox Financial Services	27	Copier Base & Usage Chrg 10/30/2024-12/29/2024	109.39
12/19/2024		No	Xerox Financial Services	32	Copier Base & Usage Chrg 10/30/2024-12/29/2024	107.14
12/19/2024		No	Xerox Financial Services	85	Copier Base & Usage Chrg 10/30/2024-12/29/2024	109.41
12/19/2024	25624	No	Lesley Zavediuk	10	Grant Services - December 2024	3,000.00
12/19/2024		No	Lesley Zavediuk	85	Aspen Implementation - December 2024	1,100.00
12/19/2024	ACHIMRFNov2024	No	Illinois Municipal Retirement Fund	10	November 2024 IMRF Payment	11,837.70
12/19/2024		No	Illinois Municipal Retirement Fund	27	November 2024 IMRF Payment	1,714.20
12/19/2024		No	Illinois Municipal Retirement Fund	31	November 2024 IMRF Payment	216.04
12/19/2024		No	Illinois Municipal Retirement Fund	32	November 2024 IMRF Payment	910.26
12/19/2024		No	Illinois Municipal Retirement Fund	85	November 2024 IMRF Payment	4,454.98
12/20/2024	ACH-INV2506768	No	Paylocity	10	Monthly HRIS System & Payroll Srvc - December 2024	1,147.52
12/20/2024	ACHPR-12202024	No	Paylocity	10	Net Payroll Payment for Payroll 12/20/2024	79,695.69
12/20/2024		No	Paylocity	27	Net Payroll Payment for Payroll 12/20/2024	13,712.38
12/20/2024		No	Paylocity	31	Net Payroll Payment for Payroll 12/20/2024	1,525.23
12/20/2024		No	Paylocity	32	Net Payroll Payment for Payroll 12/20/2024	2,728.81
12/20/2024		No	Paylocity	85	Net Payroll Payment for Payroll 12/20/2024	26,904.64
12/20/2024	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 12/20/2024	28,541.02
12/20/2024		No	Paylocity	27	Tax Liability Payment for Payroll 12/20/2024	4,918.73
12/20/2024		No	Paylocity	31	Tax Liability Payment for Payroll 12/20/2024	438.28
12/20/2024		No	Paylocity	32	Tax Liability Payment for Payroll 12/20/2024	1,289.72
12/20/2024		No	Paylocity	85	Tax Liability Payment for Payroll 12/20/2024	10,441.16

Total Disbursed

493,498.92

Non-routine Bill Payments Explanations

- A-** Purchase of (100) Kit & Kaboodle bags for SHARE.
- B-** Presenter fee for the Service Animals presentation offered to member libraries.
- C-** Fifty percent down payment for the tuckpointing work performed at the Edwardsville building.
- D-** Seasonal maintenance of 11 HVAC units and replacement of filters at the Edwardsville office.
- E-** Registration for the Illinois Youth Services Institute conference for Kate Kite.
- F-** Adobe Pro nine months Enterprise subscription that will allow for electronic signatures to standard operating procedures.
- G-** Purchase of eBooks from 11/01-11/30/2024 & eBooks purchases to be reimbursed by participating libraries.
- H-** Presentation fee for Mental Health First Aid training. Partially reimbursed by member libraries.

Illinois Heartland Library System
 Credit Card Transactions
 From 11/02/2024 Through 12/02/2024

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
12/2/2024	0127 3649-Anderberg Kat	11/16/2024	BANK OF SPRINGFIELD	Mobile Memory Lab Visit:Parking - Anderberg 11/2024	7.00	10	5255	1	34	
12/2/2024	0127 3649-Anderberg Kat	11/16/2024	DOUBLETREE	Mobile Memory Lab Visit:Breakfast - Anderberg 11/2024	25.58	10	5260	1	34	
12/2/2024	0127 3649-Anderberg Kat	11/16/2024	DOUBLETREE	Mobile Memory Lab Visit:Dinner - Anderberg 11/2024	32.89	10	5260	1	34	
12/2/2024	0127 3649-Anderberg Kat	11/16/2024	DOUBLETREE	Mobile Memory Lab Visit:Lodging - Anderberg 11/2024	172.14	10	5265	1	34	
12/2/2024	0127 3649-Anderberg Kat	11/16/2024	PANERA	Mobile Memory Lab Visit:Lunch - Anderberg 11/2024	20.06	10	5260	1	34	
12/2/2024	0127 3649-Anderberg Kat	11/22/2024	HYVEE	Mobile Memory Lab Visit:Lunch - Anderberg & Roberts 11/2024	29.81	10	5260	1	34	
12/2/2024	0127 3649-Anderberg Kat	11/22/2024	LANDMARK CAFE	Mobile Memory Lab Visit:Dinner - Anderberg & Roberts 11/2024	75.00	10	5260	1	34	
12/2/2024	0127 3649-Anderberg Kat	11/23/2024	HOLIDAY INN	Mobile Memory Lab Visit:Lodging - Anderberg 11/2024	150.67	10	5265	1	34	
12/2/2024	0127 3649-Anderberg Kat	11/23/2024	HOLIDAY INN	Mobile Memory Lab Visit:Lodging - Roberts 11/2024	<u>150.67</u>	10	5265	1	34	
Total 0127 3649-Anderberg Kat					663.82					
12/2/2024	0147 7661-Kite Kate	11/7/2024	CRACKER BARREL	AISLE Conf:Lunch - Kite & Bednar 11/2024	36.97	10	5260	1	10	
12/2/2024	0147 7661-Kite Kate	11/8/2024	LOCAL 1 GASTROPUB	AISLE Conf:Breakfast - 4 Staff 11/2024	65.76	10	5260	1	10	
12/2/2024	0147 7661-Kite Kate	11/8/2024	LOCAL 1 GASTROPUB	AISLE Conf:Breakfast - Kirchner 11/2024	16.43	85	5260	1	85	
12/2/2024	0147 7661-Kite Kate	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Kite 11/2024	364.80	10	5265	1	10	
12/2/2024	0147 7661-Kite Kate	11/10/2024	FIREFLY GRILL	AISLE Conf:Lunch - Kite, Bednar & Hogan-Downey 11/2024	70.78	10	5260	1	10	
12/2/2024	0147 7661-Kite Kate	11/10/2024	FIREFLY GRILL	AISLE Conf:Lunch - Kirchner 11/2024	23.60	85	5260	1	85	
12/2/2024	0147 7661-Kite Kate	11/25/2024	USPS	Postage 11/2024	<u>6.20</u>	10	5370	1	10	
Total 0147 7661-Kite Kate					584.54					
12/2/2024	0884 2823-Kirchner John	11/1/2024	USB MEMORY DIRECT	Promotional Branded Items - Book Style USB Flash Drives (200) 10/2024	1,016.00	85	5330	1	85	
12/2/2024	0884 2823-Kirchner John	11/9/2024	DUNKIN	AISLE Conf:Breakfast - Kirchner 11/2024	12.27	85	5260	1	85	
12/2/2024	0884 2823-Kirchner John	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Kirchner 11/2024	364.80	85	5265	1	85	
12/2/2024	0884 2823-Kirchner John	11/21/2024	ILA	ILA Legislative Breakfast:Registration - Kirchner 11/2024	<u>40.00</u>	85	5290	1	85	
Total 0884 2823-Kirchner John					1,433.07					
12/2/2024	1090 8459-Caskey Matthew	11/7/2024	DREAMHOST	Domain Name - Frank Bertetti Benld PL 11/2024	<u>17.99</u>	10	5840	1	10	
Total 1090 8459-Caskey Matthew					17.99					
12/2/2024	1809 1250-Brown Troy M	11/1/2024	MICROSOFT	Online Cloud Backup 10/2024	268.87	10	5550	1	10	
12/2/2024	1809 1250-Brown Troy M	11/1/2024	MICROSOFT	Online Cloud Backup 10/2024	268.86	85	5550	1	85	
12/2/2024	1809 1250-Brown Troy M	11/1/2024	TELCO BILL CENTER	Elevator & Fax Lines 11/2024	26.75	10	5400	1	10	
12/2/2024	1809 1250-Brown Troy M	11/1/2024	TELCO BILL CENTER	Elevator & Fax Lines 11/2024	26.75	85	5400	1	85	
12/2/2024	1809 1250-Brown Troy M	11/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 11/2024	65.18	10	5550	1	10	
12/2/2024	1809 1250-Brown Troy M	11/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 11/2024	35.41	27	5550	1	27	
12/2/2024	1809 1250-Brown Troy M	11/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 11/2024	14.16	31	5550	1	31	
12/2/2024	1809 1250-Brown Troy M	11/2/2024	PIPEDRIVE	Subscription - PipeDrive Monthly 11/2024	372.51	10	5550	1	10	
12/2/2024	1809 1250-Brown Troy M	11/2/2024	PIPEDRIVE	Subscription - PipeDrive Monthly 11/2024	372.51	85	5550	1	85	
12/2/2024	1809 1250-Brown Troy M	11/5/2024	MICROSOFT	Teams Phone Lines (22) 11/2024	337.00	10	5400	1	10	

Illinois Heartland Library System
 Credit Card Transactions
 From 11/02/2024 Through 12/02/2024

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
12/2/2024	1809 1250-Brown Troy M	11/5/2024	MICROSOFT	Teams Phone Lines (9) 11/2024	144.00	27	5400	1	27	
12/2/2024	1809 1250-Brown Troy M	11/5/2024	MICROSOFT	Teams Phone Lines (1) 11/2024	16.00	31	5400	1	31	
12/2/2024	1809 1250-Brown Troy M	11/5/2024	MICROSOFT	Teams Phone Lines (4) 11/2024	64.00	32	5400	1	32	
12/2/2024	1809 1250-Brown Troy M	11/5/2024	MICROSOFT	Teams Phone Lines (15) 11/2024	240.00	85	5400	1	85	
12/2/2024	1809 1250-Brown Troy M	11/6/2024	BEST BUY	Replacement Power Supplies for SHARE Tablets 11/2024	69.99	85	5360	1	85	
12/2/2024	1809 1250-Brown Troy M	11/6/2024	BEST BUY	Replacement Power Supplies for SHARE Tablets 11/2024	69.99	85	5360	1	85	
12/2/2024	1809 1250-Brown Troy M	11/7/2024	BEST BUY	iPad Pro 11/2024	1,464.23	10	5360	1	10	
12/2/2024	1809 1250-Brown Troy M	11/8/2024	AMAZON	RFID Reader for Tag Testing 11/2024	39.97	10	5360	1	20	
12/2/2024	1809 1250-Brown Troy M	11/8/2024	PHEEDLOOP	PhheedLoop User Credits (150) 11/2024	1,606.50	10	5315	1	10	
12/2/2024	1809 1250-Brown Troy M	11/13/2024	AMAZON	RFID Reader for Tag Testing 11/2024	69.19	10	5360	1	20	
12/2/2024	1809 1250-Brown Troy M	12/1/2024	MICROSOFT	Online Cloud Backup 11/2024	278.66	10	5550	1	10	
12/2/2024	1809 1250-Brown Troy M	12/1/2024	MICROSOFT	Online Cloud Backup 11/2024	278.65	85	5550	1	85	
12/2/2024	1809 1250-Brown Troy M	12/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 12/2024	65.18	10	5550	1	10	
12/2/2024	1809 1250-Brown Troy M	12/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 12/2024	35.41	27	5550	1	27	
12/2/2024	1809 1250-Brown Troy M	12/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 12/2024	14.16	31	5550	1	31	
12/2/2024	1809 1250-Brown Troy M	12/2/2024	PIPEDRIVE	Subscription - PipeDrive Monthly 12/2024	372.51	10	5550	1	10	
12/2/2024	1809 1250-Brown Troy M	12/2/2024	PIPEDRIVE	Subscription - PipeDrive Monthly 12/2024	<u>372.51</u>	85	5550	1	85	
	Total 1809 1250-Brown Troy M				6,988.95					
12/2/2024	3829 8527-Cook Jace	11/15/2024	RUBBER STAMP	Office Supplies 11/2024	<u>17.55</u>	85	5365	1	85	
	Total 3829 8527-Cook Jace				17.55					
12/2/2024	4924 2137-McInerney Lia	11/19/2024	AUTOTIRE	U33807 - Change Oil/Filter & Tire Rotation 11/2024	85.67	10	5210	1	20	
12/2/2024	4924 2137-McInerney Lia	11/23/2024	AUTOTIRE	U33849 - Replace Tires (4) & Balance 11/2024	1,087.21	10	5210	1	20	
12/2/2024	4924 2137-McInerney Lia	11/25/2024	AUTOZONE	EDW:Coolant & Cleaning Wipes 11/2024	47.32	10	5210	1	20	
12/2/2024	4924 2137-McInerney Lia	11/26/2024	AUTOTIRE	U35060 - Replace Tires (4) & Balance 11/2024	1,087.21	10	5210	1	20	
12/2/2024	4924 2137-McInerney Lia	11/26/2024	HOME DEPOT	EDW:Bolts for South Garage Door Hinge 11/2024	1.38	10	5180	1	10	
12/2/2024	4924 2137-McInerney Lia	11/26/2024	LOWES	EDW:Bolts for South Garage Door Hinge 11/2024	8.55	10	5180	1	10	
12/2/2024	4924 2137-McInerney Lia	11/27/2024	AUTOTIRE	U35998 - Change Oil/Filter, Replace Tires (4) & Balance 11/2024	<u>1,132.74</u>	10	5210	1	20	
	Total 4924 2137-McInerney Lia				3,450.08					
12/2/2024	5091 4997-Cornell Mary	11/16/2024	DOUBLETREE	Mobile Memory Lab Visit:Breakfast - Cornell 11/2024	24.61	10	5260	1	34	
12/2/2024	5091 4997-Cornell Mary	11/16/2024	DOUBLETREE	Mobile Memory Lab Visit:Lodging - Cornell 11/2024	172.14	10	5265	1	34	
12/2/2024	5091 4997-Cornell Mary	11/16/2024	PANERA	Mobile Memory Lab Visit:Lunch - Cornell 11/2024	22.27	10	5260	1	34	
12/2/2024	5091 4997-Cornell Mary	11/16/2024	WENDYS	Mobile Memory Lab Visit:Dinner - Cornell 11/2024	<u>26.62</u>	10	5260	1	34	
	Total 5091 4997-Cornell Mary				245.64					
12/2/2024	5645 2424-Bushong Stacie L	11/26/2024	A LITTLE TASTE OF HEAVEN	Board Meeting - Snacks 11/2024	<u>48.00</u>	10	5290	1	10	
	Total 5645 2424-Bushong Stacie L				48.00					

Illinois Heartland Library System
 Credit Card Transactions
 From 11/02/2024 Through 12/02/2024

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
12/2/2024	5650 4231-Hogan Downey Carol	11/7/2024	BLOOMIN CAFE	AISLE Conf:Lunch - Hogan-Downey 11/2024	25.09	10	5260	1	10	
12/2/2024	5650 4231-Hogan Downey Carol	11/7/2024	BLOOMIN CAFE	AISLE Conf:Lunch - Kirchner 11/2024	25.09	85	5260	1	85	
12/2/2024	5650 4231-Hogan Downey Carol	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Hogan-Downey 11/2024	364.80	10	5265	1	10	
12/2/2024	5650 4231-Hogan Downey Carol	11/13/2024	HYATT REGENCY	LMCC Conf:Parking - Hogan-Downey 11/2024	26.25	10	5275	1	10	
12/2/2024	5650 4231-Hogan Downey Carol	11/14/2024	CITY OF STL PKG	LMCC Conf:Parking - Hogan-Downey 11/2024	4.45	10	5275	1	10	
12/2/2024	5650 4231-Hogan Downey Carol	11/14/2024	CITY OF STL PKG	LMCC Conf:Parking - Hogan-Downey 11/2024	4.45	10	5275	1	10	
12/2/2024	5650 4231-Hogan Downey Carol	11/14/2024	CITY OF STL PKG	LMCC Conf:Parking - Hogan-Downey 11/2024	<u>4.45</u>	10	5275	1	10	
	Total 5650 4231-Hogan Downey Carol				454.58					
12/2/2024	6347 2659-Dettenmeier Colleen	11/15/2024	USPS	Postage 11/2024	30.50	10	5370	1	20	
12/2/2024	6347 2659-Dettenmeier Colleen	11/18/2024	PANERA	CAR Interview Trip:Lunch - Dettenmeier & Parr 11/2024	<u>29.01</u>	10	5290	1	20	
	Total 6347 2659-Dettenmeier Colleen				59.51					
12/2/2024	6391 6063-Thompson Cassandra	11/8/2024	EVEN HOTEL	AISLE Conf:Lodging - 1 Staff 11/2024	182.40	10	5265	1	10	
12/2/2024	6391 6063-Thompson Cassandra	11/19/2024	PEEL	Lunch - New Hire - Cataloger - 10 Staff 11/2024	<u>218.48</u>	85	5290	1	85	
	Total 6391 6063-Thompson Cassandra				400.88					
12/2/2024	6613 2453-Bednar Leslie M	11/6/2024	AMAZON	Office Supplies 11/2024	30.98	32	5365	1	32	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	AMAZON	Office Supplies 11/2024	37.36	10	5365	2	10	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	AMAZON	Shirts for Delivery (4) 11/2024	100.00	10	5385	1	20	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	CSC SERVICEWORK	U8313 - Air for Tires 11/2024	2.50	10	5210	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	CSC SERVICEWORK	U8313 - Air for Tires 11/2024	2.50	10	5210	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	ISABELLA CAFE	AISLE Conf:Dinner - 4 Staff 11/2024	124.52	10	5260	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	ISABELLA CAFE	AISLE Conf:Dinner - 2 Staff 11/2024	62.26	85	5260	1	85	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	WALMART	U8313 - Tire Gauge 11/2024	3.77	10	5210	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Bednar 11/2024	364.80	10	5265	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/12/2024	AMAZON	Office Supplies 11/2024	36.00	10	5365	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/13/2024	SAMS CLUB	Janitorial Supplies 11/2024	115.83	10	5190	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/14/2024	CULVERS	Lunch - IHLS Exec Comm Mtg - Bednar & McDonnell 11/2024	10.95	10	5290	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/15/2024	AMAZON	Refund - Shirt for Delivery (1) 11/2024	(18.75)	10	5385	1	20	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	AMAZON	Janitorial Supplies 11/2024	22.99	10	5190	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	AMAZON	Kitchen Supplies 11/2024	2.19	10	5390	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	AMAZON	Kitchen Supplies 11/2024	5.03	10	5390	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	LINKEDIN	LinkedIn Learning (17) 11/2024	3,672.00	10	5058	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	LINKEDIN	LinkedIn Learning (4) 11/2024	864.00	27	5058	1	27	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	LINKEDIN	LinkedIn Learning (4) 11/2024	864.00	32	5058	1	32	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	LINKEDIN	LinkedIn Learning (7) 11/2024	1,512.00	85	5058	1	85	
12/2/2024	6613 2453-Bednar Leslie M	11/18/2024	AMAZON	ScanDisk 11/2024	7.60	85	5360	1	85	

Illinois Heartland Library System

Credit Card Transactions

From 11/02/2024 Through 12/02/2024

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
12/2/2024	6613 2453-Bednar Leslie M	11/19/2024	ILA	ILA Legislative Breakfast:Registration - Bednar 11/2024	40.00	10	5290	1	10
12/2/2024	6613 2453-Bednar Leslie M	11/20/2024	AMAZON	Holiday Party - Supplies 11/2024	28.41	10	5057	2	10
12/2/2024	6613 2453-Bednar Leslie M	11/20/2024	AMAZON	Refund - Shirt for Delivery (1) 11/2024	(25.00)	10	5385	1	20
12/2/2024	6613 2453-Bednar Leslie M	11/21/2024	AMAZON	Holiday Party - Supplies 11/2024	168.93	10	5057	2	10
12/2/2024	6613 2453-Bednar Leslie M	11/26/2024	AMAZON	EDW:Deer Whistles 11/2024	24.95	10	5210	1	20
12/2/2024	6613 2453-Bednar Leslie M	11/26/2024	AMAZON	Delivery Supplies 11/2024	<u>42.90</u>	10	5385	1	20
	Total 6613 2453-Bednar Leslie M				8,102.72				
12/2/2024	6792 9931-Trevino Jill	11/11/2024	TJ MAXX	Holiday Party - Supplies 11/2024	188.26	10	5057	1	10
12/2/2024	6792 9931-Trevino Jill	11/15/2024	GABES	Holiday Party - Supplies 11/2024	50.88	10	5057	1	10
12/2/2024	6792 9931-Trevino Jill	11/19/2024	DIERBERGS	Holiday Party - Food 11/2024	312.69	10	5057	1	10
12/2/2024	6792 9931-Trevino Jill	11/22/2024	DOLLAR TREE	Holiday Party - Supplies 11/2024	51.75	10	5057	1	10
12/2/2024	6792 9931-Trevino Jill	11/22/2024	HOME GOODS	Holiday Party - Supplies 11/2024	148.15	10	5057	1	10
12/2/2024	6792 9931-Trevino Jill	11/26/2024	USPS	Postage 11/2024	19.36	10	5370	1	10
12/2/2024	6792 9931-Trevino Jill	11/27/2024	USPS	Postage 11/2024	<u>29.04</u>	10	5370	1	10
	Total 6792 9931-Trevino Jill				800.13				
12/2/2024	6820 4888-Parr Casey	11/7/2024	TODAYS TECH	U25399 - Replace Window Regulatory Assy, Tires (4), Mount & Balance 11/2024	908.94	10	5210	4	10
12/2/2024	6820 4888-Parr Casey	11/15/2024	TODAYS TECH	U37006 - Change Oil/Filter & Tire Rotation 11/2024	111.83	10	5210	4	20
12/2/2024	6820 4888-Parr Casey	11/18/2024	TODAYS TECH	U37009 - Change Oil/Filter & Tire Rotation 11/2024	111.83	10	5210	4	20
12/2/2024	6820 4888-Parr Casey	11/22/2024	TODAYS TECH	U30129 - Replace Tires (4) & Balance 11/2024	863.50	10	5210	4	10
12/2/2024	6820 4888-Parr Casey	11/25/2024	TODAYS TECH	U35999 - Change Oil/Filter & Tire Rotation 11/2024	<u>88.20</u>	10	5210	4	20
	Total 6820 4888-Parr Casey				2,084.30				
12/2/2024	7080 4774-Popit Ellen C	11/2/2024	ETCETERA FLOWERS	Other Gifts - Flowers for Monica Harris 11/2024	45.02	10	5330	1	10
12/2/2024	7080 4774-Popit Ellen C	11/7/2024	STARBUCKS	AISLE Conf:Lunch - Popit 11/2024	11.95	10	5260	1	10
12/2/2024	7080 4774-Popit Ellen C	11/7/2024	STARBUCKS	AISLE Conf:Lunch - Porter 11/2024	11.94	85	5260	1	85
12/2/2024	7080 4774-Popit Ellen C	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Popit 11/2024	364.80	10	5265	1	10
12/2/2024	7080 4774-Popit Ellen C	11/10/2024	STACKS BREAKFAST	AISLE Conf:Breakfast - Bednar, Popit & Hogan-Downey 11/2024	69.90	10	5260	1	10
12/2/2024	7080 4774-Popit Ellen C	11/10/2024	STACKS BREAKFAST	AISLE Conf:Breakfast - Porter & Kirchner 11/2024	46.61	85	5260	1	85
12/2/2024	7080 4774-Popit Ellen C	11/20/2024	DRURY INN	Library Site Visit & Networking Event:Lodging - Popit 11/2024	134.46	10	5265	1	10
12/2/2024	7080 4774-Popit Ellen C	11/25/2024	ILA	ILA Legislative Lunch:Registration - Popit 11/2024	<u>35.00</u>	10	5290	1	10
	Total 7080 4774-Popit Ellen C				719.68				
12/2/2024	7107 3890-Gregory Leah	11/6/2024	ISABELLA CAFE	AISLE Conf:Dinner - Gregory 11/2024	43.64	10	5260	1	10
12/2/2024	7107 3890-Gregory Leah	11/7/2024	CULVERS	AISLE Conf:Lunch - Gregory 11/2024	12.50	10	5260	1	10
12/2/2024	7107 3890-Gregory Leah	11/7/2024	MCDONALDS	AISLE Conf:Dinner - Gregory 11/2024	8.10	10	5260	1	10
12/2/2024	7107 3890-Gregory Leah	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Gregory 11/2024	547.20	10	5265	1	10

Illinois Heartland Library System
 Credit Card Transactions
 From 11/02/2024 Through 12/02/2024

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	12/2/2024	7107 3890-Gregory Leah	11/9/2024	MONICAL	AISLE Conf:Dinner - Gregory 11/2024	15.34	10	5260	1	10
	12/2/2024	7107 3890-Gregory Leah	11/10/2024	NORTH & MAPLE	AISLE Conf:Lunch - Gregory 11/2024	21.92	10	5260	1	10
	12/2/2024	7107 3890-Gregory Leah	11/22/2024	HOTWIRE SALES	IASB Conf:Refund - Lodging - Gregory 11/2024	(367.87)	10	5265	1	10
	12/2/2024	7107 3890-Gregory Leah	11/22/2024	LAZ PARKING	IASB Conf:Parking - Gregory 11/2024	<u>35.00</u>	10	5255	1	10
		Total 7107 3890-Gregory Leah				315.83				
	12/2/2024	7825 3576-Furby Leanne	11/7/2024	UPS STORE	Shipping 11/2024	<u>50.71</u>	31	5370	1	31
		Total 7825 3576-Furby Leanne				50.71				
	12/2/2024	8207 7807-Porter Dena	11/8/2024	THE ASHFORD HOUSE	AISLE Conf:Dinner - 2 Staff 11/2024	55.47	10	5260	1	10
	12/2/2024	8207 7807-Porter Dena	11/8/2024	THE ASHFORD HOUSE	AISLE Conf:Dinner - 2 Staff 11/2024	55.50	85	5260	1	85
	12/2/2024	8207 7807-Porter Dena	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Porter 11/2024	364.80	85	5265	1	85
	12/2/2024	8207 7807-Porter Dena	11/9/2024	PANERA	AISLE Conf:Breakfast - Porter 11/2024	<u>7.21</u>	85	5260	1	85
		Total 8207 7807-Porter Dena				482.98				
	12/2/2024	9969 0784-Greve Penrod Shandi	11/3/2024	AMERICAN MARKETING ASSOC	American Marketing Assoc Dues - Marketing Administrator 11/2024	199.00	10	5700	1	10
	12/2/2024	9969 0784-Greve Penrod Shandi	11/8/2024	BIG FROG	Conference Marketing Materials 11/2024	160.00	10	5330	1	10
	12/2/2024	9969 0784-Greve Penrod Shandi	11/8/2024	BIG FROG	Conference Marketing Materials 11/2024	160.00	31	5330	1	31
	12/2/2024	9969 0784-Greve Penrod Shandi	11/8/2024	CANVA	Promotional Printing - Delivery Cards 11/2024	<u>105.00</u>	10	5330	1	20
		Total 9969 0784-Greve Penrod Shandi				624.00				

Report Transaction Totals

27,544.96

Non-routine Credit Card Transactions Explanations

Anderburg, Kat - Travel expenses for Mobile Memory Lab visits that is paid for by the Illinois Humanities grant.

Kirchner, John - Purchase of (200) USB flash drives to be distributed for SHARE member gifts.

Registration for the Illinois Library Association (ILA) Legislative breakfast for John Kirchner.

Brown, Troy - Purchase of (1) iPad used for development and testing.

Purchase of an additional (150) user credits on the Pheedloop platform used for the FY2025 IHLS Member Day.

Cornell, Mary - Travel expenses for Mobile Memory Lab visits that is paid for by the Illinois Humanities grant.

Bednar, Leslie- LinkedIn Learning continuing education annual subscription for (32) staff 11/14/2024-11/13/2025.

Registration for the Illinois Library Association (ILA) Legislative breakfast for Leslie Bednar.

Greve Penrod, Shandi - Renewal of the American Marketing Association annual membership fee for Shandi Greve Penrod.

Purchase of (2) branded tablecloths to be used at conference booths for IHLS and iLEAD Library Trustee Training grant.