



## Illinois Heartland Library System

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### POLICY & MEMBERSHIP COMMITTEE MEETING MINUTES

April 5, 2021

4:00 p.m.

#### Call to Order

Loretta Broomfield called the meeting to order at 4:01 p.m.

#### Roll Call

Members present: Karen Bounds, Loretta Broomfield, Janet Jenkins, Charlene Topel

Members absent: Jill Shelton

Others present: Ellen Popit, IHLS

#### Public Comment:

There was no public comment.

#### Approval of Minutes:

Janet Jenkins made a motion and Charlene Topel seconded to approve the minutes from the March 1, 2021 meeting. Three members voted yes, and Karen Bounds abstained.

#### Unfinished Business

##### Certification Update

Ellen Popit brought committee members up to date on the progress of the annual certification of member libraries. As of this meeting, we are halfway through and more than half of IHLS membership has completed the task.

#### New Business

##### First Read: FY2022 Operational Plan

There was a brief discussion of the Draft FY2022 Operational Plan which has been sent to committee members. Loretta Broomfield commented that all seemed to be in order and Ellen Popit outlined the process and pointed out some new directions for the upcoming year. Karen Bounds moved, with a second from Charlene Topel, to move the document ahead to the Executive Committee for further discussion. Motion passed unanimously.

##### Date for May 2021 Meeting

The committee meeting for May needed to be pushed back a week to allow for a second read of the Operational Plan. There appeared to be some conflict with a May 10<sup>th</sup> date, so Ellen Popit volunteered to find an alternate solution.

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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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**Public Comment:**

There was no public comment.

**Announcements:**

There were no announcements.

**Adjournment:**

Karen Bounds motioned to adjourn. Janet Jenkins seconded. Motion carried. Adjourned at 4:21 p.m.