

Illinois Heartland Library System
 Disbursement Summary Report
 From 01/01/2025 Through 01/31/2025

Attachment 6.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
1/3/2025	ACHPR-01032025	No	Paylocity	10	Net Payroll Payment for Payroll 01/03/2025	75,632.78
1/3/2025		No	Paylocity	27	Net Payroll Payment for Payroll 01/03/2025	13,706.67
1/3/2025		No	Paylocity	31	Net Payroll Payment for Payroll 01/03/2025	1,523.16
1/3/2025		No	Paylocity	32	Net Payroll Payment for Payroll 01/03/2025	2,737.31
1/3/2025		No	Paylocity	85	Net Payroll Payment for Payroll 01/03/2025	27,256.91
1/3/2025	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 01/03/2025	28,114.41
1/3/2025		No	Paylocity	27	Tax Liability Payment for Payroll 01/03/2025	4,904.44
1/3/2025		No	Paylocity	31	Tax Liability Payment for Payroll 01/03/2025	435.73
1/3/2025		No	Paylocity	32	Tax Liability Payment for Payroll 01/03/2025	1,280.22
1/3/2025		No	Paylocity	85	Tax Liability Payment for Payroll 01/03/2025	10,499.06
1/9/2025	25625	No	Perspectives LTD c/o AllOne Health	10	Employee Assistance Program (EAP) 01/01-01/31/2025	95.90
1/9/2025		No	Perspectives LTD c/o AllOne Health	27	Employee Assistance Program (EAP) 01/01-01/31/2025	12.60
1/9/2025		No	Perspectives LTD c/o AllOne Health	31	Employee Assistance Program (EAP) 01/01-01/31/2025	1.05
1/9/2025		No	Perspectives LTD c/o AllOne Health	32	Employee Assistance Program (EAP) 01/01-01/31/2025	2.45
1/9/2025		No	Perspectives LTD c/o AllOne Health	85	Employee Assistance Program (EAP) 01/01-01/31/2025	21.00
1/9/2025	25626	No	Ameren Illinois	10	CHA:Electric & Lighting Srvcs 11/14-12/16/2024	897.58
1/9/2025	25627	No	Ameren Illinois	10	CHA:Gas 12/01/2024-01/01/2025	297.43
1/9/2025	25628	No	Ameren Illinois	10	EDW:Gas 12/01/2024-01/01/2025	288.69
1/9/2025	25629	No	Ameren Illinois	10	EDW:Electric & Lighting Srvcs 12/01/2024-01/01/2025	964.55
1/9/2025	25630	No	American Pest Control	10	CHA:Monthly Extermination 01/03/2025	40.00
1/9/2025	25631	No	AT&T	10	Internet 12/10/2024-01/09/2025	307.76
1/9/2025		No	AT&T	85	Internet 12/10/2024-01/09/2025	307.75
1/9/2025	25632	No	Health Care Service Corporation	10	Health Ins 01/01-01/31/2025	33,273.13
1/9/2025		No	Health Care Service Corporation	27	Health Ins 01/01-01/31/2025	5,785.55
1/9/2025		No	Health Care Service Corporation	32	Health Ins 01/01-01/31/2025	1,805.90
1/9/2025		No	Health Care Service Corporation	85	Health Ins 01/01-01/31/2025	13,270.64
1/9/2025	25633	No	Loretta Broomfield	10	Board Member:Mileage Reimb 12/11/2024	25.06
1/9/2025	25634	No	Buildingstars Operations Inc	10	Janitorial Srvcs - January 2025	670.00
1/9/2025	25635	No	Elan Financial Services	10	Busey Credit Card Stmt Ending 01/02/2025	11,538.70
1/9/2025		No	Elan Financial Services	27	Busey Credit Card Stmt Ending 01/02/2025	308.86
1/9/2025		No	Elan Financial Services	31	Busey Credit Card Stmt Ending 01/02/2025	30.16
1/9/2025		No	Elan Financial Services	32	Busey Credit Card Stmt Ending 01/02/2025	64.00
1/9/2025		No	Elan Financial Services	85	Busey Credit Card Stmt Ending 01/02/2025	3,624.07
1/9/2025	25636	No	City of Edwardsville	10	EDW:Water & Sewer 09/30-12/02/2024	190.85
1/9/2025	25637	No	Edwardsville/Glen Carbon Chamber of	10	EDW Chamber of Commerce Membership Dues	229.00 A
1/9/2025	25638	No	ESS Clean Inc	10	Janitorial Srvcs - January 2025	1,095.00
1/9/2025	25639	No	i3 Broadband - CU	10	Internet 01/01-01/31/2025	17.50
1/9/2025		No	i3 Broadband - CU	85	Internet 01/01-01/31/2025	17.49
1/9/2025	25640	No	Illinois American Water	10	CHA:Water 11/28-12/31/2024	39.48
1/9/2025	25641	No	Technology Management Rev Fund	85	Bandwidth 11/01-11/30/2024	270.00
1/9/2025	25642	No	Innovative Users Group	85	IUG Institutional Membership Dues	220.00 B
1/9/2025	25643	No	Marissa Area District Public Library	85	Reimb for Lost Book 'The Color of Magic'	9.13
1/9/2025	25644	No	Out Creek Outdoor Services LLC	10	CHA:Dead Pine Tree Removal 12/30/2024	800.00
1/9/2025	25645	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 01/01-01/31/2025	158.88
1/9/2025	25646	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 01/01-01/31/2025	178.67
1/9/2025	25647	No	Gary Sipole	10	U36531 - Reimb for Fuel 1/3/2025	69.49
1/9/2025	25648	No	Speed Lube # 14	10	U35987 - Change Oil/Filter	91.45
1/9/2025		No	Speed Lube # 14	10	U37007 - Change Oil/Filter	115.95
1/9/2025	25649	No	Tire Choice # 930	10	U35063 - Change Oil/Filter, Tire Rotation & Replace Bulb	147.24
1/9/2025	25650	No	Verizon	10	GPS Tracking (23 Units) 01/01-01/31/2025	401.35
1/9/2025	25651	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 11/24-12/23/2024	778.89
1/9/2025		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 11/24-12/23/2024	301.07
1/9/2025	25652	No	Wex Bank	10	Fuel Charges 11/23-12/22/2024	13,763.81
1/9/2025		No	Wex Bank	85	Fuel Charges 11/23-12/22/2024	160.07
1/9/2025	25653	No	Synthesia Limited	31	Synthesia Growth 12/10/2024-12/09/2025	4,000.00 C
1/9/2025	ACHIMRFDec2024	No	Illinois Municipal Retirement Fund	10	December 2024 IMRF Payment	11,770.38
1/9/2025		No	Illinois Municipal Retirement Fund	27	December 2024 IMRF Payment	1,928.38
1/9/2025		No	Illinois Municipal Retirement Fund	31	December 2024 IMRF Payment	216.04
1/9/2025		No	Illinois Municipal Retirement Fund	32	December 2024 IMRF Payment	913.15
1/9/2025		No	Illinois Municipal Retirement Fund	85	December 2024 IMRF Payment	4,800.57
1/17/2025	ACHPR-01172025	No	Paylocity	10	Net Payroll Payment for Payroll 01/17/2025	77,403.51

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From 01/01/2025 Through 01/31/2025

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
1/17/2025		No	Paylocity	27	Net Payroll Payment for Payroll 01/17/2025	13,711.07
1/17/2025		No	Paylocity	31	Net Payroll Payment for Payroll 01/17/2025	1,142.37
1/17/2025		No	Paylocity	32	Net Payroll Payment for Payroll 01/17/2025	2,361.30
1/17/2025		No	Paylocity	85	Net Payroll Payment for Payroll 01/17/2025	27,280.50
1/17/2025	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 01/17/2025	28,671.04
1/17/2025		No	Paylocity	27	Tax Liability Payment for Payroll 01/17/2025	4,903.69
1/17/2025		No	Paylocity	31	Tax Liability Payment for Payroll 01/17/2025	326.79
1/17/2025		No	Paylocity	32	Tax Liability Payment for Payroll 01/17/2025	1,134.29
1/17/2025		No	Paylocity	85	Tax Liability Payment for Payroll 01/17/2025	10,508.66
1/21/2025	ACH-INV2572808	No	Paylocity	10	Monthly HRIS System & Payroll Srvc - January 2025	1,086.44
1/29/2025	25654	No	Ameren Illinois	10	CHA:Electric & Lighting Srvc 12/16/2024-01/19/2025	978.70
1/29/2025	25655	No	Health Care Service Corporation	10	Health Ins 02/01-02/28/2025	35,396.66
1/29/2025		No	Health Care Service Corporation	27	Health Ins 02/01-02/28/2025	6,818.21
1/29/2025		No	Health Care Service Corporation	32	Health Ins 02/01-02/28/2025	1,860.45
1/29/2025		No	Health Care Service Corporation	85	Health Ins 02/01-02/28/2025	17,996.12
1/29/2025	25656	No	Beaumont Tire & Auto Repair	10	U36092 - Replace Tires (4)	626.00
1/29/2025		No	Beaumont Tire & Auto Repair	10	U37007 - Tire Rotation	36.00
1/29/2025	25657	No	Bethalto Public Library	10	Library Crawl Pins (20)	17.20
1/29/2025	25658	No	Constellation NewEnergy - Gas Division	10	Gas Supply 12/01-12/31/2024	655.00
1/29/2025	25659	No	Deaconess IL Specialty Clinic -	10	Pre-employment Drug Screen & Fit for Duty Exam - Sorter	115.00
1/29/2025	25660	No	Colleen Dettenmeier	10	Mileage Reimb - CAR Trip for AMHS Placement Options Mtg	44.10
1/29/2025		No	Colleen Dettenmeier	10	Mileage Reimb - CAR Trip for Sorter Interviews 11/18/2024	22.95
1/29/2025	25661	No	Dobbs Tire & Auto Centers	10	U33807 - Repl Rear Wheel Hub/ Brake Pads/Rotors & Diff Fluid Transfusion	1,710.62
1/29/2025		No	Dobbs Tire & Auto Centers	10	U33849 - Replace Rear Wheel Hubs, Rear Brakes & Rotors	1,732.78
1/29/2025		No	Dobbs Tire & Auto Centers	10	U35060 - Remove & Replace Battery	338.91
1/29/2025		No	Dobbs Tire & Auto Centers	10	U36531 - Change Oil/Filter, Remove & Replace Battery	504.81
1/29/2025	25662	No	Ford & Harrison LLP	10	Legal Counsel re:General Employment Matters 12/19/2024 (.5 hrs)	247.50
1/29/2025	25663	No	Glesco Electric Inc	66	CHA:LED Lighting Upgrade	14,332.00 D
1/29/2025	25664	No	Guardian	10	Dental, AD&D, Life & Vision Ins 12/01-12/31/2024	(32.00)
1/29/2025		No	Guardian	27	Dental, AD&D, Life & Vision Ins 12/01-12/31/2024	59.63
1/29/2025		No	Guardian	85	Dental, AD&D, Life & Vision Ins 12/01-12/31/2024	131.94
1/29/2025	25665	No	Sarah Hill	10	Board Member:Mileage Reimb 01/15/2025	158.20
1/29/2025	25666	No	Technology Management Rev Fund	85	Bandwidth 12/01-12/31/2024	270.00
1/29/2025	25667	No	Larry Jones	10	U30423 - Reimb for Replacing Broken Wiper	33.68
1/29/2025	25668	No	Marketview Car Wash	10	U36092, U37007, U37011, U35062 - Van Wash	50.00
1/29/2025	25669	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	7.75
1/29/2025	25670	No	Myler Automotive Repair Inc	10	U35987 - Remove & Replace Wiper Blades	59.70
1/29/2025		No	Myler Automotive Repair Inc	10	U35987 - Remove, Clean & Reinstall Wiper Arm	33.60
1/29/2025	25671	No	OCLC Inc	85	eBooks Subscription Purchases 12/01-12/31/2024	13,532.07 E
1/29/2025	25672	No	PEAC Solutions/Marlin Leasing Corp	10	Copier Base & Usage Chrg - February 2025	359.21
1/29/2025		No	PEAC Solutions/Marlin Leasing Corp	27	Copier Base & Usage Chrg - February 2025	102.62
1/29/2025		No	PEAC Solutions/Marlin Leasing Corp	32	Copier Base & Usage Chrg - February 2025	153.93
1/29/2025		No	PEAC Solutions/Marlin Leasing Corp	85	Copier Base & Usage Chrg - February 2025	153.93
1/29/2025	25673	No	Principal Life Insurance Company	10	Dental, AD&D, Life & Vision Ins 01/01-01/31/2025	3,388.07
1/29/2025		No	Principal Life Insurance Company	10	Dental, AD&D, Life & Vision Ins 02/01-02/28/2025	3,388.07
1/29/2025		No	Principal Life Insurance Company	27	Dental, AD&D, Life & Vision Ins 01/01-01/31/2025	445.26
1/29/2025		No	Principal Life Insurance Company	27	Dental, AD&D, Life & Vision Ins 02/01-02/28/2025	445.26
1/29/2025		No	Principal Life Insurance Company	31	Dental, AD&D, Life & Vision Ins 01/01-01/31/2025	189.73
1/29/2025		No	Principal Life Insurance Company	31	Dental, AD&D, Life & Vision Ins 02/01-02/28/2025	189.73
1/29/2025		No	Principal Life Insurance Company	32	Dental, AD&D, Life & Vision Ins 01/01-01/31/2025	119.92
1/29/2025		No	Principal Life Insurance Company	32	Dental, AD&D, Life & Vision Ins 02/01-02/28/2025	119.92
1/29/2025		No	Principal Life Insurance Company	85	Dental, AD&D, Life & Vision Ins 01/01-01/31/2025	1,121.40
1/29/2025		No	Principal Life Insurance Company	85	Dental, AD&D, Life & Vision Ins 02/01-02/28/2025	1,132.92
1/29/2025	25674	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 02/01-02/28/2025	83.26
1/29/2025	25675	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 02/01-02/28/2025	179.30
1/29/2025	25676	No	Ron And Sons Auto	10	U37009 - Repair Front Damage/Accident-To be Reimb by Ins Claim #22696857	7,370.25 F
1/29/2025	25677	No	S & G Custom Mowing	10	CHA:Snow Removal & Salt Spreading 01/02-01/14/2025	2,180.00
1/29/2025		No	S & G Custom Mowing	10	CHA:Snow Removal, Salt Sidewalks & Entrances 12/20/2024	155.00
1/29/2025	25678	No	Shred-it USA	10	EDW:Shredding 12/31/2024	97.07
1/29/2025	25679	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet	6,612.70

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Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
1/29/2025		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet	10.00
1/29/2025	25680	No	Speed Lube # 14	10	U37011 - Change Oil/Filter	115.95
1/29/2025		No	Speed Lube # 14	10	U37012 - Change Oil/Filter	115.95
1/29/2025	25681	No	Stutz Excavating Inc	10	EDW:Salt Parking Lot & Shovel Walks 01/10/2025	525.00
1/29/2025		No	Stutz Excavating Inc	10	EDW:Snow Removal & Salt Parking Lot 01/04-01/08/2025	925.00
1/29/2025	25682	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 10/31-12/31/2024	113.60
1/29/2025	25683	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 12/24/2024-01/23/2025	775.98
1/29/2025		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 12/24/2024-01/23/2025	301.07
1/29/2025	25684	No	Wex Bank	10	Fuel Charges 12/24/2024-01/23/2025	13,201.34
1/29/2025		No	Wex Bank	85	Fuel Charges 12/24/2024-01/23/2025	38.93
1/29/2025	25685	No	Xerox Financial Services	10	Copier Base Chrg January 2025	208.08
1/29/2025		No	Xerox Financial Services	27	Copier Base Chrg January 2025	103.04
1/29/2025		No	Xerox Financial Services	32	Copier Base Chrg January 2025	105.05
1/29/2025		No	Xerox Financial Services	85	Copier Base Chrg January 2025	103.04
1/29/2025	25687	No	Lesley Zavediuk	10	Grant Services - January 2025	3,000.00
1/29/2025		No	Lesley Zavediuk	85	Aspen Implementation - January 2025	1,100.00
1/31/2025	ACHPR-01312025	No	Paylocity	10	Net Payroll Payment for Payroll 01/31/2025	87,301.21
1/31/2025		No	Paylocity	27	Net Payroll Payment for Payroll 01/31/2025	13,899.33
1/31/2025		No	Paylocity	31	Net Payroll Payment for Payroll 01/31/2025	1,593.13
1/31/2025		No	Paylocity	32	Net Payroll Payment for Payroll 01/31/2025	2,925.52
1/31/2025		No	Paylocity	85	Net Payroll Payment for Payroll 01/31/2025	29,135.92
1/31/2025	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 01/31/2025	34,835.68
1/31/2025		No	Paylocity	27	Tax Liability Payment for Payroll 01/31/2025	4,968.23
1/31/2025		No	Paylocity	31	Tax Liability Payment for Payroll 01/31/2025	447.64
1/31/2025		No	Paylocity	32	Tax Liability Payment for Payroll 01/31/2025	1,360.46
1/31/2025		No	Paylocity	85	Tax Liability Payment for Payroll 01/31/2025	11,243.63

Total Disbursed

785,114.93

Non-routine Bill Payments Explanations

- A-** Renewal of the annual Edwardsville/Glen Carbon Chamber of Commerce membership fee.
- B-** Annual renewal of the Innovative Users Group (IUG) institutional membership fee.
- C-** Renewal of the Synthesia Studio Growth annual subscription to aid in online training production for the iLEAD Library Trustee Training grant.
- D-** Upgrade to LED lighting at the Champaign office. This includes an Ameren energy rebate.
- E-** Purchase of eBooks from 12/01-12/31/2024 & eBooks purchases to be reimbursed by participating libraries.
- F-** Repairs made to damaged van from an accident. IHLS received \$6,370.25 from the insurance claim to apply against this repair.

Illinois Heartland Library System
 Credit Card Transactions
 From 12/03/2024 Through 01/02/2025

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
1/2/2025	0127 3649-Anderberg Kat	12/26/2024	GAYLORD ARCHIVAL	Mobile Memory Lab - File Folders (100) 12/2024	<u>205.99</u>	10	5365	01	34
	Total 0127 3649-Anderberg Kat				205.99				
1/2/2025	0681 0526-Flessner Laura	12/3/2024	BURLINGTON	Holiday Party - Supplies 12/2024	3.26	10	5057	02	10
1/2/2025	0681 0526-Flessner Laura	12/3/2024	SAMS CLUB	Holiday Party - Food 12/2024	38.52	10	5057	02	10
1/2/2025	0681 0526-Flessner Laura	12/4/2024	BOB EVANS	Holiday Party - Food 12/2024	<u>605.96</u>	10	5057	02	10
	Total 0681 0526-Flessner Laura				647.74				
1/2/2025	0884 2823-Kirchner John	12/16/2024	4IMPRINT	Promotional Branded Items - Post-it Notes (500) 12/2024	<u>249.85</u>	85	5330	01	85
	Total 0884 2823-Kirchner John				249.85				
1/2/2025	1809 1250-Brown Troy M	12/1/2024	TELCO BILL CENTER	Elevator & Fax Lines 12/2024	26.75	10	5400	01	10
1/2/2025	1809 1250-Brown Troy M	12/1/2024	TELCO BILL CENTER	Elevator & Fax Lines 12/2024	26.75	85	5400	01	85
1/2/2025	1809 1250-Brown Troy M	12/2/2024	PHEEDLOOP	Member Day - Lazerware Buy Up Option 12/2024	100.98	10	5315	01	10
1/2/2025	1809 1250-Brown Troy M	12/3/2024	AMAZON	Refund - RFID Reader for Tag Testing 12/2024	(39.97)	10	5360	01	20
1/2/2025	1809 1250-Brown Troy M	12/4/2024	MICROSOFT	Teams Phone Lines (22) 12/2024	337.00	10	5400	01	10
1/2/2025	1809 1250-Brown Troy M	12/4/2024	MICROSOFT	Teams Phone Lines (9) 12/2024	144.00	27	5400	01	27
1/2/2025	1809 1250-Brown Troy M	12/4/2024	MICROSOFT	Teams Phone Lines (1) 12/2024	16.00	31	5400	01	31
1/2/2025	1809 1250-Brown Troy M	12/4/2024	MICROSOFT	Teams Phone Lines (4) 12/2024	64.00	32	5400	01	32
1/2/2025	1809 1250-Brown Troy M	12/4/2024	MICROSOFT	Teams Phone Lines (15) 12/2024	240.00	85	5400	01	85
1/2/2025	1809 1250-Brown Troy M	12/5/2024	MICROSOFT	Teams Rooms Pro - EDW & CAR - Annual Renewal 12/2024	384.00	10	5550	01	10
1/2/2025	1809 1250-Brown Troy M	12/11/2024	CDWG	New Office Network Equipment 12/2024	<u>1,057.55</u>	10	5360	01	10
1/2/2025	1809 1250-Brown Troy M	12/18/2024	GODADDY	SSL Renewal - lcls.org 12/2024	99.99	85	5580	01	85
1/2/2025	1809 1250-Brown Troy M	12/20/2024	AMAZON	Replacement Harddrive for Failed Video Recorder 12/2024	82.19	10	5360	04	10
1/2/2025	1809 1250-Brown Troy M	12/30/2024	ACCESSIBE.COM	Web Accessibility Annual Subscription 12/2024	<u>441.00</u>	10	5550	01	10
1/2/2025	1809 1250-Brown Troy M	12/30/2024	INTERSERVER.NET	Helpdesk Web Hosting Software 12/2024	84.00	85	5550	01	85
1/2/2025	1809 1250-Brown Troy M	1/1/2025	MICROSOFT	Online Cloud Backup 12/2024	268.98	10	5550	01	10
1/2/2025	1809 1250-Brown Troy M	1/1/2025	MICROSOFT	Online Cloud Backup 12/2024	268.97	85	5550	01	85
1/2/2025	1809 1250-Brown Troy M	1/2/2025	MAILCHIMP	Subscription - MailChimp Monthly 01/2025	65.18	10	5550	01	10
1/2/2025	1809 1250-Brown Troy M	1/2/2025	MAILCHIMP	Subscription - MailChimp Monthly 01/2025	35.41	27	5550	01	27
1/2/2025	1809 1250-Brown Troy M	1/2/2025	MAILCHIMP	Subscription - MailChimp Monthly 01/2025	14.16	31	5550	01	31
1/2/2025	1809 1250-Brown Troy M	1/2/2025	PIPEDRIVE	Subscription - PipeDrive Monthly 01/2025	372.51	10	5550	01	10
1/2/2025	1809 1250-Brown Troy M	1/2/2025	PIPEDRIVE	Subscription - PipeDrive Monthly 01/2025	<u>372.51</u>	85	5550	01	85
	Total 1809 1250-Brown Troy M				4,461.96				
1/2/2025	2884 5261-Thompson Angela	12/10/2024	MENARDS	Delivery Supplies 12/2024	56.73	10	5385	02	20
1/2/2025	2884 5261-Thompson Angela	12/10/2024	SAMS CLUB	Janitorial Supplies 12/2024	67.76	10	5190	02	10
1/2/2025	2884 5261-Thompson Angela	12/10/2024	SAMS CLUB	Kitchen Supplies 12/2024	12.98	10	5390	02	10
1/2/2025	2884 5261-Thompson Angela	12/20/2024	RON'S CAMPUS LOCKSMITH	CHA:Repair Lock on Front Inner Door 12/2024	<u>75.00</u>	10	5180	02	10

Illinois Heartland Library System
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 From 12/03/2024 Through 01/02/2025

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
	Total 2884 5261-Thompson Angela				212.47				
1/2/2025	4924 2137-McInerney Lia	12/4/2024	AUTOTIRE	U37013 - Replace Tires (4) & Balance 12/82024	1,087.21	10	5210	01	20
1/2/2025	4924 2137-McInerney Lia	12/5/2024	ULINE	Delivery Supplies - Screw Top Pails (20) 12/2024	260.00	10	5385	01	20
1/2/2025	4924 2137-McInerney Lia	12/5/2024	ULINE	Delivery Supplies - Basket Truck, Cover, Spring Lifts 12/2024	1,047.70	10	5385	01	22
1/2/2025	4924 2137-McInerney Lia	12/9/2024	AUTOTIRE	U36531 - Change Oil/Filter & Tire Rotation 12/2024	139.13	10	5210	01	22
1/2/2025	4924 2137-McInerney Lia	12/10/2024	USPS	Postage 12/2024	28.05	10	5370	01	20
1/2/2025	4924 2137-McInerney Lia	12/11/2024	WALMART	EDW:Ice Melt (2) 12/2024	11.52	10	5180	01	10
1/2/2025	4924 2137-McInerney Lia	12/11/2024	WALMART	EDW:Washer Fluid (6) 12/2024	<u>23.52</u>	10	5210	01	20
	Total 4924 2137-McInerney Lia				2,597.13				
1/2/2025	5650 4231-Hogan Downey Carol	12/9/2024	4IMPRINT	Member Day - Flower Pot Mailer (400) 12/2024	645.80	10	5315	01	10
1/2/2025	5650 4231-Hogan Downey Carol	12/9/2024	IDENTITY SYSTEMS	Advocacy & Networking - Name Badges (15) 12/2024	162.17	10	5570	01	10
1/2/2025	5650 4231-Hogan Downey Carol	12/12/2024	MINUTEMAN PRESS	Business Cards - 3 Staff & 2 Board Members 12/2024	<u>149.95</u>	10	5570	01	10
	Total 5650 4231-Hogan Downey Carol				957.92				
1/2/2025	6347 2659-Dettenmeier Colleen	12/20/2024	RAINEDOUT	Rained Out Text Alert System 12/2024	<u>20.00</u>	10	5400	01	20
	Total 6347 2659-Dettenmeier Colleen				20.00				
1/2/2025	6366 3690-Thomas Pamela	12/16/2024	ANCESTRY.COM	Subscription - Ancestry.com	<u>119.00</u>	27	5550	01	27
	Total 6366 3690-Thomas Pamela				119.00				
1/2/2025	6391 6063-Thompson Cassandra	12/14/2024	ALA	ALA & PLA Membership Dues - SHARE Director 12/2024	362.00	85	5700	01	85
1/2/2025	6391 6063-Thompson Cassandra	12/14/2024	INNOVATIVE USERS GROUP	IUG Conf:Registration - Brown 12/2024	480.00	10	5290	01	10
1/2/2025	6391 6063-Thompson Cassandra	12/14/2024	INNOVATIVE USERS GROUP	IUG Conf:Registration - Caskey 12/2024	480.00	85	5290	01	85
1/2/2025	6391 6063-Thompson Cassandra	12/14/2024	INNOVATIVE USERS GROUP	IUG Conf:Registration - Hunt 12/2024	480.00	85	5290	01	85
1/2/2025	6391 6063-Thompson Cassandra	12/14/2024	INNOVATIVE USERS GROUP	IUG Conf:Registration - Porter 12/2024	480.00	85	5290	01	85
1/2/2025	6391 6063-Thompson Cassandra	12/14/2024	INNOVATIVE USERS GROUP	IUG Conf:Registration - Thompson 12/2024	<u>480.00</u>	85	5290	01	85
	Total 6391 6063-Thompson Cassandra				2,762.00				
1/2/2025	6613 2453-Bednar Leslie M	12/5/2024	AMAZON	CHA:Washer Fluid (5) 12/2024	52.39	10	5210	02	20
1/2/2025	6613 2453-Bednar Leslie M	12/7/2024	AMAZON	Office Supplies 12/2024	10.45	27	5365	02	27
1/2/2025	6613 2453-Bednar Leslie M	12/8/2024	AMAZON	CHA:Spray Bottles for De-Icer 12/2024	15.69	10	5210	02	20
1/2/2025	6613 2453-Bednar Leslie M	12/12/2024	AMAZON	Board Meeting - Snacks 12/2024	14.98	10	5290	01	10
1/2/2025	6613 2453-Bednar Leslie M	12/12/2024	ILA	Sponsorship - FY2026 ILA Annual Conference Deposit 12/2024	500.00	10	1600		
1/2/2025	6613 2453-Bednar Leslie M	12/13/2024	AMAZON	Board Meeting - Supplies 12/2024	14.92	10	5290	01	10
1/2/2025	6613 2453-Bednar Leslie M	12/13/2024	AMAZON	Board Meeting - Supplies 12/2024	97.38	10	5290	01	10
1/2/2025	6613 2453-Bednar Leslie M	12/18/2024	AMAZON	CHA:Key Lock Lubricant 12/2024	4.97	10	5210	02	20
1/2/2025	6613 2453-Bednar Leslie M	12/19/2024	SAMS CLUB	Janitorial Supplies 12/2024	143.67	10	5190	01	10
1/2/2025	6613 2453-Bednar Leslie M	12/20/2024	AMAZON	U33849 - Bumper Fender Rivets, Cable Ties & Fasteners Remover 12/2024	18.21	10	5210	01	20

Illinois Heartland Library System
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 From 12/03/2024 Through 01/02/2025

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	1/2/2025	6613 2453-Bednar Leslie M	12/20/2024	AMAZON	Office Supplies 12/2024	13.71	10	5365	01	10
	1/2/2025	6613 2453-Bednar Leslie M	12/20/2024	AMAZON	Office Supplies 12/2024	18.81	10	5365	01	10
	1/2/2025	6613 2453-Bednar Leslie M	12/21/2024	AMAZON	Mobile Memory Lab Flash Drives (100) 12/2024	168.99	10	5360	01	34
	1/2/2025	6613 2453-Bednar Leslie M	12/26/2024	AMAZON	Office Supplies 12/2024	<u>17.36</u>	10	5365	01	10
		Total 6613 2453-Bednar Leslie M				1,091.53				
	1/2/2025	6792 9931-Trevino Jill	12/2/2024	SAMS CLUB	Holiday Party - Food 12/2024	130.66	10	5057	01	10
	1/2/2025	6792 9931-Trevino Jill	12/2/2024	WALMART	Holiday Party - Food 12/2024	13.59	10	5057	01	10
	1/2/2025	6792 9931-Trevino Jill	12/5/2024	OLIVE GARDEN	Holiday Party - Food 12/2024	132.22	10	5057	01	10
	1/2/2025	6792 9931-Trevino Jill	12/16/2024	MCKENDREE UNIV	Career Fair Registration 12/2024	50.00	10	5300	01	10
	1/2/2025	6792 9931-Trevino Jill	12/17/2024	HR DIRECT/POSTERGUARD	Labor Law Compliance Posters 12/2024	94.99	10	5057	01	10
	1/2/2025	6792 9931-Trevino Jill	12/17/2024	HR DIRECT/POSTERGUARD	Labor Law Compliance Posters 12/2024	94.99	10	5057	02	10
	1/2/2025	6792 9931-Trevino Jill	12/17/2024	HR DIRECT/POSTERGUARD	Labor Law Compliance Posters 12/2024	<u>94.99</u>	10	5057	04	10
		Total 6792 9931-Trevino Jill				611.44				
	1/2/2025	6820 4888-Parr Casey	12/6/2024	TODAYS TECH	U37006 - Change Oil/Filter & Tire Rotation 12/2024	111.83	10	5210	04	20
	1/2/2025	6820 4888-Parr Casey	12/11/2024	TODAYS TECH	U37010 - Change Oil/Filter & Tire Rotation 12/2024	111.83	10	5210	04	20
	1/2/2025	6820 4888-Parr Casey	12/13/2024	TODAYS TECH	U35969 - Change Oil/Filter & Tire Rotation 12/2024	88.20	10	5210	04	20
	1/2/2025	6820 4888-Parr Casey	12/26/2024	TODAYS TECH	U37006 - Diagnostics & Replace Contact Plate 12/2024	<u>186.43</u>	10	5210	04	20
		Total 6820 4888-Parr Casey				498.29				
	1/2/2025	7107 3890-Gregory Leah	12/11/2024	USPS	Postage 12/2024	<u>10.45</u>	10	5370	01	10
		Total 7107 3890-Gregory Leah				10.45				
	1/2/2025	8207 7807-Porter Dena	12/3/2024	17TH STREET BBQ	Holiday Party - Food 12/2024	262.00	10	5057	04	10
	1/2/2025	8207 7807-Porter Dena	12/3/2024	WALMART	Holiday Party - Food 12/2024	<u>140.54</u>	10	5057	04	10
		Total 8207 7807-Porter Dena				402.54				
	1/2/2025	9969 0784-Greve Penrod Shandi	12/20/2024	SIGNAZON	Promotional Branded Items - Proud IHLS Member Window Stickers (200) 12/2024	588.00	10	5330	01	10
	1/2/2025	9969 0784-Greve Penrod Shandi	12/26/2024	FIVERR	Member Day Logo Additional Graphics 12/2024	50.48	10	5330	01	10
	1/2/2025	9969 0784-Greve Penrod Shandi	12/27/2024	AMERICAN REGISTRY	IHLS HR Branding - Window Clings 12/2024	<u>79.00</u>	10	5330	01	10
		Total 9969 0784-Greve Penrod Shandi				717.48				
Report Transaction Totals						<u>15,565.79</u>				

Non-routine Credit Card Transactions Explanations

- Anderberg, Kat - Purchase of (100) file folders for the Mobile Memory Lab visits that is paid for by the Illinois Humanities grant.*
- Kirchner, John - Purchase of (500) SHARE branded post-it notes for handouts to members.*
- Brown, Troy - Purchase of new office network equipment to evaluate a more cost-effective vendor option.*
- Annual Web accessibility charge for Americans with Disability Act (ADA) compliance on the IHLS website.*
- Hogan Downey, Carol - Purchase of (400) mailers to send to the attendees of the FY2025 IHLS Member Day.*

Illinois Heartland Library System

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Thompson, Cassandra - Renewal of the American Library Association (ALA) and Public Library Association (PLA) for Cassandra Thompson.

Registration for the Innovative Users Group (IUG) conference for (5) staff.

Bednar, Leslie- Deposit for the FY2026 Illinois Library Association (ILA) annual conference.

Purchase of (100) flash drives for the Mobile Memory Lab visits that is paid for by the Illinois Humanities grant.

Greve Penrod, Shandi - Purchase of (200) IHLS member window clings to distribute to members.