



Illinois Heartland Library System

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**FACILITIES & OPERATIONS COMMITTEE MEETING MINUTES**

Date: February 9, 2021

Time: 3:30 p.m.

**Call to Order**

Bev Obert called the meeting to order at 3:30 p.m.

**Roll Call**

Members present: Zach Newell, Bev Obert

Members absent excused: Frank Bandre, Karen Bounds, Tammy Krouse

Others present: Susan Palmer, Sarah Taylor

**Public Comment**

None

**Approval of Minutes**

No action taken due to no quorum.

**Unfinished Business**

Request for Proposal (RFP) for Edwardsville Building Remodel

Susan Palmer reviewed the Request for Proposal for Edwardsville Building Remodel with the committee. The scope of work reviewed and described how each project has a section. Future meetings with Shawnee from Color Art will finalize the project. The project is still expected to be completed by June 30, 2021. The information will again be reviewed at a future meeting.

Request for Proposal (RFP) for Champaign Bathroom Remodel

Susan Palmer reviewed the Request for Proposal for Champaign Bathroom Remodel with the committee. Proposals were sent out and replies are expected back in a few weeks. One requirement is for portable restrooms on trailers to be provided for staff. The information will again be reviewed at a future meeting.

Enterprise Fleet Management

Susan Palmer reviewed Enterprise Fleet Management with the committee. The information will again be reviewed at a future meeting.

**Public Comment**

None

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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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**Announcements**

None

**Adjournment**

Bev Obert motioned to adjourn. Zach Newell seconded. Motion carried. Adjourned at 4:02 p.m.

DRAFT