



Illinois Heartland Library System

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**POLICY & MEMBERSHIP COMMITTEE MEETING MINUTES**

May 11, 2020

4:00 p.m.

**Call to Order**

Tina Hubert called the meeting to order at 4:02 p.m.

**Roll Call**

*Members present:* Tina Hubert, Loretta Broomfield, Charlene Topel

*Absent/excused:* Karen Bounds, Gary Denué

*Others present:* Ellen Popit

**Approval of Minutes**

Charlene Topel motioned to approve the April 6, 2020 minutes. Loretta Broomfield seconded. Motion carried.

**Public Comment**

There was no public comment

**Unfinished Business**

2nd Review of FY21 Operational Plan with consideration of comments

The charge for this meeting was that the committee review the operational plan for FY21 and discuss any comments that had been submitted for consideration. Comments that were discussed included:

- Call for a Contingency Plan: IHLS has been directed by the Illinois State Library to plan for flat funding in the FY2021 Operational Plan and Budget(s). If those directives should change, the Operational Plan and Budget(s) will be adjusted at that time.
- Cataloging Maintenance Center: That language will be clarified if needed.
- Marketing Materials: Updating existing materials is on the "To-Do" list for IHLS staff.

**New Business**

There was no new business

**Public Comment**

None

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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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**Announcements**

None

**Adjournment**

Loretta Broomfield motioned to adjourn. Charlene Topel seconded. Motion carried. Adjourned at 4:12 p.m.