



PERSONNEL COMMITTEE MEETING MINUTES

December 14, 2017

4:30 p.m.

Members:

Geoff Bant, Chair
Gary Denué
Gary Jones
Mary Smith
Leslie Bednar, Staff
Rhonda Johnisee, Staff

Call to Order

--at 4:34 p.m.

Roll Call

Members present: Geoff Bant, Gary Denué, Mary Smith

Members absent/excused: Gary Jones

Others present: Rhonda Johnisee, Leslie Bednar

Approval of Minutes

-Motion to approve November 2, 2017 minutes by Gary Denué, second by Mary Smith. Motion carried by voice vote.

Unfinished Business

-None

New Business

Accounting Assistant

-Leslie Bednar reviewed the new Accounting Assistant position description. The position was not included in the FY2018 budget and requires board approval before IHLS can post for the opening. Committee discussed plans for posting and placement.

Changes to Sexual Harassment Policy

-Committee reviewed proposed changes to Sexual Harassment Policy. Motion by Gary Denué to recommend approval of changes by full board. Second by Mary Smith. Motion carried by voice vote.

Public Comment

-None

Announcements

-None

Adjournment

--Motion to adjourn at 5:10 p.m. by Mary Smith, second by Gary Denué.