



Illinois Heartland Library System

---

## POLICY & MEMBERSHIP COMMITTEE MEETING MINUTES

November 4, 2019

4:00 p.m.

### Call to Order

Tina Hubert called the meeting to order at 4:05 p.m.

### Roll Call

*Members present:* Karen Bounds, Loretta Broomfield, Gary Denué, Tina Hubert.

*Others present:* Ellen Popit

### Approval of Minutes

Gary Denué motioned to approve October 7, 2019, minutes. Loretta Broomfield seconded. Motion carried.

### Public Comment

No Public Comment

### Unfinished Business

Samples of policies from the public libraries represented on this committee were shared and discussed. It was determined that Ellen Popit would craft a sample for discussion in December. Points of inclusion would be:

- A method of signing up that could include name, contact information, and an indication of topic
- A time limit per speaker and per meeting
- Demeanor
- Response from Board
- Questions to be researched would include the ability to comment remotely (via phone?) and the need for a 2<sup>nd</sup> spot for public comment

Ellen Popit reported that no movement had been made to resolve Marion Carnegie Library's issue with non-resident cards.

### Public Comment

None

---

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

---

**Announcements**

Next meeting December 2, 2019, at 4:00 p.m. There was consensus among committee members that scheduled committee meetings would continue to be held on the first Monday of the month at 4:00 p.m.

**Adjournment**

Karen Bounds motioned to adjourn. Gary Denu seconded. Motion carried. Adjourned 4:35 p.m.