



**Illinois Heartland Library System**  
 Disbursement Summary Report  
 From 12/01/2024 Through 12/31/2024

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
12/19/2024		No	PEAC Solutions/Marlin Leasing Corp	27	Copier Base & Usage Chrg - December 2024	102.62
12/19/2024		No	PEAC Solutions/Marlin Leasing Corp	32	Copier Base & Usage Chrg - December 2024	153.93
12/19/2024		No	PEAC Solutions/Marlin Leasing Corp	85	Copier Base & Usage Chrg - December 2024	153.93
12/19/2024	25614	No	S & G Custom Mowing	10	CHA:Snow Removal & Salt Spreading 12/2/24 & 12/12/24	45.00
12/19/2024	25615	No	Shred-it USA	10	EDW:Shredding 11/06/2024	89.85
12/19/2024	25616	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet	8,344.34
12/19/2024		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet	10.00
12/19/2024	25617	No	Speed Lube # 14	10	U35062 - Change Oil/Filter	79.95
12/19/2024		No	Speed Lube # 14	10	U35767 - Change Oil/Filter	79.95
12/19/2024		No	Speed Lube # 14	10	U36092 - Change Oil/Filter	136.45
12/19/2024	25618	No	Stutz Excavating Inc	10	EDW:Salt Parking Lot 12/02/2024	225.00
12/19/2024	25619	No	University of Ill Extension	10	Mental Health First Aid Training Webinar	191.60 <b>H</b>
12/19/2024	25620	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 08/30-10/30/2024	109.48
12/19/2024	25621	No	Verizon	10	GPS Tracking & Roadside Assistance (23 Units) 11/01-11/30/2024	435.85
12/19/2024	25622	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 10/24-11/23/2024	777.43
12/19/2024		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 10/24-11/23/2024	301.15
12/19/2024	25623	No	Xerox Financial Services	10	Copier Base & Usage Chrg 10/30/2024-12/29/2024	214.45
12/19/2024		No	Xerox Financial Services	27	Copier Base & Usage Chrg 10/30/2024-12/29/2024	109.39
12/19/2024		No	Xerox Financial Services	32	Copier Base & Usage Chrg 10/30/2024-12/29/2024	107.14
12/19/2024		No	Xerox Financial Services	85	Copier Base & Usage Chrg 10/30/2024-12/29/2024	109.41
12/19/2024	25624	No	Lesley Zavediuk	10	Grant Services - December 2024	3,000.00
12/19/2024		No	Lesley Zavediuk	85	Aspen Implementation - December 2024	1,100.00
12/19/2024	ACHIMRFNov2024	No	Illinois Municipal Retirement Fund	10	November 2024 IMRF Payment	11,837.70
12/19/2024		No	Illinois Municipal Retirement Fund	27	November 2024 IMRF Payment	1,714.20
12/19/2024		No	Illinois Municipal Retirement Fund	31	November 2024 IMRF Payment	216.04
12/19/2024		No	Illinois Municipal Retirement Fund	32	November 2024 IMRF Payment	910.26
12/19/2024		No	Illinois Municipal Retirement Fund	85	November 2024 IMRF Payment	4,454.98
12/20/2024	ACH-INV2506768	No	Paylocity	10	Monthly HRIS System & Payroll Srvc - December 2024	1,147.52
12/20/2024	ACHPR-12202024	No	Paylocity	10	Net Payroll Payment for Payroll 12/20/2024	79,695.69
12/20/2024		No	Paylocity	27	Net Payroll Payment for Payroll 12/20/2024	13,712.38
12/20/2024		No	Paylocity	31	Net Payroll Payment for Payroll 12/20/2024	1,525.23
12/20/2024		No	Paylocity	32	Net Payroll Payment for Payroll 12/20/2024	2,728.81
12/20/2024		No	Paylocity	85	Net Payroll Payment for Payroll 12/20/2024	26,904.64
12/20/2024	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 12/20/2024	28,541.02
12/20/2024		No	Paylocity	27	Tax Liability Payment for Payroll 12/20/2024	4,918.73
12/20/2024		No	Paylocity	31	Tax Liability Payment for Payroll 12/20/2024	438.28
12/20/2024		No	Paylocity	32	Tax Liability Payment for Payroll 12/20/2024	1,289.72
12/20/2024		No	Paylocity	85	Tax Liability Payment for Payroll 12/20/2024	10,441.16

**Total Disbursed**

**493,498.92**

**Non-routine Bill Payments Explanations**

- A-** Purchase of (100) Kit & Kaboodle bags for SHARE.
- B-** Presenter fee for the Service Animals presentation offered to member libraries.
- C-** Fifty percent down payment for the tuckpointing work performed at the Edwardsville building.
- D-** Seasonal maintenance of 11 HVAC units and replacement of filters at the Edwardsville office.
- E-** Registration for the Illinois Youth Services Institute conference for Kate Kite.
- F-** Adobe Pro nine months Enterprise subscription that will allow for electronic signatures to standard operating procedures.
- G-** Purchase of eBooks from 11/01-11/30/2024 & eBooks purchases to be reimbursed by participating libraries.
- H-** Presentation fee for Mental Health First Aid training. Partially reimbursed by member libraries.

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 11/02/2024 Through 12/02/2024

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
12/2/2024	0127 3649-Anderberg Kat	11/16/2024	BANK OF SPRINGFIELD	Mobile Memory Lab Visit:Parking - Anderberg 11/2024	7.00	10	5255	1	34
12/2/2024	0127 3649-Anderberg Kat	11/16/2024	DOUBLETREE	Mobile Memory Lab Visit:Breakfast - Anderberg 11/2024	25.58	10	5260	1	34
12/2/2024	0127 3649-Anderberg Kat	11/16/2024	DOUBLETREE	Mobile Memory Lab Visit:Dinner - Anderberg 11/2024	32.89	10	5260	1	34
12/2/2024	0127 3649-Anderberg Kat	11/16/2024	DOUBLETREE	Mobile Memory Lab Visit:Lodging - Anderberg 11/2024	172.14	10	5265	1	34
12/2/2024	0127 3649-Anderberg Kat	11/16/2024	PANERA	Mobile Memory Lab Visit:Lunch - Anderberg 11/2024	20.06	10	5260	1	34
12/2/2024	0127 3649-Anderberg Kat	11/22/2024	HYVEE	Mobile Memory Lab Visit:Lunch - Anderberg & Roberts 11/2024	29.81	10	5260	1	34
12/2/2024	0127 3649-Anderberg Kat	11/22/2024	LANDMARK CAFE	Mobile Memory Lab Visit:Dinner - Anderberg & Roberts 11/2024	75.00	10	5260	1	34
12/2/2024	0127 3649-Anderberg Kat	11/23/2024	HOLIDAY INN	Mobile Memory Lab Visit:Lodging - Anderberg 11/2024	150.67	10	5265	1	34
12/2/2024	0127 3649-Anderberg Kat	11/23/2024	HOLIDAY INN	Mobile Memory Lab Visit:Lodging - Roberts 11/2024	<u>150.67</u>	10	5265	1	34
Total 0127 3649-Anderberg Kat					663.82				
12/2/2024	0147 7661-Kite Kate	11/7/2024	CRACKER BARREL	AISLE Conf:Lunch - Kite & Bednar 11/2024	36.97	10	5260	1	10
12/2/2024	0147 7661-Kite Kate	11/8/2024	LOCAL 1 GASTROPUB	AISLE Conf:Breakfast - 4 Staff 11/2024	65.76	10	5260	1	10
12/2/2024	0147 7661-Kite Kate	11/8/2024	LOCAL 1 GASTROPUB	AISLE Conf:Breakfast - Kirchner 11/2024	16.43	85	5260	1	85
12/2/2024	0147 7661-Kite Kate	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Kite 11/2024	364.80	10	5265	1	10
12/2/2024	0147 7661-Kite Kate	11/10/2024	FIREFLY GRILL	AISLE Conf:Lunch - Kite, Bednar & Hogan-Downey 11/2024	70.78	10	5260	1	10
12/2/2024	0147 7661-Kite Kate	11/10/2024	FIREFLY GRILL	AISLE Conf:Lunch - Kirchner 11/2024	23.60	85	5260	1	85
12/2/2024	0147 7661-Kite Kate	11/25/2024	USPS	Postage 11/2024	<u>6.20</u>	10	5370	1	10
Total 0147 7661-Kite Kate					584.54				
12/2/2024	0884 2823-Kirchner John	11/1/2024	USB MEMORY DIRECT	Promotional Branded Items - Book Style USB Flash Drives (200) 10/2024	1,016.00	85	5330	1	85
12/2/2024	0884 2823-Kirchner John	11/9/2024	DUNKIN	AISLE Conf:Breakfast - Kirchner 11/2024	12.27	85	5260	1	85
12/2/2024	0884 2823-Kirchner John	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Kirchner 11/2024	364.80	85	5265	1	85
12/2/2024	0884 2823-Kirchner John	11/21/2024	ILA	ILA Legislative Breakfast:Registration - Kirchner 11/2024	<u>40.00</u>	85	5290	1	85
Total 0884 2823-Kirchner John					1,433.07				
12/2/2024	1090 8459-Caskey Matthew	11/7/2024	DREAMHOST	Domain Name - Frank Bertetti Benld PL 11/2024	<u>17.99</u>	10	5840	1	10
Total 1090 8459-Caskey Matthew					17.99				
12/2/2024	1809 1250-Brown Troy M	11/1/2024	MICROSOFT	Online Cloud Backup 10/2024	268.87	10	5550	1	10
12/2/2024	1809 1250-Brown Troy M	11/1/2024	MICROSOFT	Online Cloud Backup 10/2024	268.86	85	5550	1	85
12/2/2024	1809 1250-Brown Troy M	11/1/2024	TELCO BILL CENTER	Elevator & Fax Lines 11/2024	26.75	10	5400	1	10
12/2/2024	1809 1250-Brown Troy M	11/1/2024	TELCO BILL CENTER	Elevator & Fax Lines 11/2024	26.75	85	5400	1	85
12/2/2024	1809 1250-Brown Troy M	11/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 11/2024	65.18	10	5550	1	10
12/2/2024	1809 1250-Brown Troy M	11/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 11/2024	35.41	27	5550	1	27
12/2/2024	1809 1250-Brown Troy M	11/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 11/2024	14.16	31	5550	1	31
12/2/2024	1809 1250-Brown Troy M	11/2/2024	PIPEDRIVE	Subscription - PipeDrive Monthly 11/2024	372.51	10	5550	1	10
12/2/2024	1809 1250-Brown Troy M	11/2/2024	PIPEDRIVE	Subscription - PipeDrive Monthly 11/2024	372.51	85	5550	1	85
12/2/2024	1809 1250-Brown Troy M	11/5/2024	MICROSOFT	Teams Phone Lines (22) 11/2024	337.00	10	5400	1	10

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Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
12/2/2024	1809 1250-Brown Troy M	11/5/2024	MICROSOFT	Teams Phone Lines (9) 11/2024	144.00	27	5400	1	27	
12/2/2024	1809 1250-Brown Troy M	11/5/2024	MICROSOFT	Teams Phone Lines (1) 11/2024	16.00	31	5400	1	31	
12/2/2024	1809 1250-Brown Troy M	11/5/2024	MICROSOFT	Teams Phone Lines (4) 11/2024	64.00	32	5400	1	32	
12/2/2024	1809 1250-Brown Troy M	11/5/2024	MICROSOFT	Teams Phone Lines (15) 11/2024	240.00	85	5400	1	85	
12/2/2024	1809 1250-Brown Troy M	11/6/2024	BEST BUY	Replacement Power Supplies for SHARE Tablets 11/2024	69.99	85	5360	1	85	
12/2/2024	1809 1250-Brown Troy M	11/6/2024	BEST BUY	Replacement Power Supplies for SHARE Tablets 11/2024	69.99	85	5360	1	85	
12/2/2024	1809 1250-Brown Troy M	11/7/2024	BEST BUY	iPad Pro 11/2024	1,464.23	10	5360	1	10	
12/2/2024	1809 1250-Brown Troy M	11/8/2024	AMAZON	RFID Reader for Tag Testing 11/2024	39.97	10	5360	1	20	
12/2/2024	1809 1250-Brown Troy M	11/8/2024	PHEEDLOOP	PhheedLoop User Credits (150) 11/2024	1,606.50	10	5315	1	10	
12/2/2024	1809 1250-Brown Troy M	11/13/2024	AMAZON	RFID Reader for Tag Testing 11/2024	69.19	10	5360	1	20	
12/2/2024	1809 1250-Brown Troy M	12/1/2024	MICROSOFT	Online Cloud Backup 11/2024	278.66	10	5550	1	10	
12/2/2024	1809 1250-Brown Troy M	12/1/2024	MICROSOFT	Online Cloud Backup 11/2024	278.65	85	5550	1	85	
12/2/2024	1809 1250-Brown Troy M	12/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 12/2024	65.18	10	5550	1	10	
12/2/2024	1809 1250-Brown Troy M	12/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 12/2024	35.41	27	5550	1	27	
12/2/2024	1809 1250-Brown Troy M	12/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 12/2024	14.16	31	5550	1	31	
12/2/2024	1809 1250-Brown Troy M	12/2/2024	PIPEDRIVE	Subscription - PipeDrive Monthly 12/2024	372.51	10	5550	1	10	
12/2/2024	1809 1250-Brown Troy M	12/2/2024	PIPEDRIVE	Subscription - PipeDrive Monthly 12/2024	<u>372.51</u>	85	5550	1	85	
	Total 1809 1250-Brown Troy M				6,988.95					
12/2/2024	3829 8527-Cook Jace	11/15/2024	RUBBER STAMP	Office Supplies 11/2024	<u>17.55</u>	85	5365	1	85	
	Total 3829 8527-Cook Jace				17.55					
12/2/2024	4924 2137-McInerney Lia	11/19/2024	AUTOTIRE	U33807 - Change Oil/Filter & Tire Rotation 11/2024	85.67	10	5210	1	20	
12/2/2024	4924 2137-McInerney Lia	11/23/2024	AUTOTIRE	U33849 - Replace Tires (4) & Balance 11/2024	1,087.21	10	5210	1	20	
12/2/2024	4924 2137-McInerney Lia	11/25/2024	AUTOZONE	EDW:Coolant & Cleaning Wipes 11/2024	47.32	10	5210	1	20	
12/2/2024	4924 2137-McInerney Lia	11/26/2024	AUTOTIRE	U35060 - Replace Tires (4) & Balance 11/2024	1,087.21	10	5210	1	20	
12/2/2024	4924 2137-McInerney Lia	11/26/2024	HOME DEPOT	EDW:Bolts for South Garage Door Hinge 11/2024	1.38	10	5180	1	10	
12/2/2024	4924 2137-McInerney Lia	11/26/2024	LOWES	EDW:Bolts for South Garage Door Hinge 11/2024	8.55	10	5180	1	10	
12/2/2024	4924 2137-McInerney Lia	11/27/2024	AUTOTIRE	U35998 - Change Oil/Filter, Replace Tires (4) & Balance 11/2024	<u>1,132.74</u>	10	5210	1	20	
	Total 4924 2137-McInerney Lia				3,450.08					
12/2/2024	5091 4997-Cornell Mary	11/16/2024	DOUBLETREE	Mobile Memory Lab Visit:Breakfast - Cornell 11/2024	24.61	10	5260	1	34	
12/2/2024	5091 4997-Cornell Mary	11/16/2024	DOUBLETREE	Mobile Memory Lab Visit:Lodging - Cornell 11/2024	172.14	10	5265	1	34	
12/2/2024	5091 4997-Cornell Mary	11/16/2024	PANERA	Mobile Memory Lab Visit:Lunch - Cornell 11/2024	22.27	10	5260	1	34	
12/2/2024	5091 4997-Cornell Mary	11/16/2024	WENDYS	Mobile Memory Lab Visit:Dinner - Cornell 11/2024	<u>26.62</u>	10	5260	1	34	
	Total 5091 4997-Cornell Mary				245.64					
12/2/2024	5645 2424-Bushong Stacie L	11/26/2024	A LITTLE TASTE OF HEAVEN	Board Meeting - Snacks 11/2024	<u>48.00</u>	10	5290	1	10	
	Total 5645 2424-Bushong Stacie L				48.00					

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Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
12/2/2024	5650 4231-Hogan Downey Carol	11/7/2024	BLOOMIN CAFE	AISLE Conf:Lunch - Hogan-Downey 11/2024	25.09	10	5260	1	10	
12/2/2024	5650 4231-Hogan Downey Carol	11/7/2024	BLOOMIN CAFE	AISLE Conf:Lunch - Kirchner 11/2024	25.09	85	5260	1	85	
12/2/2024	5650 4231-Hogan Downey Carol	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Hogan-Downey 11/2024	364.80	10	5265	1	10	
12/2/2024	5650 4231-Hogan Downey Carol	11/13/2024	HYATT REGENCY	LMCC Conf:Parking - Hogan-Downey 11/2024	26.25	10	5275	1	10	
12/2/2024	5650 4231-Hogan Downey Carol	11/14/2024	CITY OF STL PKG	LMCC Conf:Parking - Hogan-Downey 11/2024	4.45	10	5275	1	10	
12/2/2024	5650 4231-Hogan Downey Carol	11/14/2024	CITY OF STL PKG	LMCC Conf:Parking - Hogan-Downey 11/2024	4.45	10	5275	1	10	
12/2/2024	5650 4231-Hogan Downey Carol	11/14/2024	CITY OF STL PKG	LMCC Conf:Parking - Hogan-Downey 11/2024	<u>4.45</u>	10	5275	1	10	
	Total 5650 4231-Hogan Downey Carol				454.58					
12/2/2024	6347 2659-Dettenmeier Colleen	11/15/2024	USPS	Postage 11/2024	30.50	10	5370	1	20	
12/2/2024	6347 2659-Dettenmeier Colleen	11/18/2024	PANERA	CAR Interview Trip:Lunch - Dettenmeier & Parr 11/2024	<u>29.01</u>	10	5290	1	20	
	Total 6347 2659-Dettenmeier Colleen				59.51					
12/2/2024	6391 6063-Thompson Cassandra	11/8/2024	EVEN HOTEL	AISLE Conf:Lodging - 1 Staff 11/2024	182.40	10	5265	1	10	
12/2/2024	6391 6063-Thompson Cassandra	11/19/2024	PEEL	Lunch - New Hire - Cataloger - 10 Staff 11/2024	<u>218.48</u>	85	5290	1	85	
	Total 6391 6063-Thompson Cassandra				400.88					
12/2/2024	6613 2453-Bednar Leslie M	11/6/2024	AMAZON	Office Supplies 11/2024	30.98	32	5365	1	32	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	AMAZON	Office Supplies 11/2024	37.36	10	5365	2	10	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	AMAZON	Shirts for Delivery (4) 11/2024	100.00	10	5385	1	20	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	CSC SERVICEWORK	U8313 - Air for Tires 11/2024	2.50	10	5210	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	CSC SERVICEWORK	U8313 - Air for Tires 11/2024	2.50	10	5210	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	ISABELLA CAFE	AISLE Conf:Dinner - 4 Staff 11/2024	124.52	10	5260	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	ISABELLA CAFE	AISLE Conf:Dinner - 2 Staff 11/2024	62.26	85	5260	1	85	
12/2/2024	6613 2453-Bednar Leslie M	11/7/2024	WALMART	U8313 - Tire Gauge 11/2024	3.77	10	5210	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Bednar 11/2024	364.80	10	5265	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/12/2024	AMAZON	Office Supplies 11/2024	36.00	10	5365	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/13/2024	SAMS CLUB	Janitorial Supplies 11/2024	115.83	10	5190	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/14/2024	CULVERS	Lunch - IHLS Exec Comm Mtg - Bednar & McDonnell 11/2024	10.95	10	5290	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/15/2024	AMAZON	Refund - Shirt for Delivery (1) 11/2024	(18.75)	10	5385	1	20	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	AMAZON	Janitorial Supplies 11/2024	22.99	10	5190	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	AMAZON	Kitchen Supplies 11/2024	2.19	10	5390	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	AMAZON	Kitchen Supplies 11/2024	5.03	10	5390	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	LINKEDIN	LinkedIn Learning (17) 11/2024	3,672.00	10	5058	1	10	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	LINKEDIN	LinkedIn Learning (4) 11/2024	864.00	27	5058	1	27	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	LINKEDIN	LinkedIn Learning (4) 11/2024	864.00	32	5058	1	32	
12/2/2024	6613 2453-Bednar Leslie M	11/16/2024	LINKEDIN	LinkedIn Learning (7) 11/2024	1,512.00	85	5058	1	85	
12/2/2024	6613 2453-Bednar Leslie M	11/18/2024	AMAZON	ScanDisk 11/2024	7.60	85	5360	1	85	

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Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
12/2/2024	6613 2453-Bednar Leslie M	11/19/2024	ILA	ILA Legislative Breakfast:Registration - Bednar 11/2024	40.00	10	5290	1	10
12/2/2024	6613 2453-Bednar Leslie M	11/20/2024	AMAZON	Holiday Party - Supplies 11/2024	28.41	10	5057	2	10
12/2/2024	6613 2453-Bednar Leslie M	11/20/2024	AMAZON	Refund - Shirt for Delivery (1) 11/2024	(25.00)	10	5385	1	20
12/2/2024	6613 2453-Bednar Leslie M	11/21/2024	AMAZON	Holiday Party - Supplies 11/2024	168.93	10	5057	2	10
12/2/2024	6613 2453-Bednar Leslie M	11/26/2024	AMAZON	EDW:Deer Whistles 11/2024	24.95	10	5210	1	20
12/2/2024	6613 2453-Bednar Leslie M	11/26/2024	AMAZON	Delivery Supplies 11/2024	42.90	10	5385	1	20
	Total 6613 2453-Bednar Leslie M				8,102.72				
12/2/2024	6792 9931-Trevino Jill	11/11/2024	TJ MAXX	Holiday Party - Supplies 11/2024	188.26	10	5057	1	10
12/2/2024	6792 9931-Trevino Jill	11/15/2024	GABES	Holiday Party - Supplies 11/2024	50.88	10	5057	1	10
12/2/2024	6792 9931-Trevino Jill	11/19/2024	DIERBERGS	Holiday Party - Food 11/2024	312.69	10	5057	1	10
12/2/2024	6792 9931-Trevino Jill	11/22/2024	DOLLAR TREE	Holiday Party - Supplies 11/2024	51.75	10	5057	1	10
12/2/2024	6792 9931-Trevino Jill	11/22/2024	HOME GOODS	Holiday Party - Supplies 11/2024	148.15	10	5057	1	10
12/2/2024	6792 9931-Trevino Jill	11/26/2024	USPS	Postage 11/2024	19.36	10	5370	1	10
12/2/2024	6792 9931-Trevino Jill	11/27/2024	USPS	Postage 11/2024	29.04	10	5370	1	10
	Total 6792 9931-Trevino Jill				800.13				
12/2/2024	6820 4888-Parr Casey	11/7/2024	TODAYS TECH	U25399 - Replace Window Regulatory Assy, Tires (4), Mount & Balance 11/2024	908.94	10	5210	4	10
12/2/2024	6820 4888-Parr Casey	11/15/2024	TODAYS TECH	U37006 - Change Oil/Filter & Tire Rotation 11/2024	111.83	10	5210	4	20
12/2/2024	6820 4888-Parr Casey	11/18/2024	TODAYS TECH	U37009 - Change Oil/Filter & Tire Rotation 11/2024	111.83	10	5210	4	20
12/2/2024	6820 4888-Parr Casey	11/22/2024	TODAYS TECH	U30129 - Replace Tires (4) & Balance 11/2024	863.50	10	5210	4	10
12/2/2024	6820 4888-Parr Casey	11/25/2024	TODAYS TECH	U35999 - Change Oil/Filter & Tire Rotation 11/2024	88.20	10	5210	4	20
	Total 6820 4888-Parr Casey				2,084.30				
12/2/2024	7080 4774-Popit Ellen C	11/2/2024	ETCETERA FLOWERS	Other Gifts - Flowers for Monica Harris 11/2024	45.02	10	5330	1	10
12/2/2024	7080 4774-Popit Ellen C	11/7/2024	STARBUCKS	AISLE Conf:Lunch - Popit 11/2024	11.95	10	5260	1	10
12/2/2024	7080 4774-Popit Ellen C	11/7/2024	STARBUCKS	AISLE Conf:Lunch - Porter 11/2024	11.94	85	5260	1	85
12/2/2024	7080 4774-Popit Ellen C	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Popit 11/2024	364.80	10	5265	1	10
12/2/2024	7080 4774-Popit Ellen C	11/10/2024	STACKS BREAKFAST	AISLE Conf:Breakfast - Bednar, Popit & Hogan-Downey 11/2024	69.90	10	5260	1	10
12/2/2024	7080 4774-Popit Ellen C	11/10/2024	STACKS BREAKFAST	AISLE Conf:Breakfast - Porter & Kirchner 11/2024	46.61	85	5260	1	85
12/2/2024	7080 4774-Popit Ellen C	11/20/2024	DRURY INN	Library Site Visit & Networking Event:Lodging - Popit 11/2024	134.46	10	5265	1	10
12/2/2024	7080 4774-Popit Ellen C	11/25/2024	ILA	ILA Legislative Lunch:Registration - Popit 11/2024	35.00	10	5290	1	10
	Total 7080 4774-Popit Ellen C				719.68				
12/2/2024	7107 3890-Gregory Leah	11/6/2024	ISABELLA CAFE	AISLE Conf:Dinner - Gregory 11/2024	43.64	10	5260	1	10
12/2/2024	7107 3890-Gregory Leah	11/7/2024	CULVERS	AISLE Conf:Lunch - Gregory 11/2024	12.50	10	5260	1	10
12/2/2024	7107 3890-Gregory Leah	11/7/2024	MCDONALDS	AISLE Conf:Dinner - Gregory 11/2024	8.10	10	5260	1	10
12/2/2024	7107 3890-Gregory Leah	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Gregory 11/2024	547.20	10	5265	1	10

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 11/02/2024 Through 12/02/2024

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	12/2/2024	7107 3890-Gregory Leah	11/9/2024	MONICAL	AISLE Conf:Dinner - Gregory 11/2024	15.34	10	5260	1	10
	12/2/2024	7107 3890-Gregory Leah	11/10/2024	NORTH & MAPLE	AISLE Conf:Lunch - Gregory 11/2024	21.92	10	5260	1	10
	12/2/2024	7107 3890-Gregory Leah	11/22/2024	HOTWIRE SALES	IASB Conf:Refund - Lodging - Gregory 11/2024	(367.87)	10	5265	1	10
	12/2/2024	7107 3890-Gregory Leah	11/22/2024	LAZ PARKING	IASB Conf:Parking - Gregory 11/2024	<u>35.00</u>	10	5255	1	10
		Total 7107 3890-Gregory Leah				315.83				
	12/2/2024	7825 3576-Furby Leanne	11/7/2024	UPS STORE	Shipping 11/2024	<u>50.71</u>	31	5370	1	31
		Total 7825 3576-Furby Leanne				50.71				
	12/2/2024	8207 7807-Porter Dena	11/8/2024	THE ASHFORD HOUSE	AISLE Conf:Dinner - 2 Staff 11/2024	55.47	10	5260	1	10
	12/2/2024	8207 7807-Porter Dena	11/8/2024	THE ASHFORD HOUSE	AISLE Conf:Dinner - 2 Staff 11/2024	55.50	85	5260	1	85
	12/2/2024	8207 7807-Porter Dena	11/9/2024	EVEN HOTEL	AISLE Conf:Lodging - Porter 11/2024	364.80	85	5265	1	85
	12/2/2024	8207 7807-Porter Dena	11/9/2024	PANERA	AISLE Conf:Breakfast - Porter 11/2024	<u>7.21</u>	85	5260	1	85
		Total 8207 7807-Porter Dena				482.98				
	12/2/2024	9969 0784-Greve Penrod Shandi	11/3/2024	AMERICAN MARKETING ASSOC	American Marketing Assoc Dues - Marketing Administrator 11/2024	199.00	10	5700	1	10
	12/2/2024	9969 0784-Greve Penrod Shandi	11/8/2024	BIG FROG	Conference Marketing Materials 11/2024	160.00	10	5330	1	10
	12/2/2024	9969 0784-Greve Penrod Shandi	11/8/2024	BIG FROG	Conference Marketing Materials 11/2024	160.00	31	5330	1	31
	12/2/2024	9969 0784-Greve Penrod Shandi	11/8/2024	CANVA	Promotional Printing - Delivery Cards 11/2024	<u>105.00</u>	10	5330	1	20
		Total 9969 0784-Greve Penrod Shandi				624.00				

**Report Transaction Totals**

**27,544.96**

**Non-routine Credit Card Transactions Explanations**

- Anderburg, Kat - Travel expenses for Mobile Memory Lab visits that is paid for by the Illinois Humanities grant.*
- Kirchner, John - Purchase of (200) USB flash drives to be distributed for SHARE member gifts.*
- Registration for the Illinois Library Association (ILA) Legislative breakfast for John Kirchner.*
- Brown, Troy - Purchase of (1) iPad used for development and testing.*
- Purchase of an additional (150) user credits on the Pheedloop platform used for the FY2025 IHLS Member Day.*
- Cornell, Mary - Travel expenses for Mobile Memory Lab visits that is paid for by the Illinois Humanities grant.*
- Bednar, Leslie- LinkedIn Learning continuing education annual subscription for (32) staff 11/14/2024-11/13/2025.*
- Registration for the Illinois Library Association (ILA) Legislative breakfast for Leslie Bednar.*
- Greve Penrod, Shandi - Renewal of the American Marketing Association annual membership fee for Shandi Greve Penrod.*
- Purchase of (2) branded tablecloths to be used at conference booths for IHLS and iLEAD Library Trustee Training grant.*

**Recommended motion: Motion to approve the December 2024 Bills**