

Illinois Heartland Library System
Disbursement Summary Report
From 02/01/2025 Through 02/28/2025

Attachment 5.1

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
2/11/2025	25688	No	AAIM EA Training and Consulting LLC	10		Pre-employment Background Check - Courier	258.60
2/11/2025	25689	No	ABC Heating & Air Conditioning Inc	10		CHA:Replace Blower Drive Belt	98.17
2/11/2025	25690	No	Perspectives LTD c/o AllOne Health	10		Employee Assistance Program 02/01-02/28/2025	95.90
2/11/2025		No	Perspectives LTD c/o AllOne Health	27		Employee Assistance Program 02/01-02/28/2025	12.60
2/11/2025		No	Perspectives LTD c/o AllOne Health	31		Employee Assistance Program 02/01-02/28/2025	1.05
2/11/2025		No	Perspectives LTD c/o AllOne Health	32		Employee Assistance Program 02/01-02/28/2025	2.45
2/11/2025		No	Perspectives LTD c/o AllOne Health	85		Employee Assistance Program 02/01-02/28/2025	21.00
2/11/2025	25691	No	Ameren Illinois	10		CHA:Gas 01/01-02/01/2025	422.24
2/11/2025	25692	No	Ameren Illinois	10		EDW:Gas 01/01/-02/01/2025	465.50
2/11/2025	25693	No	Ameren Illinois	10		EDW:Electric & Lighting Srvcs 01/01-02/01/2025	1,194.73
2/11/2025	25694	No	American Pest Control	10		CHA:Monthly Extermination 02/07/2025	40.00
2/11/2025	25695	No	AT&T	10		Internet 01/10-02/09/2025	307.76
2/11/2025		No	AT&T	85		Internet 01/10-02/09/2025	307.75
2/11/2025	25696	No	Loretta Broomfield	10		Board Member:Mileage Reimb 01/28/2025	27.44
2/11/2025	25697	No	Buildingstars Operations Inc	10		Janitorial Srvcs February 2025	670.00
2/11/2025	25698	No	Elan Financial Services	10		Busey Credit Card Stmt Ending 02/03/2025	12,470.81
2/11/2025		No	Elan Financial Services	27		Busey Credit Card Stmt Ending 02/03/2025	920.24
2/11/2025		No	Elan Financial Services	31		Busey Credit Card Stmt Ending 02/03/2025	246.14
2/11/2025		No	Elan Financial Services	32		Busey Credit Card Stmt Ending 02/03/2025	522.76
2/11/2025		No	Elan Financial Services	85		Busey Credit Card Stmt Ending 02/03/2025	3,202.10
2/11/2025	25699	No	Colleen Dettenmeier	10		Mileage Reimb - Trvl to CHA for AMHS Placement Options Mtg 01/27/25	67.83
2/11/2025	25700	No	Dobbs Tire & Auto Centers	10		U37014 - Tire Repair	29.99
2/11/2025	25701	No	ESS Clean Inc	10		Janitorial Srvcs - February 2025	1,095.00
2/11/2025	25702	No	Glesco Electric Inc	10		CHA:Electrical Service Call to Correct Timer Issue	230.00
2/11/2025	25703	No	Greenfield High School	10		Reimb for Lost Book 'The Red & The Black Chronicles'	7.00
2/11/2025	25704	No	Leah Gregory	10		Mileage Reimb-Trvl to Dieterich/Brownstown/Beecher City School Site Visit	48.93
2/11/2025	25705	No	Sarah Hill	10		Board Member:Mileage Reimb 01/28/2025	77.00
2/11/2025	25706	No	i3 Broadband - CU	10		Internet 02/01-02/28/2025	17.50
2/11/2025		No	i3 Broadband - CU	85		Internet 02/01-02/28/2025	17.49
2/11/2025	25707	No	Illinois American Water	10		CHA:Water 01/01-01/31/2025	52.76
2/11/2025	25708	No	Illinois Library Association	10		FY2025 & FY2026 ILA Sponsorship Package	3,100.00 A
2/11/2025		No	Illinois Library Association	27		FY2025 & FY2026 ILA Sponsorship Package	150.00
2/11/2025		No	Illinois Library Association	31		FY2025 & FY2026 ILA Sponsorship Package	3,000.00
2/11/2025		No	Illinois Library Association	85		FY2025 & FY2026 ILA Sponsorship Package	750.00
2/11/2025	25709	No	LIMRiCC Unemployment Compensation	10		4 QTR 2024 Unemployment Ins	259.59
2/11/2025		No	LIMRiCC Unemployment Compensation	27		4 QTR 2024 Unemployment Ins	13.34
2/11/2025		No	LIMRiCC Unemployment Compensation	85		4 QTR 2024 Unemployment Ins	13.17
2/11/2025	25710	No	Marketview Car Wash	10		U37007, U36092, U35987, U37011 - Van Wash	70.00
2/11/2025	25711	No	OCLC Inc	85		eBooks Subscription Purchases 01/01-01/31/2025	11,779.69 B
2/11/2025		No	OCLC Inc	85		eBooks Subscription Purchases Credit 12/01-12/31/2024	(6.69)
2/11/2025	25712	No	Reaching Across Illinois Library System	10		2024 IASB Joint Conference 11/22-11/24/2024	625.00 C
2/11/2025	25713	No	S & G Custom Mowing	10		CHA:Salt Walks & Parking Lot 01/23/2025	505.00
2/11/2025	25714	No	SIUC Research Park Inc	10		CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	8,529.64
2/11/2025		No	SIUC Research Park Inc	85		CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	10.00
2/11/2025	25715	No	Verizon	10		GPS Tracking (23 Units) 01/01-01/31/2025	401.35
2/11/2025	25716	No	WSIU Public Broadcasting	10		Sponsorship:PBS 24/7 Kids - Quarterly Installment 11/04/2024-02/03/2025	390.00
2/13/2025	ACHIMRFJan2025	No	Illinois Municipal Retirement Fund	10		January 2025 IMRF Payment	18,071.67
2/13/2025		No	Illinois Municipal Retirement Fund	27		January 2025 IMRF Payment	2,809.08
2/13/2025		No	Illinois Municipal Retirement Fund	31		January 2025 IMRF Payment	288.92
2/13/2025		No	Illinois Municipal Retirement Fund	32		January 2025 IMRF Payment	1,328.80
2/13/2025		No	Illinois Municipal Retirement Fund	85		January 2025 IMRF Payment	7,295.23
2/14/2025	ACHPR-02142025	No	Paylocity	10		Net Payroll Payment for Payroll 02/14/2025	77,858.11
2/14/2025		No	Paylocity	27		Net Payroll Payment for Payroll 02/14/2025	13,712.05
2/14/2025		No	Paylocity	31		Net Payroll Payment for Payroll 02/14/2025	1,523.14
2/14/2025		No	Paylocity	32		Net Payroll Payment for Payroll 02/14/2025	2,735.45
2/14/2025		No	Paylocity	85		Net Payroll Payment for Payroll 02/14/2025	27,450.25
2/14/2025	ACHTax -	No	Paylocity	10		Tax Liability Payment for Payroll 02/14/2025	28,889.31
2/14/2025		No	Paylocity	27		Tax Liability Payment for Payroll 02/14/2025	4,903.93
2/14/2025		No	Paylocity	31		Tax Liability Payment for Payroll 02/14/2025	435.70

Illinois Heartland Library System
Disbursement Summary Report
From 02/01/2025 Through 02/28/2025

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
2/14/2025		No	Paylocity	32		Tax Liability Payment for Payroll 02/14/2025	1,278.98
2/14/2025		No	Paylocity	85		Tax Liability Payment for Payroll 02/14/2025	10,585.10
2/21/2025	ACH-INV2646629	No	Paylocity	10		Monthly HRIS System & Payroll Srvc & W2/1099 Processing - February 2025	2,000.98
2/27/2025	25717	No	Ameren Illinois	10		CHA:Electric & Lighting Srvc 01/19-02/17/2025	968.62
2/27/2025	25718	No	AT&T	10		Internet 02/10-03/09/2025	308.58
2/27/2025		No	AT&T	85		Internet 02/10-03/09/2025	308.57
2/27/2025	25719	No	Health Care Service Corporation	10		Health Ins 03/01-03/31/2025	32,640.39
2/27/2025		No	Health Care Service Corporation	27		Health Ins 03/01-03/31/2025	6,301.88
2/27/2025		No	Health Care Service Corporation	32		Health Ins 03/01-03/31/2025	1,833.18
2/27/2025		No	Health Care Service Corporation	85		Health Ins 03/01-03/31/2025	15,633.38
2/27/2025	25720	No	Beaumont Tire & Auto Repair	10		U37011 - Replace Tires (4)	626.00
2/27/2025	25721	No	Leslie M Bednar	10		Mileage Reimb - Trvl to Mt Vernon PL for IHLS Bd Mtg 01/28/2025	29.21
2/27/2025		No	Leslie M Bednar	10		Reimb for Board Mtg Treats 01/28/2025	24.30
2/27/2025	25722	No	Beth Wahler Consulting LLC	10		Member Day - Keynote Session Speaker	1,200.00
2/27/2025	25723	No	BJ's Printables Inc	10		Screen Print Logo on Delivery Shirts (5)	142.40
2/27/2025		No	BJ's Printables Inc	10		Shirts (5) & Hat (1) for Delivery	166.65
2/27/2025	25724	No	C Krueger's Finest Baked Goods	10		Other Gifts - Board Member Birthday Cookie Duo (2)	25.90
2/27/2025	25725	No	City of Edwardsville	10		EDW:Water & Sewer 12/02/2024-02/03/2025	151.50
2/27/2025	25726	No	Constellation NewEnergy - Gas Division	10		Gas Supply 01/01-01/31/2025	1,120.58
2/27/2025	25727	No	DP Supply Inc	10		Janitorial Supplies	137.00
2/27/2025	25728	No	Dobbs Tire & Auto Centers	10		U36531 - Change Oil/Filter	133.86
2/27/2025		No	Dobbs Tire & Auto Centers	10		U37013 - Change Oil/Filter	180.18
2/27/2025	25729	No	Edwardsville Plumbing & Heating Inc	10		EDW:Replace Water Closet Flushometer Valve & Spud-Garage Restroom	482.00
2/27/2025	25730	No	Fairview Heights Public Library	10		Library Marketing Microgrant	200.00
2/27/2025	25731	No	Fast Forward Libraries LLC	10		Strategic Planning Consultation	11,950.00
2/27/2025	25732	No	Leanne Furby	31		Mileage Reimb - Trvl to SLIDE Director Mtg 02/05/2025	18.63
2/27/2025		No	Leanne Furby	31		Mileage Reimb - Trvl to Small Pubs Director Mtg 02/05/2025	16.86
2/27/2025	25733	No	Heyl Royster	10		Legal Counsel re:FOIA/OMA Questions 01/24-01/30/2025	540.00
2/27/2025	25734	No	Sarah Hill	10		Board Member:Mileage Reimb 02/25/2025	38.50
2/27/2025	25735	No	Technology Management Rev Fund	85		Bandwidth 01/01-01/31/2025	270.00
2/27/2025	25736	No	Jack Schmitt Ford	10		U35059 - Replace DFPE Sensor	530.12
2/27/2025	25737	No	Landmark Ford	66		U38449 - Delivery Van - 2025 Ford Transit 150	51,682.00
2/27/2025		No	Landmark Ford	66		U38450 - Delivery Van - 2025 Ford Transit 150	51,682.00
2/27/2025		No	Landmark Ford	66		U38451 - Delivery Van - 2025 Ford Transit 150	51,682.00
2/27/2025		No	Landmark Ford	66		U38452 - Delivery Van - 2025 Ford Transit 150	51,682.00
2/27/2025		No	Landmark Ford	66		U38453 - Delivery Van - 2025 Ford Transit 150	51,682.00
2/27/2025	25738	No	Collinsville Memorial Public Library	10		Library Marketing Microgrant	400.00
2/27/2025	25739	No	Morrison Talbott Library	10		Reimb for Damaged Book 'The Ice Queen'	14.99
2/27/2025	25740	No	Myler Automotive Repair Inc	10		U35062 - Diagnostics for Battery Light	224.00
2/27/2025	25741	No	Oak Creek Outdoor Services LLC	10		CHA:Stump Removal (2)	450.00
2/27/2025	25742	No	Sandra K Olson, PRP	31		LTT Parliamentary Tutorial	300.00
2/27/2025	25743	No	PEAC Solutions/Marlin Leasing Corp	10		Copier Base & Usage Chrg - March 2025	359.21
2/27/2025		No	PEAC Solutions/Marlin Leasing Corp	27		Copier Base & Usage Chrg - March 2025	102.62
2/27/2025		No	PEAC Solutions/Marlin Leasing Corp	32		Copier Base & Usage Chrg - March 2025	153.93
2/27/2025		No	PEAC Solutions/Marlin Leasing Corp	85		Copier Base & Usage Chrg - March 2025	153.93
2/27/2025	25744	No	Principal Life Insurance Company	10		Dental, AD&D, Life & Vision Ins 03/01-03/31/2025	3,614.63
2/27/2025		No	Principal Life Insurance Company	27		Dental, AD&D, Life & Vision Ins 03/01-03/31/2025	445.07
2/27/2025		No	Principal Life Insurance Company	31		Dental, AD&D, Life & Vision Ins 03/01-03/31/2025	189.74
2/27/2025		No	Principal Life Insurance Company	32		Dental, AD&D, Life & Vision Ins 03/01-03/31/2025	119.93
2/27/2025		No	Principal Life Insurance Company	85		Dental, AD&D, Life & Vision Ins 03/01-03/31/2025	1,132.56
2/27/2025	25745	No	Republic Services # 729	10		CHA:Trash & Recycling Removal 03/01-03/31/2025	83.82
2/27/2025	25746	No	Republic Services # 350	10		EDW:Trash & Recycling Removal 03/01-03/31/2025	181.84
2/27/2025	25747	No	S & G Custom Mowing	10		CHA:Snow Removal & Salt Spreading 02/12-02/16/2025	2,020.00
2/27/2025	25748	No	SIUC Research Park Inc	10		Room Rental - Luminary Award Party - Popit	60.00
2/27/2025	25749	No	Speed Lube # 14	10		U34175 - Change Oil/Filter	92.70
2/27/2025		No	Speed Lube # 14	10		U34175 - Replace Wipers	56.85
2/27/2025		No	Speed Lube # 14	10		U35767 - Change Oil/Filter	82.95
2/27/2025	25750	No	Cassandra Thompson	85		Mileage Reimb - Trvl to IDEAcon Conf 02/17-02/18/2025	117.18
2/27/2025	25751	No	Uline	10		Delivery Supplies	84.21

Illinois Heartland Library System
 Disbursement Summary Report
 From 02/01/2025 Through 02/28/2025

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/27/2025	25752	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 12/24/2024-01/23/2025	776.00
2/27/2025		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 12/24/2024-01/23/2025	301.07
2/27/2025	25753	No	Webster & Associates Inc	10	CHA Building Appraisal	1,200.00
2/27/2025	25754	No	Wex Bank	10	Fuel Charges 01/24-02/23/2025	11,852.07
2/27/2025		No	Wex Bank	85	Fuel Charges 01/24-02/23/2025	224.27
2/27/2025	25755	No	Xerox Financial Services/PEAC Solutions	10	Copier Base Chrg February 2025	208.08
2/27/2025		No	Xerox Financial Services/PEAC Solutions	27	Copier Base Chrg February 2025	103.04
2/27/2025		No	Xerox Financial Services/PEAC Solutions	32	Copier Base Chrg February 2025	105.05
2/27/2025		No	Xerox Financial Services/PEAC Solutions	85	Copier Base Chrg February 2025	103.04
2/27/2025	25756	No	Lesley Zavediuk	10	Grant Services - February 2025	3,000.00
2/27/2025		No	Lesley Zavediuk	85	Aspen Implementation - February 2025	1,100.00
2/28/2025	ACHPR-02282025	No	Paylocity	10	Net Payroll Payment for Payroll 02/28/2025	79,596.89
2/28/2025		No	Paylocity	27	Net Payroll Payment for Payroll 02/28/2025	13,706.63
2/28/2025		No	Paylocity	31	Net Payroll Payment for Payroll 02/28/2025	1,523.18
2/28/2025		No	Paylocity	32	Net Payroll Payment for Payroll 02/28/2025	2,754.14
2/28/2025		No	Paylocity	85	Net Payroll Payment for Payroll 02/28/2025	27,863.22
2/28/2025	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 02/28/2025	29,221.99
2/28/2025		No	Paylocity	27	Tax Liability Payment for Payroll 02/28/2025	4,902.66
2/28/2025		No	Paylocity	31	Tax Liability Payment for Payroll 02/28/2025	435.71
2/28/2025		No	Paylocity	32	Tax Liability Payment for Payroll 02/28/2025	1,288.58
2/28/2025		No	Paylocity	85	Tax Liability Payment for Payroll 02/28/2025	10,551.13

Total Disbursed

789,332.73

Non-routine Bill Payments Explanations

- A-** Sponsorship fees for the FY2025 Illinois Youth Institute, Reaching Forward South, and Reaching Forward North conferences paid for by the General, CMC, iLEAD LTT, and SHARE funds. Sponsorship fees for the FY2026 Illinois Library Association annual conference paid for by the General and iLEAD LTT funds.
- B-** Purchase of eBooks from 01/01-01/31/2025 & eBooks purchases to be reimbursed by participating libraries.
- C-** Joint exhibit booth fee for the Illinois Association of School Boards. The cost of the booth was split between AISLE, IHLS, ILA and RAILS.
- D-** Keynote speaker fee for the closing session of the FY2025 IHLS Member Day.
- E-** Winner of the FY2025 IHLS Marketing Microgrant for the awarded amount of \$200.
- F-** Final payment for consultation fees for the completed strategic plan.
- G-** Winner of the FY2025 IHLS Marketing Microgrant for the awarded amount of \$400.
- H-** Parliamentary tutorial production fee for the iLEAD Library Trustee Training (LTT) portal.
- I-** Appraisal fee for the Champaign building. An updated appraisal was needed after capital improvements to the building had been completed over recent years.

Illinois Heartland Library System
 Credit Card Transactions
 From 01/03/2025 Through 02/03/2025

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
2/3/2025	0127 3649-Anderberg Kat	1/14/2025	ILA	Reaching Forward South Conf:Registration - Anderberg 01/2025	<u>72.00</u>	27	5290	01	27	
	Total 0127 3649-Anderberg Kat				72.00					
2/3/2025	0147 7661-Kite Kate	1/27/2025	USPS	Postage 01/2025	<u>6.10</u>	10	5370	01	10	
	Total 0147 7661-Kite Kate				6.10					
2/3/2025	0681 0526-Flessner Laura	1/15/2025	WALMART	First Aid Supplies 01/2025	<u>8.48</u>	10	5390	02	10	
	Total 0681 0526-Flessner Laura				8.48					
2/3/2025	0884 2823-Kirchner John	1/2/2025	LANDS END	CMC Staff Shirt (1) 12/2024	42.85	27	5330	01	27	
2/3/2025	0884 2823-Kirchner John	1/10/2025	ILA	Reaching Forward South Conf:Registration - Kirchner 01/2025	72.00	85	5290	01	85	
2/3/2025	0884 2823-Kirchner John	1/27/2025	MINUTEMAN PRESS	SHARE Signs (2) 01/2025	<u>53.00</u>	85	5570	01	85	
	Total 0884 2823-Kirchner John				167.85					
2/3/2025	1090 8459-Caskey Matthew	1/6/2025	DREAMHOST	Domain Name - East Alton Library 01/2025	19.99	10	5840	01	10	
2/3/2025	1090 8459-Caskey Matthew	1/10/2025	DREAMHOST	Domain Name - Fairview Heights Library 01/2025	19.99	10	5840	01	10	
2/3/2025	1090 8459-Caskey Matthew	1/14/2025	AMAZON	AA Batteries 01/2025	29.78	10	5360	01	10	
2/3/2025	1090 8459-Caskey Matthew	1/14/2025	DREAMHOST	Domain Name - Germantown PL 01/2025	19.99	10	5840	01	10	
2/3/2025	1090 8459-Caskey Matthew	1/22/2025	DREAMHOST	Domain Name - Grand Prairie Library 01/2025	19.99	10	5840	01	10	
2/3/2025	1090 8459-Caskey Matthew	1/22/2025	DREAMHOST	Domain Name - Litchfield PL 01/2025	19.99	10	5840	01	10	
2/3/2025	1090 8459-Caskey Matthew	1/22/2025	DREAMHOST	Domain Name - Staunton PL 01/2025	19.99	10	5840	01	10	
2/3/2025	1090 8459-Caskey Matthew	1/24/2025	DREAMHOST	Domain Name - Fairview Heights PL 01/2025	19.99	10	5840	01	10	
2/3/2025	1090 8459-Caskey Matthew	2/1/2025	DREAMHOST	Domain Name - Greenville PL 01/2025	<u>19.99</u>	10	5840	01	10	
	Total 1090 8459-Caskey Matthew				189.70					
2/3/2025	1809 1250-Brown Troy M	1/1/2025	TELCO BILL CTR	Elevator & Fax Lines 01/2025	26.75	10	5400	01	10	
2/3/2025	1809 1250-Brown Troy M	1/1/2025	TELCO BILL CTR	Elevator & Fax Lines 01/2025	26.75	85	5400	01	85	
2/3/2025	1809 1250-Brown Troy M	1/3/2025	1PASSWORD	1Password Password Manager (6 Users) 01/2025	586.80	10	5550	01	10	
2/3/2025	1809 1250-Brown Troy M	1/3/2025	1PASSWORD	1Password Password Manager (4 Users) 01/2025	391.20	32	5550	01	32	
2/3/2025	1809 1250-Brown Troy M	1/3/2025	1PASSWORD	1Password Password Manager (2 Users) 01/2025	195.57	85	5550	01	85	
2/3/2025	1809 1250-Brown Troy M	1/4/2025	FABTECH	FabTech Software 01/2025	275.98	27	5550	01	27	
2/3/2025	1809 1250-Brown Troy M	1/5/2025	MICROSOFT	Teams Phone Lines (22) 01/2025	337.00	10	5400	01	10	
2/3/2025	1809 1250-Brown Troy M	1/5/2025	MICROSOFT	Teams Phone Lines (9) 01/2025	144.00	27	5400	01	27	
2/3/2025	1809 1250-Brown Troy M	1/5/2025	MICROSOFT	Teams Phone Lines (1) 01/2025	16.00	31	5400	01	31	
2/3/2025	1809 1250-Brown Troy M	1/5/2025	MICROSOFT	Teams Phone Lines (4) 01/2025	64.00	32	5400	01	32	
2/3/2025	1809 1250-Brown Troy M	1/5/2025	MICROSOFT	Teams Phone Lines (15) 01/2025	240.00	85	5400	01	85	
2/3/2025	1809 1250-Brown Troy M	1/14/2025	PHEEDLOOP	Member Day - Pheedloop User Credits 01/2025	535.50	10	5315	01	10	
2/3/2025	1809 1250-Brown Troy M	1/15/2025	SURVEYMONKEY	Survey Monkey Annual Subscription Credit 01/2025	(900.00)	10	5580	01	10	
2/3/2025	1809 1250-Brown Troy M	1/16/2025	SURVEYMONKEY	Survey Monkey Annual Subscription 01/2025	3,312.00	10	5580	01	10	

Illinois Heartland Library System
 Credit Card Transactions
 From 01/03/2025 Through 02/03/2025

Credit Card						Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
Bill Date	Employee	Trans Date	Vendor	Description						
2/3/2025	1809 1250-Brown Troy M	1/22/2025	AMAZON	Flash Drives (20) 01/2025		65.98	31	5360	01	31
2/3/2025	1809 1250-Brown Troy M	1/22/2025	CARAHSOFT	Tableau Cloud Creator Subscription 01/2025		712.50	10	5550	01	10
2/3/2025	1809 1250-Brown Troy M	2/1/2025	MICROSOFT	Online Cloud Backup 01/2025		281.34	10	5550	01	10
2/3/2025	1809 1250-Brown Troy M	2/1/2025	MICROSOFT	Online Cloud Backup 01/2025		281.34	85	5550	01	85
2/3/2025	1809 1250-Brown Troy M	2/2/2025	MAILCHIMP	Subscription:MailChimp Monthly 01/2025		65.18	10	5550	01	10
2/3/2025	1809 1250-Brown Troy M	2/2/2025	MAILCHIMP	Subscription:MailChimp Monthly 01/2025		35.41	27	5550	01	27
2/3/2025	1809 1250-Brown Troy M	2/2/2025	MAILCHIMP	Subscription:MailChimp Monthly 01/2025		14.16	31	5550	01	31
2/3/2025	1809 1250-Brown Troy M	2/2/2025	PIPEDRIVE	Subscription - PipeDrive Monthly 01/2025		372.51	10	5550	01	10
2/3/2025	1809 1250-Brown Troy M	2/2/2025	PIPEDRIVE	Subscription - PipeDrive Monthly 01/2025		<u>372.51</u>	85	5550	01	85
	Total 1809 1250-Brown Troy M					7,452.48				
2/3/2025	2884 5261-Thompson Angela	1/22/2025	SAMS CLUB	Delivery Staff - Appreciation Severe Weather 01/2025		77.90	10	5290	02	20
2/3/2025	2884 5261-Thompson Angela	1/22/2025	SAMS CLUB	3V Lithium Photo Batteries 01/2025		<u>35.98</u>	10	5360	02	10
	Total 2884 5261-Thompson Angela					113.88				
2/3/2025	4924 2137-McInerney Lia	1/17/2025	THE AUTO BODY SHOP	U35998 - Repair Rear Door 01/2025		385.62	10	5210	01	20
2/3/2025	4924 2137-McInerney Lia	1/23/2025	AUTOTIRE	U37014 - Change Oil/Filter & Tire Rotation 01/2025		151.01	10	5210	01	20
2/3/2025	4924 2137-McInerney Lia	1/27/2025	AUTOTIRE	U35059 - Change Oil/Filter & Tire Rotation 01/2025		85.67	10	5210	01	20
2/3/2025	4924 2137-McInerney Lia	1/30/2025	LEXISNEXIS ECRASH	U35063 - Police Report for Auto Accident 01/2025		<u>20.00</u>	10	5210	01	20
	Total 4924 2137-McInerney Lia					642.30				
2/3/2025	5091 4997-Cornell Mary	1/18/2025	ILA	ILA Membership Dues - Cataloger 01/2025		<u>150.00</u>	27	5700	01	27
	Total 5091 4997-Cornell Mary					150.00				
2/3/2025	5645 2424-Bushong Stacie L	1/29/2025	ALA	ALA Institutional Membership 01/2025		160.00	10	5700	01	10
2/3/2025	5645 2424-Bushong Stacie L	1/31/2025	ALA	CORE (ALCTS) Institutional Membership 01/2025		<u>200.00</u>	27	5700	01	27
	Total 5645 2424-Bushong Stacie L					360.00				
2/3/2025	5650 4231-Hogan Downey Carol	1/9/2025	MINUTEMAN PRESS	Business Cards - 1 Staff 01/2025		39.99	10	5570	01	10
2/3/2025	5650 4231-Hogan Downey Carol	1/18/2025	SPREADSHIRT.COM	Member Day - Planning Committee Apparel 01/2025		<u>479.60</u>	10	5315	01	10
	Total 5650 4231-Hogan Downey Carol					519.59				
2/3/2025	6077 1368-Baugh Jennifer	1/22/2025	ILA	ILA Membership Dues - SHARE Bib Services Mgr 01/2025		150.00	85	5700	01	85
2/3/2025	6077 1368-Baugh Jennifer	1/23/2025	ALA	ALA & PLA Membership Dues - SHARE Bib Services Mgr 01/2025		<u>280.00</u>	85	5700	01	85
	Total 6077 1368-Baugh Jennifer					430.00				
2/3/2025	6347 2659-Dettenmeier Colleen	1/5/2025	RAINEDOUT	Rained Out Text Alert System 01/2025		40.00	10	5400	01	20
2/3/2025	6347 2659-Dettenmeier Colleen	1/9/2025	RAINEDOUT	Rained Out Text Alert System 01/2025		<u>40.00</u>	10	5400	01	20
	Total 6347 2659-Dettenmeier Colleen					80.00				

Illinois Heartland Library System
 Credit Card Transactions
 From 01/03/2025 Through 02/03/2025

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
2/3/2025	6391 6063-Thompson Cassandra	1/11/2025	ILA	ILA Membership Dues - SHARE Director 01/2025	200.00	85	5700	01	85	
2/3/2025	6391 6063-Thompson Cassandra	1/13/2025	HAYNER PUBLIC LIB	Aspen Testing 01/2025	6.00	85	5725	01	85	
2/3/2025	6391 6063-Thompson Cassandra	1/14/2025	BETHALTO PUBLIC LIB	Aspen Testing 01/2025	2.00	85	5725	01	85	
2/3/2025	6391 6063-Thompson Cassandra	1/22/2025	SLIDES WITH FRIENDS	Slides With Pro Annual Membership 01/2025	456.00	85	5550	01	85	
2/3/2025	6391 6063-Thompson Cassandra	1/23/2025	ILA	Reaching Forward South Conf:Registration - Thompson 01/2025	45.00	85	5290	01	85	
2/3/2025	6391 6063-Thompson Cassandra	1/30/2025	IDEACON	Sponsorship - IDEACon - Booth 01/2025	65.00	85	5330	01	85	
2/3/2025	6391 6063-Thompson Cassandra	1/31/2025	ATLA	ICOLC Conf:Registration - Thompson 01/2025	<u>720.00</u>	85	5290	01	85	
Total 6391 6063-Thompson Cassandra					1,494.00					
2/3/2025	6613 2453-Bednar Leslie M	1/13/2025	AMAZON	Office Supplies 01/2025	18.59	32	5365	01	32	
2/3/2025	6613 2453-Bednar Leslie M	1/15/2025	AMAZON	Office Supplies 01/2025	34.37	10	5365	01	10	
2/3/2025	6613 2453-Bednar Leslie M	1/15/2025	COSLA	Voices for Libraries Conf:Registration - Bednar 01/2023	89.00	10	5290	01	10	
2/3/2025	6613 2453-Bednar Leslie M	1/15/2025	SOUTHWEST AIR	Voices for Libraries Conf:Airfare - Bednar 01/2025	402.96	10	5275	01	10	
2/3/2025	6613 2453-Bednar Leslie M	1/18/2025	AMAZON	Office Supplies 01/2025	16.06	85	5365	02	85	
2/3/2025	6613 2453-Bednar Leslie M	1/22/2025	AMAZON	Office Supplies 01/2025	48.97	32	5365	01	32	
2/3/2025	6613 2453-Bednar Leslie M	1/22/2025	AMAZON	Office Supplies 01/2025	20.87	85	5365	01	85	
2/3/2025	6613 2453-Bednar Leslie M	1/22/2025	SAMS CLUB	Janitorial Supplies 01/2025	14.98	10	5190	01	10	
2/3/2025	6613 2453-Bednar Leslie M	1/22/2025	SAMS CLUB	Copy Paper (2) 01/2025	77.96	10	5360	01	10	
2/3/2025	6613 2453-Bednar Leslie M	1/23/2025	AATRIX	Electronic Filing, Printing & Mailing 2024 1099 MISC 01/2025	27.99	10	5510	01	10	
2/3/2025	6613 2453-Bednar Leslie M	1/23/2025	AATRIX	Electronic Filing, Printing & Mailing 2024 1099 NEC 01/2025	35.25	10	5510	01	10	
2/3/2025	6613 2453-Bednar Leslie M	1/24/2025	AMAZON	Office Supplies 01/2025	9.49	10	5365	01	10	
2/3/2025	6613 2453-Bednar Leslie M	1/31/2025	AMAZON	Office Supplies 01/2025	<u>14.07</u>	10	5365	01	10	
Total 6613 2453-Bednar Leslie M					810.56					
2/3/2025	6773 3101-Taylor Sarah	1/24/2025	USPS	Member Day - Postage 01/2025	<u>139.48</u>	10	5315	01	10	
Total 6773 3101-Taylor Sarah					139.48					
2/3/2025	6792 9931-Trevino Jill	1/28/2025	EDISONS	Staff Day - Room Rental 01/2025	<u>1,250.00</u>	10	5058	01	10	
Total 6792 9931-Trevino Jill					1,250.00					
2/3/2025	6820 4888-Parr Casey	1/9/2025	TODAYS TECH	U37010 - Change Oil/Filter & Replace Tires (4) 01/2025	1,390.11	10	5210	04	20	
2/3/2025	6820 4888-Parr Casey	1/16/2025	WALMART	Janitorial Supplies 01/2025	39.12	10	5190	04	10	
2/3/2025	6820 4888-Parr Casey	1/16/2025	WALMART	CAR:Washer Fluid (5) 01/2025	9.85	10	5210	04	20	
2/3/2025	6820 4888-Parr Casey	1/31/2025	TODAYS TECH	U38151 - Change Oil/Filter & Tire Rotation 01/2025	<u>111.83</u>	10	5210	04	20	
Total 6820 4888-Parr Casey					1,550.91					
2/3/2025	7080 4774-Popit Ellen C	1/22/2025	ETSY	Member Day - Speaker Gift 01/2025	29.20	10	5315	01	10	
2/3/2025	7080 4774-Popit Ellen C	1/22/2025	ETSY	Member Day - Speaker Gift 01/2025	29.20	10	5315	01	10	
2/3/2025	7080 4774-Popit Ellen C	1/22/2025	ETSY	Member Day - Speaker Gift 01/2025	29.30	10	5315	01	10	

Illinois Heartland Library System
 Credit Card Transactions
 From 01/03/2025 Through 02/03/2025

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	2/3/2025	7080 4774-Popit Ellen C	1/22/2025	ETSY	Member Day - Speaker Gift 01/2025	29.30	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/22/2025	ETSY	Member Day - Speaker Gift 01/2025	29.88	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/27/2025	ETSY	Member Day - Speaker Gift 01/2025	29.34	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/27/2025	ETSY	Member Day - Speaker Gift 01/2025	29.34	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/27/2025	ETSY	Member Day - Speaker Gift 01/2025	29.41	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/27/2025	ETSY	Member Day - Speaker Gift 01/2025	29.50	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/27/2025	ETSY	Member Day - Speaker Gift 01/2025	29.64	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/27/2025	ETSY	Member Day - Speaker Gift 01/2025	29.82	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/27/2025	ETSY	Member Day - Speaker Gift 01/2025	29.88	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/27/2025	ETSY	Member Day - Speaker Gift 01/2025	29.95	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/27/2025	ETSY	Member Day - Speaker Gift 01/2025	59.29	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/28/2025	ETSY	Member Day - Speaker Gift 01/2025	29.00	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/28/2025	ETSY	Member Day - Speaker Gift 01/2025	29.00	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/28/2025	ETSY	Member Day - Speaker Gift 01/2025	29.27	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/28/2025	ETSY	Member Day - Speaker Gift 01/2025	29.41	10	5315	01	10
	2/3/2025	7080 4774-Popit Ellen C	1/28/2025	ETSY	Member Day - Speaker Gift 01/2025	<u>29.82</u>	10	5315	01	10
		Total 7080 4774-Popit Ellen C				589.55				
	2/3/2025	7107 3890-Gregory Leah	1/30/2025	GIORDANOS	Plainfield PDH Mtg:Dinner - Gregory 01/2025	31.86	10	5260	01	10
	2/3/2025	7107 3890-Gregory Leah	1/31/2025	CRAFTD	Plainfield PDH Mtg:Lunch - Gregory 01/2025	26.10	10	5260	01	10
	2/3/2025	7107 3890-Gregory Leah	1/31/2025	HAMPTON INN	Plainfield PDH Mtg:Lodging - Gregory 01/2025	135.21	10	5265	01	10
	2/3/2025	7107 3890-Gregory Leah	1/31/2025	ILA	Illinois Youth Services Institute Conf:Registration - Gregory 01/2025	<u>208.00</u>	10	5290	01	10
		Total 7107 3890-Gregory Leah				401.17				
	2/3/2025	7825 3576-Furby Leanne	1/24/2025	ILA	ILA Membership Dues - Project Coordinator 01/2025	<u>150.00</u>	31	5700	01	31
		Total 7825 3576-Furby Leanne				150.00				
	2/3/2025	9969 0784-Greve Penrod Shandi	1/22/2025	AIRTABLE	AirTable Subscription 01/2025	<u>784.00</u>	10	5550	01	10
		Total 9969 0784-Greve Penrod Shandi				784.00				

Report Transaction Totals

17,362.05

Non-routine Credit Card Transactions Explanations

Anderberg, Kat - Registration for Reaching Forward South conference for Katherine Anderberg.

Kirchner, John - Registration for Reaching Forward South conference for John Kirchner.

Brown, Troy - Annual FabTech software that allows CMC catalogers to read multi-region coded DVDs and BluRays.

Annual SurveyMonkey software renewal used to perform member surveys. The credit is from the cancellation of one seat with the subscription.

Annual Tableau Cloud Creator subscription used for data analytics.

Cornell, Mary - Illinois Library Association (ILA) membership fee for Mary Cornell.

Bushong, Stacie - American Library Association (ALA) annual institutional membership fee & Core: Leadership, Infrastructure & Futures.

Baugh, Jennifer - Illinois Library Association (ILA) membership fee for Jennifer Baugh.

Illinois Heartland Library System

Credit Card Transactions

From 01/03/2025 Through 02/03/2025

American Library Association (ALA) and Public Library Association (PLA) membership fees for Jennifer Baugh.

Thompson, Cassandra - Illinois Library Association (ILA) membership fee for Cassandra Thompson.

Renewal of slide-sharing annual software subscription.

Registration for Reaching Forward South conference for Cassandra Thompson.

Booth sponsorship for the IDEACON conference.

Registration for the International Coalition of Library Consortia (ICOLC) annual conference for Cassandra Thompson.

Bednar, Leslie- Registration for the Voices for Libraries conference for Leslie Bednar.

Gregory, Leah - Registration for the Illinois Youth Services Institute conference for Leah Gregory.

Furby, Leanne - Illinois Library Association (ILA) membership fee for Leanne Furby.

Greve Penrod, Shandi - Renewal of Airtable Workspace annual subscription used for marketing and communications planning.

Recommended motion: motion to approve the February 2025 bills