



## Operations & Facilities COMMITTEE MEETING MINUTES

Date: June 16, 2017

Time: 4:00

### Members:

Sarah Isaacs (chair)  
Charlene Topel  
Gary Denué  
Sara Zumwalt  
Debbie Owen  
Susan Pennington

### Call to Order

Sarah Isaacs called the meeting to order at 4:15 p.m.

### Roll Call

*Members present:* Sarah Isaacs, Gary Denué, Susan Pennington joined at 4:21 pm

*Absent:* Charlene Topel and Debbie Owens

*Others present:* Sandy West, Susan Palmer (joined 4:26 p.m.)

### New Business –

#### Delivery Survey Results

Leslie began to provide overview of the Delivery survey that was sent out to 518 IHLS members. The survey response totaled 221 (40%), mainly consisting of public library results. With the work from LASA and the survey it is hoped to improve efficiency of delivery and move toward SMART delivery (5 day functional). Some of the members are still unsure what hub is providing their delivery service. Susan Palmer joined called and Leslie exited call at 4:27 p.m. Susan was going to review remaining points, and assumed the committee had been provided a copy of the results and her written summary. Sarah Isaacs stated that she had not. It was recommended by chair to table the remaining review until all committee members has been given the documents and reviewed them.

### Public Comment

None

### Adjournment

Sandy West motioned to adjourn. Gary Denué second. Motion carried. Adjourned at 4:38 p.m.