

Illinois Heartland Library System

Disbursement Summary Report

Attachment 4.1

From 01/01/2019 Through 01/31/2019

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
1/10/2019	19559	No	Susan Landreth	85	SWAT Team Barcoding 03/19-03/21/18 Landreth, Susan	(418.79) A
1/10/2019	20366	No	Above and Beyond Commercial Cleaning	10	EDW:Janitorial Srvc's December 2018	600.00
1/10/2019	20367	No	Aljets Automotive Inc.	10	EDW:Maintenance on Box Truck Lift Gate Lic #U31660	82.63
1/10/2019	20368	No	AmTrust North America	10	Workers Comp Ins Pmt 6 of 9	3,828.22
1/10/2019		No	AmTrust North America	27	Workers Comp Ins Pmt 6 of 9	44.46
1/10/2019		No	AmTrust North America	32	Workers Comp Ins Pmt 6 of 9	23.19
1/10/2019		No	AmTrust North America	85	Workers Comp Ins Pmt 6 of 9	180.13
1/10/2019	20369	No	AT&T	10	EDW:Internet 12/10/18-01/09/19	91.70
1/10/2019		No	AT&T	27	EDW:Internet 12/10/18-01/09/19	91.69
1/10/2019		No	AT&T	32	EDW:Internet 12/10/18-01/09/19	91.69
1/10/2019		No	AT&T	85	EDW:Internet 12/10/18-01/09/19	91.69
1/10/2019	20370	No	The Auto Body Shop Inc	10	EDW:Repair on Insurance Claim #40PC35484 Lic #U30840	2,342.40 B
1/10/2019	20371	No	Monro Inc.	10	EDW:Change Oil/Filter & Replace Wipers Lic #U30839	112.15
1/10/2019		No	Monro Inc.	10	EDW:Change Oil/Filter Lic #U32517	42.89
1/10/2019		No	Monro Inc.	10	EDW:Replace Brake Pads, Rotors & Brake Line Couplers Lic #U30841	1,431.16 C
1/10/2019		No	Monro Inc.	10	EDW:Replace Tire (1) Lic #U30841	173.94
1/10/2019		No	Monro Inc.	10	EDW:Replace Tires (2) & Wiper Blades Lic#U31660	465.94
1/10/2019	20372	No	CMC Electric, Inc	10	EDW:Replace 4 Lamps in Can Lights	110.00
1/10/2019	20373	No	Consolidated Communications	10	Local/Long Distance & Toll Free Line 01/01-01/31/19	109.17
1/10/2019		No	Consolidated Communications	27	Local/Long Distance & Toll Free Line 01/01-01/31/19	72.78
1/10/2019		No	Consolidated Communications	32	Local/Long Distance & Toll Free Line 01/01-01/31/19	72.77
1/10/2019		No	Consolidated Communications	85	Local/Long Distance & Toll Free Line 01/01-01/31/19	109.17
1/10/2019	20374	No	i3 Broadband - CU	10	CHA:Internet 01/01-01/31/19	8.33
1/10/2019		No	i3 Broadband - CU	27	CHA:Internet 01/01-01/31/19	8.33
1/10/2019		No	i3 Broadband - CU	85	CHA:Internet 01/01-01/31/19	8.33
1/10/2019	20375	No	Illinois American Water	10	CHA:Water 11/29-12/28/18	65.89
1/10/2019	20376	No	Technology Management Rev Fund	10	CAR:Bandwidth & ICN Filtering 11/01-11/30/18	(270.00)
1/10/2019		No	Technology Management Rev Fund	85	CAR:Bandwidth & ICN Filtering 11/01-11/30/18	553.05
1/10/2019	20377	No	Interstate All Battery Center	10	CHA:Replace Battery Lic#U30472	154.45
1/10/2019	20378	No	Johnson Controls	10	CHA:Price Increase Regular Security Monitoring 01/01-01/31/19	10.68
1/10/2019	20379	No	Susan Landreth	85	SWAT Team Barcoding 03/19-03/21/18 Landreth, Susan	418.79
1/10/2019	20380	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	6.25
1/10/2019	20381	No	NCPERS Group Life Ins.	10	Supp Life Ins 01/01-01/31/19	112.00
1/10/2019		No	NCPERS Group Life Ins.	32	Supp Life Ins 01/01-01/31/19	32.00
1/10/2019		No	NCPERS Group Life Ins.	85	Supp Life Ins 01/01-01/31/19	64.00
1/10/2019	20382	No	Republic Services #729	10	CHA:Trash Removal 01/01-01/31/19	182.85
1/10/2019	20383	No	Republic Services #350	10	EDW:Trash Removal 01/01-01/31/19	103.62
1/10/2019	20384	No	Suzanne L Reynolds	85	SWAT Team Barcoding 12/17/18 Reynolds, Suzanne	76.22
1/10/2019	20385	No	Richards Brick	10	EDW:Bricks for Retirees (2)	53.63
1/10/2019	20386	No	Royal Cleaning & Lewis Enterprises	10	CHA:Janitorial Srvc's for December 2018	750.00
1/10/2019	20387	No	SIUC Research Park, Inc.	10	CAR:Office Leasing/Electric & Lighting Srvc's/Fiber Internet	7,229.19
1/10/2019		No	SIUC Research Park, Inc.	85	CAR:Office Leasing/Electric & Lighting Srvc's/Fiber Internet	40.00
1/10/2019	20388	No	Speed Lube #14	10	CHA:Change Oil/Filter Lic#U30470	56.95
1/10/2019		No	Speed Lube #14	10	CHA:Change Oil/Filter Lic#U32276	56.95
1/10/2019	20389	No	Speed Lube #2	10	CHA:Change Oil/Filter Lic#U30758	56.95
1/10/2019	20390	No	Speed Lube #9	10	CHA:Change Oil/Filter Lic#U30799	56.95
1/10/2019	20391	No	The MARC of Quality	27	MARC Report Annual Subscription 12/30/18-12/30/19	220.00 D
1/10/2019		No	The MARC of Quality	34	OCLC Batchload Processing w/OSMOSIS	4,100.00
1/10/2019		No	The MARC of Quality	85	MARC Report Annual Subscription 12/30/18-12/30/19	8,225.00
1/10/2019	20392	No	Verizon Wireless	10	GPS Tracking Srvc's 11/24-12/23/18	205.69
1/10/2019	20393	No	Verizon Wireless	10	Cellphone Srvc's, MIFI, Router & After Hrs Line 11/24-12/23/18	1,128.77
1/10/2019		No	Verizon Wireless	85	Cellphone Srvc's, MIFI, Router & After Hrs Line 11/24-12/23/18	445.09
1/10/2019	20394	No	Xerox Corporation	10	CAR:Base & Usage Chrg 11/21-12/21/18	151.00
1/10/2019	20395	No	Xerox Corporation	10	CHA:Base & Usage Chrg 11/21-12/21/18	62.49
1/10/2019		No	Xerox Corporation	27	CHA:Base & Usage Chrg 11/21-12/21/18	62.49
1/10/2019		No	Xerox Corporation	85	CHA:Base & Usage Chrg 11/21-12/21/18	62.49

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 From 01/01/2019 Through 01/31/2019

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
1/10/2019	20396	No	Xerox Corporation	10	CAR:Base & Usage Chrg 11/21-12/21/18	104.21
1/10/2019		No	Xerox Corporation	85	CAR:Base & Usage Chrg 11/21-12/21/18	104.22
1/10/2019	20397	No	Xerox Corporation	10	EDW:Base & Usage Chrg 11/21-12/21/18	86.01
1/10/2019		No	Xerox Corporation	27	EDW:Base & Usage Chrg 11/21-12/21/18	86.01
1/10/2019		No	Xerox Corporation	85	EDW:Base & Usage Chrg 11/21-12/21/18	85.99
1/10/2019	20398	No	Xerox Corporation	32	EDW:Base & Usage Chrg 11/21-12/21/18	256.62
1/10/2019	20399	No	XTreme Mechanical Inc	10	CHA:Service Call - Cleared Drain with Hand Held Auger 12/27/18	202.00
1/17/2019	20400	No	Allstate Benefits	10	Gap Supp Ins 02/01-02/28/19	124.83
1/17/2019		No	Allstate Benefits	85	Gap Supp Ins 02/01-02/28/19	17.83
1/17/2019	20401	No	Ameren Illinois	10	EDW:Gas 11/29/18-01/01/19	482.79
1/17/2019	20402	No	Ameren Illinois	10	EDW:Electric/Lighting Srvcs 11/29/18-01/01/19	1,133.69
1/17/2019	20403	No	American Heritage Life Insurance Company	85	Accident Supp Ins 12/16/18-01/12/19	16.64
1/17/2019	20404	No	American Pest Control	10	CHA:Monthly Extermination 01/11/19	35.00
1/17/2019	20405	No	AT&T	10	EDW:Elevator Phone Line 12/05/18-01/04/19	33.91
1/17/2019		No	AT&T	85	EDW:Elevator Phone Line 12/05/18-01/04/19	33.91
1/17/2019	20406	No	AT&T	10	EDW:Fax Line 12/05/18-01/04/19	48.60
1/17/2019		No	AT&T	32	EDW:Fax Line 12/05/18-01/04/19	48.60
1/17/2019		No	AT&T	85	EDW:Fax Line 12/05/18-01/04/19	48.61
1/17/2019	20407	No	The Auto Body Shop Inc	10	EDW:Replace Rear Windshield Lic#U30841	445.32
1/17/2019	20408	No	BayScan Technologies	10	EDW:Receipt Paper (24) for Delivery Use	172.00
1/17/2019	20409	No	Beaumont Tire & Auto Repair	10	CHA:Replace Tire (1) Lic #U30799	168.96
1/17/2019	20410	No	Bel-O Sales & Service Inc.	10	EDW:Service Server Room-Add Refrigerant 01/09/19	792.00
1/17/2019	20411	No	Busey	10	Busey Credit Card Stmt Ending 01/02/19	4,405.76
1/17/2019		No	Busey	27	Busey Credit Card Stmt Ending 01/02/19	125.52
1/17/2019		No	Busey	85	Busey Credit Card Stmt Ending 01/02/19	938.99
1/17/2019	20412	No	Stacey Carter	10	Board Member:Trvl to IHLS Bd Mtgs 01/23-11/27/18, ILA Conf 10/11/18-Carter	203.29
1/17/2019	20413	No	Champaign County Chamber of Commerce	10	CHA:Chamber of Commerce Membership 01/01-12/31/19	325.00
1/17/2019	20414	No	Continental Western Insurance Company	10	Ins Pmt 7 of 10	3,839.00 E
1/17/2019	20415	No	Danville Paper & Supply, Inc	10	CHA:Soap & Trash Bags	97.69
1/17/2019	20416	No	Edwardsville/Glen Carbon Chamber of	10	EDW:Chamber of Commerce Membership 01/01-12/31/19	229.00
1/17/2019	20417	No	Athena Hubert	10	Board Member:Travel to IHLS Board Mtgs 07/24-11/27/18 Hubert, Tina	89.38
1/17/2019	20418	No	Marketview Car Wash	10	CHA:Car Wash Lic #U30129	7.00
1/17/2019	20419	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	6.25
1/17/2019	20420	No	Presto-X	10	EDW:Pest Control Exterior January 2019	63.27
1/17/2019		No	Presto-X	10	EDW:Pest Control Interior January 2019	19.49
1/17/2019	20421	No	Suzanne L Reynolds	85	SWAT Team Barcoding 01/02-01/09/19 Reynolds, Suzanne	166.59
1/17/2019	20422	No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U32274	56.95
1/17/2019	20423	No	Tri County Storage	10	EDW:Storage Unit for Cubicle Walls 02/01-02/28/19	88.00
1/17/2019	20424	No	Wex Bank	10	Fuel Charges 12/06/18-01/05/19	10,644.66
1/17/2019		No	Wex Bank	85	Fuel Charges 12/06/18-01/05/19	93.59
1/29/2019	20425	No	Ameren Illinois	10	CHA:Electric/Lighting Srvcs 11/14-12/17/18	746.50
1/29/2019	20426	No	Ameren Illinois	10	CHA:Gas 11/14-12/16/18	582.77
1/29/2019	20427	No	AT&T	10	EDW:Internet 01/10-02/09/19	91.70
1/29/2019		No	AT&T	27	EDW:Internet 01/10-02/09/19	91.69
1/29/2019		No	AT&T	32	EDW:Internet 01/10-02/09/19	91.69
1/29/2019		No	AT&T	85	EDW:Internet 01/10-02/09/19	91.69
1/29/2019	20428	No	Monro Inc.	10	EDW:Change Oil/Filter Lic # U30841	40.69
1/29/2019		No	Monro Inc.	10	EDW:Change Oil/Filter Lic # U32277	38.99
1/29/2019	20429	No	BayScan Technologies	10	CAR:Receipt Paper (24) for Delivery Use	172.00
1/29/2019	20430	No	Health Care Service Corporation	10	Health Ins 02/01-02/28/19	14,994.05
1/29/2019		No	Health Care Service Corporation	27	Health Ins 02/01-02/28/19	2,700.52
1/29/2019		No	Health Care Service Corporation	32	Health Ins 02/01-02/28/19	1,363.09
1/29/2019		No	Health Care Service Corporation	85	Health Ins 02/01-02/28/19	9,789.43
1/29/2019	20431	No	BJ's Printables Inc	10	CHA:Shirts (3) & Jacket (1) for Delivery	143.76
1/29/2019		No	BJ's Printables Inc	10	EDW:Jackets for Delivery	4,137.60 F
1/29/2019		No	BJ's Printables Inc	10	Shirts(3) & Jacket (1) for Delivery	145.08

Illinois Heartland Library System
 Disbursement Summary Report
 From 01/01/2019 Through 01/31/2019

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
1/29/2019	20432	No	GIS Benefits	10	Dental, AD&D, Life, & Vision Ins 02/01-02/28/19	1,491.65
1/29/2019		No	GIS Benefits	85	Dental, AD&D, Life, & Vision Ins 02/01-02/28/19	34.32
1/29/2019	20433	No	GIS Benefits	10	Dental, AD&D, Life, & Vision Ins 02/01-02/28/19	1,742.41
1/29/2019		No	GIS Benefits	27	Dental, AD&D, Life, & Vision Ins 02/01-02/28/19	240.61
1/29/2019		No	GIS Benefits	32	Dental, AD&D, Life, & Vision Ins 02/01-02/28/19	129.18
1/29/2019		No	GIS Benefits	85	Dental, AD&D, Life, & Vision Ins 02/01-02/28/19	988.03
1/29/2019	20434	No	Technology Management Rev Fund	10	CAR:Bandwidth & ICN Filtering 12/01-12/31/18	(270.00)
1/29/2019		No	Technology Management Rev Fund	85	CAR:Bandwidth & ICN Filtering 12/01-12/31/18	553.05
1/29/2019	20435	No	Interstate All Battery Center	10	CHA:Replacement Clamps for Micro Start	22.50
1/29/2019	20436	No	Johnson Controls	10	CHA:Regular Security Monitoring 02/01-04/30/19	459.15
1/29/2019	20437	No	LIMRiCC Unemployment Compensation	10	4 Qtr 2018 Unemployment Ins	2,482.97
1/29/2019		No	LIMRiCC Unemployment Compensation	27	4 Qtr 2018 Unemployment Ins	210.32
1/29/2019		No	LIMRiCC Unemployment Compensation	85	4 Qtr 2018 Unemployment Ins	104.06
1/29/2019	20438	No	S & G Custom Mowing	10	CHA:Snow Removal 01/13/19	275.00
1/29/2019	20439	No	Safelite Fulfillment, Inc.	10	CHA:Replace Windshield Lic #U30759	314.54
1/29/2019	20440	No	Shred-it USA	10	EDW:Shredding 01/09/19	56.00
1/29/2019	20441	No	Staples Credit Plan	10	CHA:Desk Calendar, Wall Calendar, Lysol, Clorox Wipes & Markers	24.83
1/29/2019		No	Staples Credit Plan	10	CHA:Monthly Wall Calendar	30.19
1/29/2019		No	Staples Credit Plan	10	CHA:Spiral Notebooks (5)	12.95
1/29/2019		No	Staples Credit Plan	85	CHA:Desk Calendar, Wall Calendar, Lysol, Clorox Wipes & Markers	15.92
1/29/2019	20442	No	Stutz Excavating, Inc	10	EDW:Snow Removal 01/12/19 & Salt Parking Lot 1/12 & 1/13/19	425.00
1/29/2019	20443	No	Xerox Financial Services	10	EDW:Base & Usage Chrg 11/30-12/29/18	115.33
1/31/2019	ACHIMRFJanuary2019	No	Illinois Municipal Retirement Fund	10	January 2019 IMRF Payment-General	5,247.68 G
1/31/2019		No	Illinois Municipal Retirement Fund	27	January 2019 IMRF Payment-CMC	925.90
1/31/2019		No	Illinois Municipal Retirement Fund	32	January 2019 IMRF Payment-OCLC	598.36
1/31/2019		No	Illinois Municipal Retirement Fund	85	January 2019 IMRF Payment-SHARE	<u>4,095.22</u>
Total 1000 - US Bank-General Fund						115,721.01
1/11/2019	ACHILPR20190111	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 01/11/2019	2,514.20 H
1/11/2019		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 01/11/2019	350.79
1/11/2019		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 01/11/2019	184.91
1/11/2019		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 01/11/2019	1,339.86
1/11/2019	ACHIRSPR20190111	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 01/11/2019	13,413.62
1/11/2019		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 01/11/2019	1,778.48
1/11/2019		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 01/11/2019	971.38
1/11/2019		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 01/11/2019	7,065.80
1/25/2019	ACHILPR20190125	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 01/25/2019	2,984.40
1/25/2019		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 01/25/2019	350.79
1/25/2019		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 01/25/2019	184.91
1/25/2019		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 01/25/2019	1,328.38
1/25/2019	ACHIRSPR20190125	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 01/25/2019	15,562.91
1/25/2019		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 01/25/2019	1,778.48
1/25/2019		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 01/25/2019	971.38
1/25/2019		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 01/25/2019	<u>7,030.30</u>
Total 1030 - US Bank - Web Junction/(Payroll)						<u>57,810.59</u>
Total Disbursed						<u>173,531.60</u>

Non-routine Bill Payments Explanations

- A-** Voided check reissued on 01/10/19 Check# 20379
- B-** Claim submitted to insurance company & check received
- C-** EDW - Replaced brake line couplers, brake pads & rotors Lic:# U30841
Purchased OCLC Batchload Processing w/OSMOSIS (Fully funded by FY2019 CMC Grant)
- D-** Annual subscription renewal for MARC Report & MARC Global + MARC Report (Fully funded by SHARE & FY2019 CMC Grant)
- E-** Auto, Property, General Liability and Umbrella Insurance Coverages (Payment 7 of 10)
- F-** Purchased IHLS Logoed jackets for delivery staff (EDW-26, CHA-20 & CAR-14)
- G-** January 2019 IMRF Pmt.-Employee & Employer Contribution
- H-** January 2018 Payroll Tax Deposits

Illinois Heartland Library System
 Credit Card Transactions
 From 12/04/2018 Through 01/02/2019

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	1/2/2019	4654 2433-Bauer Joan C	12/4/2018	ILA	CHA:Registration-ILA Legislative Meet Up-Joan 12/2018	30.00	85	5290	02	85
	1/2/2019	4654 2433-Bauer Joan C	12/12/2018	DATA24-7	SHARE-24/7 Look Up Service 12/2018	100.00	85	5550	01	85
	1/2/2019	4654 2433-Bauer Joan C	12/27/2018	HIPCAST.COM	Recording Storage 12/2018	4.95	85	5550	02	85
		Total 4654 2433-Bauer Joan C				134.95				
	1/2/2019	4654 2458-Pernicka Julia A	12/4/2018	4ALLPROMOS	EDW:Cataloging Sticky Note Tags (500) 12/2018	125.52	27	5365	01	27
	1/2/2019	4654 2458-Pernicka Julia A	12/5/2018	BONNIE CAFE	EDW:Lunch-RFS Venue Planning Mtg-Susan & Julia 12/2018	26.01	10	5290	01	10
	1/2/2019	4654 2458-Pernicka Julia A	12/6/2018	SAMS CLUB	EDW:Treats for Space Planning Mtg 12/2018	17.96	10	5290	01	10
	1/2/2019	4654 2458-Pernicka Julia A	12/10/2018	SAMS CLUB	EDW:C-Fold Paper Towels (2 cs) 12/2018	50.88	10	5190	01	10
	1/2/2019	4654 2458-Pernicka Julia A	12/11/2018	SAMS CLUB	EDW:Carafe for Mtgs 12/2018	18.88	10	5290	01	10
	1/2/2019	4654 2458-Pernicka Julia A	12/11/2018	SAMS CLUB	EDW:Claps Envelopes & Gel Pens 12/2018	47.21	10	5365	01	10
	1/2/2019	4654 2458-Pernicka Julia A	12/12/2018	OFFICEMAX/OFFICEDEPOT	EDW:Paper Clips 12/2018	12.39	10	5365	01	10
	1/2/2019	4654 2458-Pernicka Julia A	12/18/2018	4ALLPROMOS	EDW:Cataloging Sticky Note Tags (500) 12/2018	125.49	85	5365	01	85
	1/2/2019	4654 2458-Pernicka Julia A	12/19/2018	VISTAPRINT	CAR:Business Cards-Yackle 12/2018	32.98	10	5330	04	10
	1/2/2019	4654 2458-Pernicka Julia A	12/24/2018	SAMS CLUB	EDW:Bath Tissue (1 cs) 12/2018	64.96	10	5190	01	10
	1/2/2019	4654 2458-Pernicka Julia A	12/27/2018	TARGET.COM	EDW:Ice Containers 12/2018	34.23	10	5365	01	10
	1/2/2019	4654 2458-Pernicka Julia A	12/27/2018	TARGET.COM	EDW:Water Filter 12/2018	5.69	10	5365	01	10
		Total 4654 2458-Pernicka Julia A				562.20				
	1/2/2019	4654 2482-Brown Troy M	12/3/2018	GODADDY.COM	EDW:SSL Renewal-EZProxy Domain 12/2018	74.99	85	5550	01	85
	1/2/2019	4654 2482-Brown Troy M	12/3/2018	PAYPAL	EDW:PayPal Monthly Srvc Fee 12/2018	30.00	85	5725	01	85
	1/2/2019	4654 2482-Brown Troy M	12/13/2018	PANERA BREAD	CAR:Lunch Mtg-Leslie, Ellen & Troy 12/2018	41.43	10	5290	04	10
	1/2/2019	4654 2482-Brown Troy M	12/14/2018	AMAZON	EDW:3x5 Self-Adhesive Vinyl Pockets (100) 12/2018	37.61	10	5385	01	20
	1/2/2019	4654 2482-Brown Troy M	12/19/2018	AMAZON	CAR:Samsung T5 Portable SSD (2) 12/2018	895.98	10	5360	04	12
	1/2/2019	4654 2482-Brown Troy M	12/19/2018	AMAZON	CAR:Dymo Labeling Tape 12/2018	25.68	10	5385	04	20
	1/2/2019	4654 2482-Brown Troy M	12/20/2018	AMAZON	CAR:Moulding Retainer Sealer Clips (20) 12/2018	13.99	10	5210	04	20
	1/2/2019	4654 2482-Brown Troy M	12/21/2018	SHUTTERSTOCK	Images on Demand Stock Photo Subscription 12/2018	49.00	10	5550	01	10
	1/2/2019	4654 2482-Brown Troy M	12/26/2018	ACE HARDWARE	CAR:Tools for CoLo Trip 12/2018	46.85	85	5360	04	85
	1/2/2019	4654 2482-Brown Troy M	12/26/2018	DRURY INN	EDW:Lodging-CoLo Trip-Brandon 12/2018	79.10	85	5265	01	85
	1/2/2019	4654 2482-Brown Troy M	12/26/2018	DRURY INN	CAR:Lodging-CoLo Trip - Troy 12/2018	79.10	85	5265	04	85
	1/2/2019	4654 2482-Brown Troy M	12/26/2018	DRURY INN	CAR:Lodging-CoLo Trip-Brant 12/2018	79.10	85	5265	04	85
	1/2/2019	4654 2482-Brown Troy M	12/26/2018	FASTNENAL	CAR:Tools-CoLo Trip 12/2018	84.06	85	5360	04	85
	1/2/2019	4654 2482-Brown Troy M	12/26/2018	JUPITERS	EDW:Dinner-CoLo Trip-Brandon 12/2018	18.98	85	5260	01	85
	1/2/2019	4654 2482-Brown Troy M	12/26/2018	JUPITERS	CAR:Dinner-CoLo Trip-Brant & Troy 12/2018	37.97	85	5260	04	85
	1/2/2019	4654 2482-Brown Troy M	12/26/2018	MCDONALDS	CAR:Lunch-CoLo Trip-Troy & Brant 12/2018	20.97	85	5260	04	85
	1/2/2019	4654 2482-Brown Troy M	12/27/2018	CRACKER BARREL	CAR:Lunch-CoLo Trip-Troy & Brant 12/2018	27.06	85	5260	04	85
	1/2/2019	4654 2482-Brown Troy M	12/27/2018	DRURY INN	EDW:Lodging-CoLo Trip-Brandon 12/2018	90.40	85	5265	01	85
		Total 4654 2482-Brown Troy M				1,732.27				

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Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	1/2/2019	4695 2640-Petty Linda	12/3/2018	WALMART	EDW:Ice Melt 12/2018	9.31	10	5195	01	10
	1/2/2019	4695 2640-Petty Linda	12/3/2018	WALMART	EDW:Tire Gauges (2)	1.92	10	5210	01	10
	1/2/2019	4695 2640-Petty Linda	12/3/2018	WALMART	EDW:DeIcer (5) & Tire Gauge 12/2018	21.13	10	5210	01	20
	1/2/2019	4695 2640-Petty Linda	12/3/2018	WALMART	EDW:Def for Box Truck Lic #U31660 12/2018	20.18	10	5210	01	22
	1/2/2019	4695 2640-Petty Linda	12/6/2018	FAZOLIS	EDW:Lunch-Louer Facility Planning Mtg 12/2018	125.40	10	5290	01	10
	1/2/2019	4695 2640-Petty Linda	12/7/2018	PANERA BREAD	EDW:Lunch-Delivery Managers Mtg 12/2018	69.67	10	5290	01	20
	1/2/2019	4695 2640-Petty Linda	12/8/2018	FAZOLIS	EDW:Lunch-Refund Tax-Louer Facility Plan Mtg 12/2018	(9.40)	10	5290	01	10
	1/2/2019	4695 2640-Petty Linda	1/1/2019	INDEED	EDW:Job Posting for Marketing Coordinator-December 2018	110.60	10	5070	01	10
	Total 4695 2640-Petty Linda					348.81				
	1/2/2019	5042 9006-Popit Ellen C	12/4/2018	HARBAUGHS CAFE	CAR:Working Lunch-Ellen, Troy & Cassie 12/2018	30.76	10	5290	04	10
	Total 5042 9006-Popit Ellen C					30.76				
	1/2/2019	5085 0664-Palmer Susan	12/7/2018	EFFINGHAM CTY CHAMBER	EDW:Room Rental-Delivery Manager Mtg 12/2018	25.00	10	5290	01	20
	1/2/2019	5085 0664-Palmer Susan	12/7/2018	PANERA BREAD	EDW:Breakfast-Delivery Manager Mtg 12/2018	10.91	10	5290	01	20
	1/2/2019	5085 0664-Palmer Susan	12/11/2018	54TH STREET	EDW:Lunch-Delivery Mtg-5 Staff 12/2018	79.70	10	5290	01	20
	1/2/2019	5085 0664-Palmer Susan	12/15/2018	AMAZON	EDW:Game for Holiday Party 12/2018	22.99	10	5057	01	10
	1/2/2019	5085 0664-Palmer Susan	12/17/2018	DRURY INN	EDW:Lodging-CHA ILDS Staff Mtg 12/2018	79.10	10	5265	01	10
	1/2/2019	5085 0664-Palmer Susan	12/17/2018	SAMS CLUB	EDW:ILDS Christmas Snacks & Gloves 12/2018	120.01	10	5057	01	22
	1/2/2019	5085 0664-Palmer Susan	12/18/2018	BLAZE PIZZA	EDW:Lunch-CHA Mtg-Don, Ian, Angela & Susan 12/2018	50.42	10	5290	01	10
	1/2/2019	5085 0664-Palmer Susan	12/19/2018	OFFICEMAX/OFFICEDEPOT	EDW:Pocket Folders 12/2018	8.68	10	5365	01	10
	1/2/2019	5085 0664-Palmer Susan	12/19/2018	OFFICEMAX/OFFICEDEPOT	EDW:Pocket Folders, Rubber Bands & Storage Boxes 12/2018	109.36	10	5365	01	10
	1/2/2019	5085 0664-Palmer Susan	12/20/2018	DOLLAR TREE	EDW:Holiday Party Supplies 12/2018	32.13	10	5057	01	10
	1/2/2019	5085 0664-Palmer Susan	12/20/2018	QT	EDW:Holiday Party Supplies 12/2018	20.00	10	5057	01	10
	1/2/2019	5085 0664-Palmer Susan	12/20/2018	TARGET	EDW:Holiday Party Supplies 12/2018	20.35	10	5057	01	10
	1/2/2019	5085 0664-Palmer Susan	12/28/2018	OMNILERT	EDW:Rained Out Text Alert System 12/2018	29.95	10	5400	01	10
	Total 5085 0664-Palmer Susan					608.60				
	1/2/2019	5645 2424-Bushong Stacie L	12/3/2018	MICHAELS	EDW:Exec Director Christmas Cards for Board 12/2018	8.11	10	5290	01	10
	1/2/2019	5645 2424-Bushong Stacie L	12/17/2018	LEANNES PRETTY PETALS	EDW:Flowers-Sympathy-Rhonda Johnisee 12/2018	55.15	10	5057	01	10
	1/2/2019	5645 2424-Bushong Stacie L	12/18/2018	LEANNES PRETTY PETALS	EDW:Flowers-Sympathy-Rhonda Johnisee 12/2018	57.32	10	5057	01	10
	1/2/2019	5645 2424-Bushong Stacie L	12/18/2018	TRUE COLORS	EDW:Flowers-Retirement-Deb Aggertt/ISL 12/2018	100.00	10	5057	01	10
	1/2/2019	5645 2424-Bushong Stacie L	12/20/2018	SCHNUCKS	EDW:Holiday Party Food 12/2018	22.98	10	5057	01	10
	1/2/2019	5645 2424-Bushong Stacie L	12/20/2018	SCHNUCKS	EDW:Holiday Party Food 12/2018	25.30	10	5057	01	10
	1/2/2019	5645 2424-Bushong Stacie L	12/20/2018	SCHNUCKS	EDW:Holiday Party Food 12/2018	160.96	10	5057	01	10
	1/2/2019	5645 2424-Bushong Stacie L	12/20/2018	WALMART	EDW:Holiday Party Supplies 12/2018	7.73	10	5057	01	10
	1/2/2019	5645 2424-Bushong Stacie L	12/21/2018	EASTONS FLOWERS	EDW:Flowers-Sympathy-Esther Curry 12/2018	76.00	10	5290	01	10
	Total 5645 2424-Bushong Stacie L					513.55				

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	1/2/2019	5720 1358-Downes Stephen	12/6/2018	MENARDS	CHA:Hand Carts (2) Lic #U30799 & U30470 12/2018	179.98	10	5385	02	20
		Total 5720 1358-Downes Stephen				179.98				
	1/2/2019	5724 8383-Fries Arlanna	12/3/2018	PLAZA TIRE SERVICE	CAR:Tire Repair Lic #U30468 12/2018	19.82	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/4/2018	FINISH LINE	CAR:Car Wash Lic #U18520 12/2018	12.99	10	5210	04	10
	1/2/2019	5724 8383-Fries Arlanna	12/5/2018	WM SUPERCENTER	CAR:Swiffer/Refills, Wipes & Duster 12/2018	31.73	10	5190	04	10
	1/2/2019	5724 8383-Fries Arlanna	12/5/2018	WM SUPERCENTER	CAR:Case for Band-aids & Lysol 12/2018	7.75	10	5365	04	10
	1/2/2019	5724 8383-Fries Arlanna	12/5/2018	WM SUPERCENTER	CAR:Paint & Oil for Carts 12/2018	8.89	10	5385	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/6/2018	FINISH LINE	CAR:Van Wash Lic #U32275 12/2018	12.99	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/10/2018	FINISH LINE	CAR:Van Wash Lic #U25399 12/2018	12.99	10	5210	04	10
	1/2/2019	5724 8383-Fries Arlanna	12/10/2018	FINISH LINE	CAR:Van Wash Lic #U29924 12/2018	12.99	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/10/2018	FINISH LINE	CAR:Van Wash Lic #U30468 12/2018	12.99	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/10/2018	FINISH LINE	CAR:Van Wash Lic #U30469 12/2018	12.99	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/10/2018	FINISH LINE	CAR:Van Wash Lic #U30471 12/2018	12.99	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/10/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter & Tire Rotation Lic #U25399 12/2018	57.40	10	5210	04	10
	1/2/2019	5724 8383-Fries Arlanna	12/12/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter & Tire Rotation Lic #U30471 12/2018	78.17	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/12/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter, Tire Rotation & Replace Bulb Lic #U30469 12/2018	79.54	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/14/2018	WM SUPERCENTER	CAR:Lysol, Soap Refill & Paper Towels 12/2018	6.74	10	5190	04	10
	1/2/2019	5724 8383-Fries Arlanna	12/14/2018	WM SUPERCENTER	CAR:Windshield Washer Fluid (6) & DeIcer 12/2018	14.82	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/14/2018	WM SUPERCENTER	CAR:6V Batteries 12/2018	8.42	10	5365	04	10
	1/2/2019	5724 8383-Fries Arlanna	12/17/2018	WALMART	CAR:Hydraulic Oil for Lift Cart 12/2018	1.88	10	5385	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/17/2018	WAYFAIR	CAR:Coat Tree 12/2018	82.86	10	5365	04	10
	1/2/2019	5724 8383-Fries Arlanna	12/18/2018	TODAYS TECHNOLOGY	CAR:Repair Side Door Latch Lic #U29924 12/2018	24.30	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/19/2018	TODAYS TECHNOLOGY	CAR:Replace Front Turn Signal & License Plate Bulbs Lic #U30468 12/2018	31.79	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/20/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter & Tire Rotation Lic #U32518 12/2018	62.87	10	5210	04	22
	1/2/2019	5724 8383-Fries Arlanna	12/21/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter & Tire Rotation Lic #U32275 12/2018	78.17	10	5210	04	20
	1/2/2019	5724 8383-Fries Arlanna	12/26/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter, Tire Rotation & Wiper Blades Lic #U30468 12/2018	107.04	10	5210	04	20
		Total 5724 8383-Fries Arlanna				793.12				
	1/2/2019	5724 8417-Kates Linda	12/4/2018	MENARDS	CHA:Holiday Decorations 12/2018	69.91	10	5195	02	10
	1/2/2019	5724 8417-Kates Linda	12/4/2018	WALMART	CHA:Food for Holiday Party 12/2018	68.67	10	5057	02	10
	1/2/2019	5724 8417-Kates Linda	12/6/2018	WM SUPERCENTER	CHA:Supplies for Holiday Party 12/2018	72.24	10	5057	02	10
	1/2/2019	5724 8417-Kates Linda	12/21/2018	NYFIFTH	CHA:Jacket for Delivery 12/2018	85.48	10	5385	02	20
	1/2/2019	5724 8417-Kates Linda	12/27/2018	AUTOZONE	CHA:Wiper Blades Lic #U30470 & U32274 12/2018	62.44	10	5210	02	20
	1/2/2019	5724 8417-Kates Linda	12/27/2018	DAVE & HARRY LOCKS	CHA:Duplicate Keys for Bldg 12/2018	30.00	10	5195	02	10
	1/2/2019	5724 8417-Kates Linda	12/27/2018	MENARDS	CHA:Lightbulb for Bldg 12/2018	6.99	10	5180	02	10
	1/2/2019	5724 8417-Kates Linda	12/27/2018	MENARDS	CHA:Tape "Property Of" - 2 Wheel Trucks 12/2018	6.77	10	5385	02	20
	1/2/2019	5724 8417-Kates Linda	12/27/2018	WM SUPERCENTER	CHA:Windshield Washer Fluid (2) 12/2018	3.56	10	5210	02	20
		Total 5724 8417-Kates Linda				406.06				

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	1/2/2019	6067 4468-Henderson Michael Z	12/3/2018	HOME DEPOT	EDW:Moving Straps-CoLo Trip 12/2018	<u>9.97</u>	85	5360	01	85
		Total 6067 4468-Henderson Michael Z				9.97				
	1/2/2019	6094 1800-Granger Dominique S	12/8/2018	CRAIGSLIST	CAR:Job Posting for Courier Driver 12/2018	<u>150.00</u>	10	5070	04	10
		Total 6094 1800-Granger Dominique S				<u>150.00</u>				
Report Transaction Totals						<u>5,470.27</u>				

Non-routine Credit Card Transactions Explanations

- Pernicka, Julia A - Purchased Cataloging Sticky Notepads Tags (Fully funded by FY19 CMC Grant)
 Purchased Cataloging Sticky Notepads Tags (Fully funded by SHARE)
- Brown, Troy M - Purchased (2) Samsung SSD 2TB External Portable Hard drives
 Tools purchased to install backup battery at Colo (Fully funded by SHARE)
 Lodging for Colo Trip - installation of backup battery 12/26-12/27/18 - Brown, Troy & Wingerter, Brant
 Dinner & lunch at Colo Trip
 Lodging for Colo Trip - installation of backup battery 12/26-12/28/18 - Chapman, Brandon
- Petty, Linda - EDW - Lunch provided at Facility Planning Meeting with Louer Planning Consultants
 EDW - Lunch for in-person Delivery Managers' Meeting
 EDW - Marketing Coordinator Job Posting
- Palmer, Susan - Lodging for ILDS Staff Meeting 12/17-12/18/18
 ILDS Staff snacks & gloves for Christmas
- Bushong, Stacie L - Staff sympathy flowers sent for loss of grandmother - Johnisee, Rhonda
 Congratulations retirement flowers sent - Aggertt, Deb
 EDW - Holiday Party Food
 Sympathy flowers sent for loss of husband - Curry, Esther
- Downes, Stephen - Purchased (2) Aluminum P-Handle Handtrucks