

FY2026 SAPG Timeline

Staff Budget Timeline	Staff Operational Plan (OP) Timeline	Board Budget & OP Timeline
JANUARY		
No activity	10th Leadership meeting SAPG planning	No activity
	16th Super Team meeting SAPG planning process	
	20th to 31st Each dept review with their staff - in-person mtg	
FEBRUARY		
3rd to 28th Depts input budget numbers in OpenGov	3rd to 28th Depts build Op plan using templates	No activity
MARCH		
3rd to 7th Depts meet with Leslie to review budget	3rd to 10th Directors meet with Leanne	No activity
10th Accounting meet with Leslie to Discuss Budget Proposals	11th Leslie and Ellen review for edits	
11th Leadership review for edits	---	
APRIL		
8th Submit draft to Executive Committee (4/10 mtg)	4th Submit draft to Policy & Membership (4/7 mtg)	7th Policy & Membership committee review draft OP
11th Submit draft to Finance Committee for 1 st read (4/14 mtg)	8th submit draft to Executive Committee review (4/10 mtg)	10th Executive Committee review draft Budget & OP
18th Submit draft to Board for 1 st read (4/22 mtg)	18th Submit draft to Board for 1 st read (4/22 mtg)	14th Finance committee review draft Budget
23rd to May 23rd Post on website for member comment	23rd to May 23rd Post on website for member comment	22nd Board review draft Budget & OP
MAY		
9th Submit draft to Finance Committee for 2 nd read (5/12 mtg)	5th Policy & Mem review member feedback on OP	5th Policy & Membership review final OP
13th Submit draft to Executive Committee 2 nd review (5/15 mtg)	13th Submit draft to Exec Comm 2 nd review (5/15 mtg)	12th Finance Committee final budget
23rd Submit final to Board approval of Budget (5/27 mtg)	23rd Submit final to Board approval of Budget (5/27 mtg)	15th Executive Committee final review Budget & OP
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May 30 Submit SAPG to ISL		