

Illinois Heartland Library System
 Disbursement Summary Report
 From 01/01/2022 Through 01/31/2022

Attachment 4.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
1/7/2022	ACHILPR20220107	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 01/07/2022	2,926.09
1/7/2022		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 01/07/2022	480.98
1/7/2022		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 01/07/2022	175.86
1/7/2022		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 01/07/2022	1,589.09
1/7/2022	ACHIRS20220107	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 01/07/2022	15,559.66
1/7/2022		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 01/07/2022	2,326.21
1/7/2022		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 01/07/2022	947.31
1/7/2022		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 01/07/2022	7,924.11
1/12/2022	23062	No	AAIM EA Training and Consulting LLC	10	Pre-employment Background Check-EDW-Membership Coordinator	163.70
1/12/2022	23063	No	Ameren Illinois	10	CHA:Gas 12/01/2021-01/01/2022	195.17
1/12/2022	23064	No	Ameren Illinois	10	EDW:Gas 12/01/2021-01/01/2022	166.65
1/12/2022	23065	No	Ameren Illinois	10	EDW:Electric & Lighting Svcs 12/01/2021-01/01/2022	953.55
1/12/2022	23066	No	American Pest Control	10	CHA:Monthly Extermination 01/07/2022	35.00
1/12/2022	23067	No	Health Care Service Corporation	10	Health Ins 01/01-01/31/2022	19,270.87
1/12/2022		No	Health Care Service Corporation	27	Health Ins 01/01-01/31/2022	4,827.75
1/12/2022		No	Health Care Service Corporation	32	Health Ins 01/01-01/31/2022	1,434.54
1/12/2022		No	Health Care Service Corporation	85	Health Ins 01/01-01/31/2022	12,216.00
1/12/2022	23068	No	Bel-O Sales & Service Inc	10	EDW:Maint on 11 HVAC Units, Replace Filters & Adj Humidity 12/15-12/16/2021	2,070.00 A
1/12/2022	23069	No	BJ's Printables Inc	10	CHA:Shirt for Delivery	26.06
1/12/2022		No	BJ's Printables Inc	10	EDW:Jacket & Shirt for Delivery	91.58
1/12/2022	23070	No	Busey	10	Busey Credit Card Stmt Ending 1/3/2022	5,106.19
1/12/2022		No	Busey	27	Busey Credit Card Stmt Ending 1/3/2022	137.44
1/12/2022		No	Busey	32	Busey Credit Card Stmt Ending 1/3/2022	64.00
1/12/2022		No	Busey	85	Busey Credit Card Stmt Ending 1/3/2022	1,305.82
1/12/2022	23071	No	Constellation NewEnergy - Gas Division LLC	10	Gas Supply 12/01-12/31/2021	307.27
1/12/2022	23072	No	Edwardsville/Glen Carbon Chamber of Commerce	10	EDW:Chamber of Commerce Membership 01/01-12/31/2022	229.00 B
1/12/2022	23073	No	Enterprise FM Trust	10	Monthly Fees & Routine Maintenance - January 2022	8,697.11
1/12/2022	23074	No	Gateway Occupational Health	10	Pre-employment Drug Screen-EDW-Membership Coordinator	49.50
1/12/2022	23075	No	i3 Broadband - CU	10	CHA:Internet 01/01-01/31/2022	11.67
1/12/2022		No	i3 Broadband - CU	27	CHA:Internet 01/01-01/31/2022	11.66
1/12/2022		No	i3 Broadband - CU	85	CHA:Internet 01/01-01/31/2022	11.66
1/12/2022	23076	No	Illinois American Water	10	CHA:Water 11/25-12/28/2021	73.17
1/12/2022	23077	No	Illinois Department of Revenue	27	Employee Wage Garnishment Collection ID:10058731	243.60
1/12/2022	23078	No	Illini Janitorial	10	CHA:Janitorial Svcs December 2021	525.00
1/12/2022	23079	No	LIMRICC Unemployment Compensation Group Account	10	4 Qtr 2021 Unemployment Ins	442.01
1/12/2022		No	LIMRICC Unemployment Compensation Group Account	27	4 Qtr 2021 Unemployment Ins	65.88
1/12/2022		No	LIMRICC Unemployment Compensation Group Account	85	4 Qtr 2021 Unemployment Ins	179.01
1/12/2022	23080	No	NCPERS Group Life Ins	10	Supp Life Ins 01/01-01/31/2022	104.00
1/12/2022		No	NCPERS Group Life Ins	32	Supp Life Ins 01/01-01/31/2022	24.00
1/12/2022		No	NCPERS Group Life Ins	85	Supp Life Ins 01/01-01/31/2022	16.00
1/12/2022	23081	No	Nextgen Solutions	10	CAR:Usage Chrg 12/01-12/31/2021	22.00
1/12/2022		No	Nextgen Solutions	85	CAR:Usage Chrg 12/01-12/31/2021	17.45
1/12/2022	23082	No	Remco Electrical Corporation	10	CHA:Inspection for Restroom Trailer During Construction	165.00
1/12/2022	23083	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Svcs & Fiber Internet	7,416.54
1/12/2022		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Svcs & Fiber Internet	10.00
1/12/2022	23084	No	Solus	85	Solus Library App Annual Fee	33,800.00 C
1/12/2022	23085	No	Staples Credit Plan	10	CHA:8.5x11 Copy Paper (5)	179.95
1/12/2022	23086	No	Jayne Walters	10	Presentation-Think Fwd-Not Straight:Understanding the LGBTQ+ Spec	200.00 D
1/12/2022	23087	No	Xerox Financial Services	10	CAR:Base Chrg January 2022	119.05
1/12/2022		No	Xerox Financial Services	85	CAR:Base Chrg January 2022	84.33
1/21/2022	ACHILPR20220121	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 01/21/2022	3,118.64
1/21/2022		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 01/21/2022	918.52
1/21/2022		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 01/21/2022	174.34
1/21/2022		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 01/21/2022	1,621.32
1/21/2022	ACHIRS20220121	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 01/21/2022	16,245.80
1/21/2022		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 01/21/2022	5,261.04

Illinois Heartland Library System

Disbursement Summary Report

From 01/01/2022 Through 01/31/2022

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
1/21/2022		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 01/21/2022	939.35
1/21/2022		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 01/21/2022	8,063.26
1/25/2022	22841	No	Dominique Granger	10	Refund Partial Pymt of June Premiums-Due to Term of COBRA	(7.96) E
1/27/2022	23088	No	All-Pro Heating, Air Conditioning & Plumbing LLC	10	CHA:Remove Lime Deposit from Water Heater	132.80
1/27/2022		No	All-Pro Heating, Air Conditioning & Plumbing LLC	10	CHA:Replace & Install Water Heater	1,737.47
1/27/2022	23089	No	Ameren Illinois	10	CHA:Electric & Lighting Srvcs 12/15/2021-01/18/2022	656.17
1/27/2022	23090	No	AT&T	10	EDW:Internet 01/10-02/09/2022	29.32
1/27/2022		No	AT&T	27	EDW:Internet 01/10-02/09/2022	29.31
1/27/2022		No	AT&T	32	EDW:Internet 01/10-02/09/2022	29.31
1/27/2022		No	AT&T	85	EDW:Internet 01/10-02/09/2022	29.31
1/27/2022	23091	No	AT&T	10	EDW:Elevator Phone Line 01/04-02/03/2022	49.37
1/27/2022		No	AT&T	85	EDW:Elevator Phone Line 01/04-02/03/2022	49.36
1/27/2022	23092	No	AT&T	10	EDW:Fax Line 01/04-02/03/2022	21.46
1/27/2022		No	AT&T	32	EDW:Fax Line 01/04-02/03/2022	21.45
1/27/2022		No	AT&T	85	EDW:Fax Line 01/04-02/03/2022	21.45
1/27/2022	23093	No	Health Care Service Corporation	10	Health Ins 02/01-02/28/2022	18,835.19
1/27/2022		No	Health Care Service Corporation	27	Health Ins 02/01-02/28/2022	4,089.58
1/27/2022		No	Health Care Service Corporation	32	Health Ins 02/01-02/28/2022	1,413.38
1/27/2022		No	Health Care Service Corporation	85	Health Ins 02/01-02/28/2022	12,130.88
1/27/2022	23094	No	Bibliotheca LLC	85	eBooks Subscription Purchases 12/01-12/31/2021	12,344.71 F
1/27/2022	23095	No	Buildingstars Operations Inc	10	EDW:Janitorial Srvcs January 2022	670.00
1/27/2022	23096	No	City of Edwardsville	10	EDW:Water & Sewer 10/25-12/27/2021	119.54
1/27/2022	23097	No	CKE Management	10	Member Day - Cookies for Participants	2,831.95
1/27/2022	23098	No	Color-Art Integrated Interiors LLC	10	EDW:Second Floor Furniture-HR & Accounting	19,854.35 G
1/27/2022	23099	No	Color-Art Integrated Interiors LLC	10	EDW:Second Floor-Architectural Drawings for HR/Finance Area	5,943.00
1/27/2022	23100	No	Color-Art Integrated Interiors LLC	10	EDW:Second Floor-Building Permit for HR/Finance Area	270.00
1/27/2022	23101	No	Color-Art Integrated Interiors LLC	66	EDW:Second Floor-Demo Closets/Cabinets & Remove Wallpaper/Painting Prep	5,003.00
1/27/2022	23102	No	Color-Art Integrated Interiors LLC	66	EDW:Second Floor-Finish Tape New Walls & Paint in HR/Finance Area	6,710.00
1/27/2022	23103	No	Color-Art Integrated Interiors LLC	66	EDW:Second Floor-Demo Existing & Install New Carpet in HR/Finance Area	13,535.00
1/27/2022	23104	No	Color-Art Integrated Interiors LLC	66	EDW:Second Floor-Construct Office for HR Director	15,948.00
1/27/2022	23105	No	Color-Art Integrated Interiors LLC	66	EDW:Second Floor-Construct Office for Finance Director	15,732.00
1/27/2022	23106	No	Color-Art Integrated Interiors LLC	66	EDW:Second Floor-Install Power to Open Area Workstations in HR/Finance Area	4,054.00
1/27/2022	23107	No	Color-Art Integrated Interiors LLC	66	EDW:Second Floor-Install Data HR/Finance Area	4,196.00
1/27/2022	23108	No	Color-Art Integrated Interiors LLC	66	EDW:Second Floor-Reroute Low Voltage Cables in HR/Finance Area	8,502.00
1/27/2022	23109	No	Dominique Granger	10	Refund Partial Pymt of June Premiums-Due to Term of COBRA	7.96
1/27/2022	23110	No	Guardian	10	Dental, AD&D, Life & Vision Ins 01/01-02/28/2022	4,247.50
1/27/2022		No	Guardian	27	Dental, AD&D, Life & Vision Ins 01/01-02/28/2022	659.46
1/27/2022		No	Guardian	32	Dental, AD&D, Life & Vision Ins 01/01-02/28/2022	211.43
1/27/2022		No	Guardian	85	Dental, AD&D, Life & Vision Ins 01/01-02/28/2022	2,194.62
1/27/2022	23111	No	Kavanagh Scully	10	Legal Counsel re:Review of CHA Construction RFP, Bid, & Grant 12/16-17/2021	1,120.00
1/27/2022	23112	No	Mr Auto Body Inc	10	CHA:Replace Door Swing Latch Lic #U35058	33.65
1/27/2022	23113	No	Northbrook Public Library	10	Sponsorship:Illinois Libraries Present	2,500.00 H
1/27/2022	23114	No	Linda S Petty	10	Mileage Reimb-Petty,Linda-Travel to IHLS CAR 10/27-10/28/21	19.83
1/27/2022	23115	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 02/01-02/28/22	139.94
1/27/2022	23116	No	Richards Brick	10	Bricks for Retirees (2)	57.62
1/27/2022	23117	No	Safelite Fulfillment Inc	10	CHA:Windshield Repair Lic #U32274	59.95
1/27/2022	23118	No	Stutz Excavating Inc	10	EDW:Salt Parking Lot & Shovel Sidewalks 01/15-01/17/22	500.00
1/27/2022		No	Stutz Excavating Inc	10	Salt Parking Lot 01/08/22	175.00
1/27/2022	23119	No	The August Garden	10	Flowers-Congratulations-Beasley, Danielle	64.18
1/27/2022	23120	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 10/26-12/28/2021	132.56
1/27/2022	23121	No	Wex Bank	10	Fuel Charges 12/23/21-01/23/22	12,926.57
1/27/2022	23122	No	WSIU Public Broadcasting	10	Sponsorship:PBS 24/7 Kids-January Installment	130.00
1/27/2022	23123	No	Xerox Financial Services	10	Base & Usage Chrg 11/30-12/29/2021	343.48
1/27/2022		No	Xerox Financial Services	27	Base & Usage Chrg 11/30-12/29/2021	126.51
1/27/2022		No	Xerox Financial Services	32	Base & Usage Chrg 11/30-12/29/2021	157.42

Illinois Heartland Library System
 Disbursement Summary Report
 From 01/01/2022 Through 01/31/2022

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
1/27/2022		No	Xerox Financial Services	85	Base & Usage Chrg 11/30-12/29/2021	126.50
1/28/2022	ACHIMRFJan2022	No	Illinois Municipal Retirement Fund	10	January 2022 IMRF Payment	6,276.94
1/28/2022		No	Illinois Municipal Retirement Fund	27	January 2022 IMRF Payment	2,037.91
1/28/2022		No	Illinois Municipal Retirement Fund	32	January 2022 IMRF Payment	773.17
1/28/2022		No	Illinois Municipal Retirement Fund	85	January 2022 IMRF Payment	4,885.20

Total Disbursed

364,229.56

Non-routine Bill Payments Explanations

- A-** Seasonal maintenance of 11 HVAC units in Edwardsville & replaced filters and adjusted humidity 12/15-12/16/2021.
- B-** Edwardsville/Glen Carbon Chamber of Commerce annual membership dues.
- C-** Solus Library App annual subscription fee and implementation fee. (Included in the FY2022 SHARE Reserve Fund Budget).
- D-** Presentation fee for the "Think Forward-Not Straight: Understanding the LGBTQ+ Spectrum" at the October Members Matter.
- E-** Voided lost check and reissued on check #23109.
- F-** eBooks purchased 12/01-12/31/21 & eBooks purchases to be reimbursed by participating libraries.
- G-** Remaining balance of the furniture and remodeling costs of the second floor HR & Finance suite.
- H-** Sponsorship for Illinois Libraries Present.

Illinois Heartland Library System
 Credit Card Transactions
 From 12/03/2021 Through 01/03/2022

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
1/3/2022	4695 2640-Petty Linda	12/4/2021	FINISH LINE	CAR:Car Wash Lic #U18520 12/2021	12.99	10	5210	04	10	
1/3/2022	4695 2640-Petty Linda	12/7/2021	FINISH LINE	CAR:Van Wash Lic #U33806 12/2021	12.99	10	5210	04	20	
1/3/2022	4695 2640-Petty Linda	12/9/2021	AMERICAN CLEANERS	EDW:Dry Clean Previous Employee Uniform Shirt (3) 12/2021	8.50	10	5385	01	20	
1/3/2022	4695 2640-Petty Linda	12/16/2021	FINISH LINE	CAR:Van Wash Lic #U33023 12/2021	12.99	10	5210	04	22	
1/3/2022	4695 2640-Petty Linda	12/18/2021	FINISH LINE	CAR:Van Wash Lic #U33056 12/2021	12.99	10	5210	04	20	
1/3/2022	4695 2640-Petty Linda	12/29/2021	WALMART	EDW:Air Fresheners (3) 12/2021	2.91	10	5190	01	10	
1/3/2022	4695 2640-Petty Linda	12/29/2021	WALMART	EDW:Washer Fluid (6) 12/2021	17.22	10	5210	01	20	
1/3/2022	4695 2640-Petty Linda	12/30/2021	FINISH LINE	CAR:Van Wash Lic #U25399 12/2021	12.99	10	5210	04	10	
1/3/2022	4695 2640-Petty Linda	12/30/2021	FINISH LINE	CAR:Van Wash Lic #U33021 12/2021	12.99	10	5210	04	20	
1/3/2022	4695 2640-Petty Linda	12/30/2021	FINISH LINE	CAR:Van Wash Lic #U33022 12/2021	<u>12.99</u>	10	5210	04	20	
	Total 4695 2640-Petty Linda				119.56					
1/3/2022	5085 0664-Palmer Susan	12/2/2021	SAMS CLUB	EDW:Paper Towels, Hand Soap & C-Fold Paper Towels 12/2021	101.26	10	5190	01	10	
1/3/2022	5085 0664-Palmer Susan	12/5/2021	AMAZON	EDW:Face Masks (6) 12/2021	81.94	10	5390	01	10	
1/3/2022	5085 0664-Palmer Susan	12/7/2021	AMAZON	EDW:Ink Cartridges for WR 12/2021	16.89	10	5360	01	10	
1/3/2022	5085 0664-Palmer Susan	12/8/2021	AMAZON	EDW:Ink Cartridges for WR 12/2021	20.99	10	5360	01	10	
1/3/2022	5085 0664-Palmer Susan	12/14/2021	STAPLES	EDW:Black Toner Cartridge for WR 12/2021	70.01	10	5360	01	10	
1/3/2022	5085 0664-Palmer Susan	12/21/2021	AMAZON	EDW:Ink Cartridges for WR 12/2021	39.89	10	5360	01	10	
1/3/2022	5085 0664-Palmer Susan	12/22/2021	ALA	ALA Membership Dues - Palmer, Susan 12/2021	217.00	10	5700	01	10	
1/3/2022	5085 0664-Palmer Susan	12/23/2021	AMAZON	EDW:AAA Batteries (48) 12/2021	24.49	10	5360	01	10	
1/3/2022	5085 0664-Palmer Susan	12/23/2021	AMAZON	CAR:Face Masks (10) 12/2021	<u>68.20</u>	10	5390	04	10	
	Total 5085 0664-Palmer Susan				640.67					
1/3/2022	5645 2424-Bushong Stacie L	12/2/2021	MICHAELS	Holiday Cards for Board Members 12/2021	6.43	10	5290	01	10	
1/3/2022	5645 2424-Bushong Stacie L	12/10/2021	TARGET	Internal Planning Mtg-Water for Staff Lunch 12/2021	2.42	10	5290	01	10	
1/3/2022	5645 2424-Bushong Stacie L	12/14/2021	GALLATIN STREET GRILLE	Internal Planning Mtg-Lunch-17 Staff 12/2021	<u>193.96</u>	10	5290	01	10	
	Total 5645 2424-Bushong Stacie L				202.81					
1/3/2022	5912 4772-Brown Troy M	12/2/2021	MAILCHIMP	Subscription:MailChimp Monthly 12/2021	62.99	10	5550	01	10	
1/3/2022	5912 4772-Brown Troy M	12/2/2021	PAYFLOW/PAYPAL	PayPal Monthly Srvc Fee 12/2021	30.00	85	5725	01	85	
1/3/2022	5912 4772-Brown Troy M	12/3/2021	GODADDY	SSL Renewal for lcls.org 12/2021	94.99	85	5580	01	85	
1/3/2022	5912 4772-Brown Troy M	12/4/2021	MICROSOFT	Teams Phone Lines (18) 12/2021	281.00	10	5400	01	10	
1/3/2022	5912 4772-Brown Troy M	12/4/2021	MICROSOFT	Microsoft A5 License for Phone System 12/2021	6.00	10	5550	01	10	
1/3/2022	5912 4772-Brown Troy M	12/4/2021	MICROSOFT	Teams Phone Lines (6) 12/2021	96.00	27	5400	01	27	
1/3/2022	5912 4772-Brown Troy M	12/4/2021	MICROSOFT	Teams Phone Lines (4) 12/2021	64.00	32	5400	01	32	
1/3/2022	5912 4772-Brown Troy M	12/4/2021	MICROSOFT	Teams Phone Lines (18) 12/2021	288.00	85	5400	01	85	
1/3/2022	5912 4772-Brown Troy M	12/4/2021	MICROSOFT	Teams Phone Lines (3) 12/2021	48.00	85	5400	01	88	
1/3/2022	5912 4772-Brown Troy M	12/7/2021	AMAZON	EDW:Monitor Stand Mounts (2) 12/2021	106.70	10	5360	01	10	
1/3/2022	5912 4772-Brown Troy M	12/7/2021	AMAZON	EDW:Monitor Stand Mounts (2) 12/2021	106.70	85	5360	01	85	

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1/3/2022	5912 4772-Brown Troy M	12/9/2021	AMAZON	EDW:External Storage Drive(6) & Cases, Monitor Mount & Comp Spkrs 12/2021	1,052.17	10	5360	01	10
1/3/2022	5912 4772-Brown Troy M	12/9/2021	AMAZON	EDW:Headsets (6) 12/2021	342.00	10	5360	01	10
1/3/2022	5912 4772-Brown Troy M	12/9/2021	MICROSOFT	Online Cloud Backup 12/2021	51.43	10	5550	01	10
1/3/2022	5912 4772-Brown Troy M	12/9/2021	MICROSOFT	Online Cloud Backup 12/2021	51.43	85	5550	01	85
1/3/2022	5912 4772-Brown Troy M	12/16/2021	PATS BBQ	Holiday Party-CAR-Food 12/2021	282.50	10	5057	04	10
1/3/2022	5912 4772-Brown Troy M	12/23/2021	AMAZON	EDW:Headsets (3) 12/2021	165.87	10	5360	01	10
1/3/2022	5912 4772-Brown Troy M	12/27/2021	HIPCAST	Recording Storage 12/2021	4.95	85	5550	01	85
1/3/2022	5912 4772-Brown Troy M	1/2/2022	MAILCHIMP	Subscription:MailChimp Monthly 01/2022	62.99	10	5550	01	10
1/3/2022	5912 4772-Brown Troy M	1/2/2022	PIPEDRIVE	PipeDrive Monthly Subscription 01/2022	159.50	10	5550	01	10
1/3/2022	5912 4772-Brown Troy M	1/2/2022	PIPEDRIVE	PipeDrive Monthly Subscription 01/2022	159.50	85	5550	01	85
1/3/2022	5912 4772-Brown Troy M	1/3/2022	1PASSWORD	1Password Password Manager (6 Users) 01/2022	<u>586.78</u>	10	5550	01	10
Total 5912 4772-Brown Troy M					4,103.50				
1/3/2022	6067 4476-Thompson Cassandra	12/8/2021	RAINEDOUT	Rained Out Text Alert Systems 12/2021	10.00	85	5400	01	85
1/3/2022	6067 4476-Thompson Cassandra	12/16/2021	USPS	Member Day-Postage to Mail Gift Card 12/2021	1.36	10	5315	01	10
1/3/2022	6067 4476-Thompson Cassandra	12/16/2021	USPS	EDW:Postage 12/2021	2.32	10	5370	01	10
1/3/2022	6067 4476-Thompson Cassandra	12/21/2021	SCHNUCKS	Holiday Party-EDW-Drinks 12/2021	17.50	10	5057	01	10
1/3/2022	6067 4476-Thompson Cassandra	12/22/2021	ALA	ALA & PLA Membership Dues - Thompson, Cassie 12/2021	313.00	85	5700	01	85
1/3/2022	6067 4476-Thompson Cassandra	12/24/2021	IUG	IUG Institutional Membership 12/2021	<u>110.00</u>	85	5700	01	85
Total 6067 4476-Thompson Cassandra					454.18				
1/3/2022	6354 1516-Kates Linda	12/16/2021	LOWES	CHA:Water Hose for Restroom Trailer 12/2021	42.98	10	5195	02	10
1/3/2022	6354 1516-Kates Linda	12/17/2021	SAMS CLUB	CHA:Bottled Water (2) 12/2021	6.36	10	5195	02	10
1/3/2022	6354 1516-Kates Linda	12/17/2021	SAMS CLUB	CHA:Plates 12/2021	17.98	10	5290	02	10
1/3/2022	6354 1516-Kates Linda	12/20/2021	HOME DEPOT	CHA:Extra Key for Restroom Trailer 12/2021	2.92	10	5180	02	10
1/3/2022	6354 1516-Kates Linda	12/21/2021	ADVANCED AUTO PARTS	CHA:De-Icer (10) 12/2021	59.84	10	5210	02	20
1/3/2022	6354 1516-Kates Linda	12/21/2021	WALMART	CHA:Items for Restroom Trailer 12/2021	13.09	10	5195	02	10
1/3/2022	6354 1516-Kates Linda	12/23/2021	PORTILLOS HOT DOGS	Quarterly Mtg-CHA-Food 12/2021	50.70	10	5290	02	20
1/3/2022	6354 1516-Kates Linda	12/28/2021	WALMART	CHA:Blind Spot Mirror Lic #U34175 12/2021	<u>2.91</u>	10	5210	02	10
Total 6354 1516-Kates Linda					196.78				
1/3/2022	6359 8292-Greve Penrod Shandi	12/13/2021	FACEBOOK	Facebook Ads for Vaccine Clinics/Advocacy Initiative 12/2021	10.69	10	5330	01	10
1/3/2022	6359 8292-Greve Penrod Shandi	12/17/2021	CURATOR GROUP	Member Day-Social Media Wall Subscription (1 mo) 12/2021	25.50	10	5315	01	10
1/3/2022	6359 8292-Greve Penrod Shandi	12/21/2021	CURATOR GROUP	Member Day-Refund Social Media Wall Subscription (1 mo) 12/2021	(25.00)	10	5315	01	10
1/3/2022	6359 8292-Greve Penrod Shandi	12/30/2021	USPS	EDW:Postage 12/2021	8.25	10	5370	01	10
1/3/2022	6359 8292-Greve Penrod Shandi	12/31/2021	FACEBOOK	Facebook Ads for Vaccine Clinics/Advocacy Initiative 12/2021	<u>25.00</u>	10	5330	01	10
Total 6359 8292-Greve Penrod Shandi					44.44				

Illinois Heartland Library System

Credit Card Transactions

From 12/03/2021 Through 01/03/2022

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
1/3/2022	6366 3690-Thomas Pamela	12/15/2021	JETS PIZZA	Holiday Party-CHA-Food 12/2021	105.60	10	5057	02	10
1/3/2022	6366 3690-Thomas Pamela	12/15/2021	MEIJER	Holiday Party-CHA-Food, Drinks & Paper Products 12/2021	<u>74.96</u>	10	5057	02	10
	Total 6366 3690-Thomas Pamela				180.56				
1/3/2022	6666 6914-Knirr John	12/10/2021	BEST BUY	EDW:Power Adapter 12/2021	79.22	10	5360	01	10
1/3/2022	6666 6914-Knirr John	12/15/2021	HOME DEPOT	EDW:Bubble Wrap & Tape 12/2021	<u>26.69</u>	10	5365	01	10
	Total 6666 6914-Knirr John				105.91				
1/3/2022	6666 6922-Margold Heidi	12/6/2021	PEKARA BAKERY	Cataloging Workday-Lunch-8 Staff 12/2021	89.25	85	5290	01	85
1/3/2022	6666 6922-Margold Heidi	12/17/2021	NCHSOFTWARE	Express Scribe Upgrade 12/2021	<u>41.44</u>	27	5550	01	27
	Total 6666 6922-Margold Heidi				130.69				
1/3/2022	6773 3101-Taylor Sarah	12/21/2021	USPS	EDW:Postage 12/2021	<u>3.82</u>	10	5370	01	10
	Total 6773 3101-Taylor Sarah				3.82				
1/3/2022	6792 9931-Trevino Jill	12/21/2021	SUGOS SPAGHETTERI	Holiday Party-EDW-Food 12/2021	342.54	10	5057	01	10
1/3/2022	6792 9931-Trevino Jill	1/1/2022	INDEED	Job Posting-CAR-Courier 12/2021	<u>75.00</u>	10	5070	04	20
	Total 6756 1734-Trevino Jill				417.54				
1/3/2022	6820 4888-Parr Casey	12/6/2021	FINISH LINE	CAR:Van Wash Lic #U35061 12/2021	<u>12.99</u>	10	5210	04	20
	Total 6820 4888-Parr Casey				12.99				
Report Transaction Totals					<u>6,613.45</u>				

Non-routine Credit Card Transactions Explanations

Palmer, Susan - American Library Association annual membership fee for Susan Palmer.

Brown, Troy M - Annual software fee for password tracking and storing.

Thompson, Cassandra - American Library Association and Public Library Association annual membership fee for Cassandra Thompson.

Innovative Users Group annual institutional membership fee.