

**Illinois Heartland Library System**

Disbursement Summary Report

Attachment 4.1

From 11/01/2021 Through 11/30/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
11/11/2021	22914	No	AAIM EA Training and Consulting LLC	10	Background Checks-Delivery-Sorter & Courier (4)	452.88
11/11/2021	22915	No	Ameren Illinois	10	CHA:Gas 10/01-11/01/2021	94.37
11/11/2021	22916	No	Ameren Illinois	10	EDW:Gas 10/01-11/01/2021	62.38
11/11/2021	22917	No	Ameren Illinois	10	EDW:Electric & Lighting Srvc 10/01-11/01/2021	914.23
11/11/2021	22918	No	American Pest Control	10	CHA:Monthly Extermination 11/05/2021	35.00
11/11/2021	22919	No	Leslie M Bednar	10	Mileage Reimb-Bednar, Leslie-Travel to Effingham PL-Op Plan Mtg 10/11/2021	93.52
11/11/2021	22920	No	Buildingstars Operations Inc	10	EDW:Janitorial Srvc October 2021	670.00
11/11/2021	22921	No	Busey	10	Busey Credit Card Stmt Ending 11/01/2021	12,398.85
11/11/2021		No	Busey	27	Busey Credit Card Stmt Ending 11/01/2021	235.98
11/11/2021		No	Busey	32	Busey Credit Card Stmt Ending 11/01/2021	169.89
11/11/2021		No	Busey	85	Busey Credit Card Stmt Ending 11/01/2021	5,762.96
11/11/2021	22922	No	Color-Art Integrated Interiors LLC	10	EDW:Disposal of Add'l Items First Floor Furniture	104.00 <b>A</b>
11/11/2021		No	Color-Art Integrated Interiors LLC	10	EDW:Disposal of First Floor Furniture	1,728.00
11/11/2021		No	Color-Art Integrated Interiors LLC	10	EDW:First Floor Office Chairs (19)	4,810.36 <b>B</b>
11/11/2021		No	Color-Art Integrated Interiors LLC	10	EDW:Second Floor Furniture-HR & Accounting	29,780.00
11/11/2021	22923	No	Constellation NewEnergy - Gas Division LLC	10	Gas Supply 10/01-10/31/2021	46.66
11/11/2021	22924	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 10/03/2021	70.00
11/11/2021		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 10/10/2021	70.00
11/11/2021		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 10/19/2021	70.00
11/11/2021	22925	No	Katy Egts	85	Mileage Reimb-Egts, Katy-Travel to CAR for Shelley's Retirement Party	64.19
11/11/2021	22926	No	Enterprise FM Trust	10	Monthly Fees & Routine Maintenance - November 2021	8,204.24
11/11/2021	22927	No	Ford & Harrison LLP	10	Legal Counsel re:Employment & Personnel Matters 10/04-10/28/2021	2,472.00
11/11/2021	22928	No	Gateway Occupational Health	10	Fit for Duty Exam-EDW-Sorter & Courier	116.00
11/11/2021		No	Gateway Occupational Health	10	Pre-employment Drug Screen-EDW-Courier	49.50
11/11/2021	22929	No	i3 Broadband - CU	10	CHA:Internet 11/01-11/30/2021	11.67
11/11/2021		No	i3 Broadband - CU	27	CHA:Internet 11/01-11/30/2021	11.66
11/11/2021		No	i3 Broadband - CU	85	CHA:Internet 11/01-11/30/2021	11.66
11/11/2021	22930	No	Illinois American Water	10	CHA:Water 09/28-10/26/2021	76.47
11/11/2021	22931	No	Technology Management Rev Fund	85	CAR:Bandwidth 09/01-09/30/2021	270.00
11/11/2021	22932	No	Illini Janitorial	10	CHA:Janitorial Srvc October 2021	525.00
11/11/2021	22933	No	Kavanagh Scully	10	Legal Counsel re:OMA & SHARE 10/12-10/25/2021	380.00
11/11/2021	22934	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (4)	27.00
11/11/2021	22935	No	NCPERS Group Life Ins	10	Supp Life Ins 11/01-11/30/2021	104.00
11/11/2021		No	NCPERS Group Life Ins	32	Supp Life Ins 11/01-11/30/2021	24.00
11/11/2021		No	NCPERS Group Life Ins	85	Supp Life Ins 11/01-11/30/2021	64.00
11/11/2021	22936	No	Nextgen Solutions	10	CAR:Usage Chrg 10/01-10/31/2021	28.83
11/11/2021		No	Nextgen Solutions	85	CAR:Usage Chrg 10/01-10/31/2021	22.50
11/11/2021	22937	No	Cheryl Noll	10	EDW:Monthly Planners (10)	10.81
11/11/2021	22938	No	Shred-it USA	10	EDW:Shredding - Approved Destruction of Boxed Records - 10/04/2021	234.60
11/11/2021	22939	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet	8,200.13
11/11/2021		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet	10.00
11/11/2021	22940	No	Southern IL Medical Care Assoc LLC	10	Pre-employment Drug Screen & Fit for Duty Exam-CAR-Courier	115.00
11/11/2021	22941	No	Charter Communications	10	EDW:Internet 11/01-11/30/2021	46.00
11/11/2021		No	Charter Communications	27	EDW:Internet 11/01-11/30/2021	46.00
11/11/2021		No	Charter Communications	32	EDW:Internet 11/01-11/30/2021	46.00
11/11/2021		No	Charter Communications	85	EDW:Internet 11/01-11/30/2021	45.99
11/11/2021	22942	No	Staples Credit Plan	10	CHA:CY2022 Large Delivery Calendar & Notebooks	28.29
11/11/2021		No	Staples Credit Plan	10	CHA:CY2022 Wall Calendars (2)	29.98
11/11/2021		No	Staples Credit Plan	10	CHA:LED Flashlight	3.49
11/11/2021		No	Staples Credit Plan	10	CHA:Notebook	5.29
11/11/2021		No	Staples Credit Plan	10	CHA:Red Pens, Notebooks, Calendars	25.78
11/11/2021		No	Staples Credit Plan	27	CHA:Book Weights (3)	73.47
11/11/2021		No	Staples Credit Plan	27	CHA:CY2022 Large Delivery Calendar & Notebooks	28.47
11/11/2021		No	Staples Credit Plan	27	CHA:Red Pens, Notebooks, Calendars	14.94
11/11/2021		No	Staples Credit Plan	85	CHA:Red Pens, Notebooks, Calendars	9.99
11/11/2021	22943	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 09/24-10/23/2021	699.55
11/11/2021		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 09/24-10/23/2021	450.46
11/11/2021	22944	No	WSIU Public Broadcasting	10	Sponsorship:PBS 24/7 Kids-November Installment	130.00 <b>C</b>

**Illinois Heartland Library System**  
Disbursement Summary Report  
From 11/01/2021 Through 11/30/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
11/12/2021	ACHILPR20211112	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 11/12/2021	3,246.19
11/12/2021		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 11/12/2021	496.90
11/12/2021		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 11/12/2021	177.26
11/12/2021		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 11/12/2021	2,174.37
11/12/2021	ACHIMRFOct2021	No	Illinois Municipal Retirement Fund	10		October 2021 IMRF Payment	13,841.93
11/12/2021		No	Illinois Municipal Retirement Fund	27		October 2021 IMRF Payment	2,477.67
11/12/2021		No	Illinois Municipal Retirement Fund	32		October 2021 IMRF Payment	1,465.13
11/12/2021		No	Illinois Municipal Retirement Fund	85		October 2021 IMRF Payment	10,849.82
11/12/2021	ACHIRSPR2021111	No	Department of the Treasury	10		IRS Payroll Tax Deposit-PD 11/12/2021	16,836.95
11/12/2021		No	Department of the Treasury	27		IRS Payroll Tax Deposit-PD 11/12/2021	2,390.68
11/12/2021		No	Department of the Treasury	32		IRS Payroll Tax Deposit-PD 11/12/2021	960.58
11/12/2021		No	Department of the Treasury	85		IRS Payroll Tax Deposit-PD 11/12/2021	12,076.40
11/26/2021	ACHILPR20211126	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 11/26/2021	3,216.05
11/26/2021		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 11/26/2021	496.90
11/26/2021		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 11/26/2021	176.25
11/26/2021		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 11/26/2021	1,617.82
11/26/2021	ACHILPR20211126C	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 11/26/2021	3,216.05
11/26/2021		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 11/26/2021	699.18
11/26/2021		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 11/26/2021	176.25
11/26/2021		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 11/26/2021	1,617.82
11/26/2021	ACHILPR20211126R	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 11/26/2021	(3,216.05)
11/26/2021		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 11/26/2021	(496.90)
11/26/2021		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 11/26/2021	(176.25)
11/26/2021		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 11/26/2021	(1,617.82)
11/26/2021	ACHIRSPR2021112	No	Department of the Treasury	10		IRS Payroll Tax Deposit-PD 11/26/2021	16,617.09
11/26/2021		No	Department of the Treasury	27		IRS Payroll Tax Deposit-PD 11/26/2021	3,680.32
11/26/2021		No	Department of the Treasury	32		IRS Payroll Tax Deposit-PD 11/26/2021	953.55
11/26/2021		No	Department of the Treasury	85		IRS Payroll Tax Deposit-PD 11/26/2021	8,038.51
11/30/2021	22945	No	Actsoft	10		CAR:GPS Quarterly Subscriptions (3) 11/01/2021-01/31/2022	185.94
11/30/2021	22946	No	Ameren Illinois	10		CHA:Electric & Lighting Srvc 10/14-11/15/2021	561.30
11/30/2021	22947	No	AT&T	10		EDW:Internet 11/10-12/09/2021	95.34
11/30/2021		No	AT&T	27		EDW:Internet 11/10-12/09/2021	95.34
11/30/2021		No	AT&T	32		EDW:Internet 11/10-12/09/2021	95.34
11/30/2021		No	AT&T	85		EDW:Internet 11/10-12/09/2021	95.34
11/30/2021	22948	No	AT&T	10		EDW:Elevator Phone Line 11/04-12/03/2021	49.55
11/30/2021		No	AT&T	85		EDW:Elevator Phone Line 11/04-12/03/2021	49.54
11/30/2021	22949	No	AT&T	10		EDW:Fax 11/04-12/03/2021	21.63
11/30/2021		No	AT&T	32		EDW:Fax 11/04-12/03/2021	21.62
11/30/2021		No	AT&T	85		EDW:Fax 11/04-12/03/2021	21.63
11/30/2021	22950	No	Health Care Service Corporation	10		Health Ins 12/01-12/31/2021	18,186.00
11/30/2021		No	Health Care Service Corporation	27		Health Ins 12/01-12/31/2021	4,534.74
11/30/2021		No	Health Care Service Corporation	32		Health Ins 12/01-12/31/2021	1,356.68
11/30/2021		No	Health Care Service Corporation	85		Health Ins 12/01-12/31/2021	10,695.55
11/30/2021	22951	No	Leslie M Bednar	10		Mileage Reimb-Bednar, Leslie-Travel to AISLE Conf 11/8-11/9/2021	268.24
11/30/2021	22952	No	Bibliotheca LLC	85		eBooks Subscription Purchases 10/01-10/31/2021	13,054.86 <b>D</b>
11/30/2021	22953	No	Big Frog Custom T-Shirts	10		Member Day Planning Team Shirts	334.96
11/30/2021	22954	No	Champaign County Chamber of Commerce	10		CHA Chamber of Commerce Membership Dues	360.00 <b>E</b>
11/30/2021	22955	No	City of Edwardsville	10		EDW:Water & Sewer 08/23-10/25/2021	142.21
11/30/2021	22956	No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 11/03/2021	70.00
11/30/2021	22957	No	John Fabick Tractor Company	10		EDW:Maint on Backup Generator 09/07/2021	723.68
11/30/2021	22958	No	GIS Benefits	10		Dental, AD&D, Life & Vision Ins 12/01-12/31/2021	1,096.75
11/30/2021		No	GIS Benefits	85		Dental, AD&D, Life & Vision Ins 12/01-12/31/2021	104.99
11/30/2021	22959	No	GIS Benefits	10		Dental, AD&D, Life & Vision Ins 12/01-12/31/2021	1,943.26
11/30/2021		No	GIS Benefits	27		Dental, AD&D, Life & Vision Ins 12/01-12/31/2021	351.17
11/30/2021		No	GIS Benefits	32		Dental, AD&D, Life & Vision Ins 12/01-12/31/2021	118.65
11/30/2021		No	GIS Benefits	85		Dental, AD&D, Life & Vision Ins 12/01-12/31/2021	936.01
11/30/2021	22960	No	Guardian	10		Supp Ins 12/01-12/31/2021	125.30
11/30/2021		No	Guardian	85		Supp Ins 12/01-12/31/2021	191.20
11/30/2021	22961	No	Illinois American Water	10		CHA:Water 10/27-11/24/2021	75.14
11/30/2021	22962	No	Technology Management Rev Fund	85		CAR:Bandwidth 10/01-10/31/2021	270.00

**Illinois Heartland Library System**  
 Disbursement Summary Report  
 From 11/01/2021 Through 11/30/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
11/30/2021	22963	No	Illinois Department of Revenue	27	Employee Wage Garnishment Collection ID 10058731	346.20
11/30/2021	22964	No	Innovative Interfaces Inc	85	Polaris Admin & PAC Customization Training 6 hrs	1,200.00 <b>F</b>
11/30/2021	22965	No	Marketview Car Wash	10	CHA:Van Washes Lic #U35058, U35062, U32274 & U32276	40.00
11/30/2021	22966	No	Mr Auto Body Inc	10	CHA:Replace Back Door Assembly & Hinges Lic #U29922	938.63
11/30/2021	22967	No	NCPERS Group Life Ins	10	Supp Life 12/01-12/31/2021	104.00
11/30/2021		No	NCPERS Group Life Ins	32	Supp Life 12/01-12/31/2021	24.00
11/30/2021		No	NCPERS Group Life Ins	85	Supp Life 12/01-12/31/2021	64.00
11/30/2021	22968	No	Susan J Palmer	10	Mileage Reimb-Palmer, Susan-CAR Trip 10/27-10/28/2021	119.84
11/30/2021		No	Susan J Palmer	10	Mileage Reimb-Palmer, Susan-Travel to AISLE Conf & CHA ILDS Trip 11/7-11/10	176.96
11/30/2021		No	Susan J Palmer	10	Mileage Reimb-Palmer, Susan-Travel to Internal Op Mtg @ Effingham 10/11/21	96.32
11/30/2021		No	Susan J Palmer	10	Mileage Reimb-Palmer, Susan-Travel to Vandalia Leadership Mtg 10/05/2021	67.20
11/30/2021	22969	No	Perrys Locksmith Shop	10	CHA:Locksmith for Broken Key in Weldon PL Door	100.00
11/30/2021	22970	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 12/01-12/31/2021	295.63
11/30/2021	22971	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 12/01-12/31/2021	135.87
11/30/2021	22972	No	Safelite Fulfillment Inc	10	CAR:Replace Windshield Lic #U35061	750.00
11/30/2021		No	Safelite Fulfillment Inc	10	CAR:Windshield Repair Lic #U33021	59.95
11/30/2021		No	Safelite Fulfillment Inc	10	EDW:Replace Windshield Lic #U32517	412.05
11/30/2021	22973	No	Shred-it USA	10	EDW:Shredding 10/26/2021	64.11
11/30/2021	22974	No	Cassandra Thompson	85	Mileage Reimb-Thompson, Cassie-Travel to AISLE Conf 11/08/2021	197.80
11/30/2021		No	Cassandra Thompson	85	Mileage Reimb-Thompson, Cassie-Trvl to CAR Supervisor Mtg/Shelley Retirement	113.85
11/30/2021	22975	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 08/26-10/26/2021	134.27
11/30/2021	22976	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 10/24-11/23/2021	702.22
11/30/2021		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 10/24-11/23/2021	450.46
11/30/2021	22977	No	Wex Bank	10	Fuel Charges 10/23-11/23/2021	19,462.40
11/30/2021		No	Wex Bank	27	Fuel Charges 10/23-11/23/2021	70.79
11/30/2021		No	Wex Bank	85	Fuel Charges 10/23-11/23/2021	121.46
11/30/2021	22978	No	Xerox Financial Services	10	Base & Usage Chrg 09/30-10/29/2021	326.56
11/30/2021		No	Xerox Financial Services	27	Base & Usage Chrg 09/30-10/29/2021	127.72
11/30/2021		No	Xerox Financial Services	32	Base & Usage Chrg 09/30-10/29/2021	243.58
11/30/2021		No	Xerox Financial Services	85	Base & Usage Chrg 09/30-10/29/2021	127.72
11/30/2021	22979	No	Xerox Financial Services	10	CAR:Base Chrg November 2021	119.05
11/30/2021		No	Xerox Financial Services	85	CAR:Base Chrg November 2021	84.33
11/30/2021	ACHIMRFNov2021	No	Illinois Municipal Retirement Fund	10	November 2021 IMRF Payment	9,354.23
11/30/2021		No	Illinois Municipal Retirement Fund	27	November 2021 IMRF Payment	2,285.81
11/30/2021		No	Illinois Municipal Retirement Fund	32	November 2021 IMRF Payment	983.88
11/30/2021		No	Illinois Municipal Retirement Fund	85	November 2021 IMRF Payment	7,870.45

**Total Disbursed**

**286,281.99**

**Non-routine Bill Payments Explanations**

- A-** Disposal of the remaining first floor furniture at the Edwardsville office.
- B-** The remaining balance of the first floor office chairs and the down payment for the HR/Accounting office furniture at the Edwardsville office.
- C-** Monthly installment for the sponsorship for PBS 24/7 Kids. Includes fifteen second promotional spots to advocate for libraries.
- D-** eBooks purchased 10/01-10/31/21 & eBooks purchases to be reimbursed by participating libraries.
- E-** Annual membership fee for Champaign County Chamber of Commerce.
- F-** Six hours of online training for Polaris system administration and PAC customization for SHARE staff.

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 10/02/2021 Through 11/01/2021

Credit Card						Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
Bill Date	Employee	Trans Date	Vendor	Description						
11/1/2021	4695 2640-Petty Linda	10/4/2021	FINISH LINE	CAR:Car Wash Lic #U18520 10/2021		12.99	10	5210	04	10
11/1/2021	4695 2640-Petty Linda	10/7/2021	FINISH LINE	CAR:Van Wash Lic #U33806 10/2021		12.99	10	5210	04	20
11/1/2021	4695 2640-Petty Linda	10/7/2021	WALMART	EDW:Spray Bottle 10/2021		0.97	10	5190	01	10
11/1/2021	4695 2640-Petty Linda	10/7/2021	WALMART	EDW:Washer Fluid (6) 10/2021		13.38	10	5210	01	20
11/1/2021	4695 2640-Petty Linda	10/7/2021	WALMART	EDW:DEF for Box Truck Lic #U31660 10/2021		7.88	10	5210	01	22
11/1/2021	4695 2640-Petty Linda	10/14/2021	OST RENTAL	EDW:Rental of Storage Pods 10/2021		275.00	10	5195	01	10
11/1/2021	4695 2640-Petty Linda	10/14/2021	USPS	EDW:Postage 10/2021		16.35	10	5370	01	10
11/1/2021	4695 2640-Petty Linda	10/14/2021	USPS	EDW:Postage 10/2021		20.58	10	5370	01	10
11/1/2021	4695 2640-Petty Linda	10/16/2021	FINISH LINE	CAR:Van Wash Lic #U33023 10/2021		12.99	10	5210	04	22
11/1/2021	4695 2640-Petty Linda	10/18/2021	FINISH LINE	CAR:Van Wash Lic #U33056 10/2021		12.99	10	5210	04	20
11/1/2021	4695 2640-Petty Linda	10/21/2021	WALMART	EDW:Washer Fluid (12) 10/2021		23.64	10	5210	01	20
11/1/2021	4695 2640-Petty Linda	10/21/2021	WALMART	EDW:DEF for Box Truck Lic #U31660 10/2021		7.88	10	5210	01	22
11/1/2021	4695 2640-Petty Linda	10/27/2021	BANDANAS	CAR Trip:Dinner-Linda & Susan 10/2021		47.29	10	5260	01	20
11/1/2021	4695 2640-Petty Linda	10/28/2021	HOME2SUITES	CAR Trip:Lodging-Palmer, Susan 10/2021		86.25	10	5265	01	20
11/1/2021	4695 2640-Petty Linda	10/28/2021	HOME2SUITES	CAR Trip:Lodging-Petty, Linda 10/2021		86.25	10	5265	01	20
11/1/2021	4695 2640-Petty Linda	10/30/2021	FINISH LINE	CAR:Van Wash Lic #U25399 10/2021		12.99	10	5210	04	10
11/1/2021	4695 2640-Petty Linda	10/30/2021	FINISH LINE	CAR:Van Wash Lic #U33022 10/2021		12.99	10	5210	04	20
11/1/2021	4695 2640-Petty Linda	10/30/2021	FINISH LINE	CAR:Van Wash Lic #U35061 10/2021		<u>12.99</u>	10	5210	04	20
	Total 4695 2640-Petty Linda					676.40				
11/1/2021	5085 0664-Palmer Susan	10/8/2021	ILA	ILA Membership Dues-Palmer, Susan 10/2021		200.00	10	5700	01	10
11/1/2021	5085 0664-Palmer Susan	10/8/2021	SAMS CLUB	EDW:Trash Bags, C-Fold Towels, Paper Towels & Handsoap 10/2021		141.21	10	5190	01	10
11/1/2021	5085 0664-Palmer Susan	10/8/2021	SAMS CLUB	EDW:9x12 & 10x13 Clasp Envelopes 10/2021		34.31	10	5365	01	10
11/1/2021	5085 0664-Palmer Susan	10/20/2021	CULVERS	Delivery Mtg-Food 10/2021		45.63	10	5290	01	20
11/1/2021	5085 0664-Palmer Susan	10/27/2021	AMAZON	EDW:AA Batteries (24) 10/2021		16.24	10	5360	01	10
11/1/2021	5085 0664-Palmer Susan	10/27/2021	AMAZON	EDW:Toner Cartridge 10/2021		105.89	32	5360	01	32
11/1/2021	5085 0664-Palmer Susan	10/28/2021	HARBAUGHS CAFE	CAR Trip:Breakfast-Linda & Susan 10/2021		<u>32.60</u>	10	5260	01	20
	Total 5085 0664-Palmer Susan					575.88				
11/1/2021	5125 9147-Wingerter Brant	10/21/2021	APPLE.COM	CAR:Laptop Battery Replacement 10/2021		<u>232.64</u>	85	5360	01	85
	Total 5125 9147-Wingerter Brant					232.64				
11/1/2021	5645 2424-Bushong Stacie L	10/7/2021	FLOWER SHOP NETWORK	Flowers-Congratulations-Westerlund, Christine (ILA Award) 10/2021		71.97	10	5330	01	10
11/1/2021	5645 2424-Bushong Stacie L	10/13/2021	PANERA BREAD	Internal Operational Planning Mtg:Lunch-8 Staff 10/2021		126.47	10	5290	01	10
11/1/2021	5645 2424-Bushong Stacie L	10/16/2021	ALA	Motivate, Empower & Engage Webinar:Registration-Bushong, Stacie 10/2021		<u>59.00</u>	10	5290	01	10
	Total 5645 2424-Bushong Stacie L					257.44				
11/1/2021	5724 8417-Kates Linda	10/22/2021	PANERA BREAD	Operations Mtg- Food 10/2021		36.31	10	5290	02	20
11/1/2021	5724 8417-Kates Linda	10/22/2021	SAMS CLUB	CHA:Bottled Water (3) 10/2021		9.54	10	5195	02	10

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11/1/2021	5724 8417-Kates Linda	10/25/2021	TOMMY HOUSE TIRE	CHA:Tire Repair Lic #U35065 10/2021	71.40	10	5210	02	20
11/1/2021	5724 8417-Kates Linda	10/27/2021	LOWES	CHA:Hand Truck Replacement Wheels (4) 10/2021	<u>87.92</u>	10	5385	02	20
	Total 5724 8417-Kates Linda				205.17				
11/1/2021	5912 4772-Brown Troy M	10/2/2021	MAILCHIMP	Subscription:MailChimp Monthly 09/2021	62.99	10	5330	01	10
11/1/2021	5912 4772-Brown Troy M	10/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 10/2021	159.50	10	5550	01	10
11/1/2021	5912 4772-Brown Troy M	10/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 10/2021	159.50	85	5550	01	85
11/1/2021	5912 4772-Brown Troy M	10/4/2021	LINKEDIN	Lynda.com Annual Subscription 10/2021	299.88	10	5550	01	10
11/1/2021	5912 4772-Brown Troy M	10/4/2021	PAYFLOW/PAYPAL	PayPal Monthly Srvc Fee 10/2021	30.00	85	5725	01	85
11/1/2021	5912 4772-Brown Troy M	10/6/2021	MICROSOFT	Teams Phone Lines (19) 10/2021	283.67	10	5400	01	10
11/1/2021	5912 4772-Brown Troy M	10/6/2021	MICROSOFT	Microsoft Power Automated Monthly License 10/2021	6.00	10	5550	01	10
11/1/2021	5912 4772-Brown Troy M	10/6/2021	MICROSOFT	Teams Phone Lines (6) 10/2021	96.00	27	5400	01	27
11/1/2021	5912 4772-Brown Troy M	10/6/2021	MICROSOFT	Teams Phone Lines (4) 10/2021	64.00	32	5400	01	32
11/1/2021	5912 4772-Brown Troy M	10/6/2021	MICROSOFT	Teams Phone Lines (17) 10/2021	272.00	85	5400	01	85
11/1/2021	5912 4772-Brown Troy M	10/6/2021	MICROSOFT	Teams Phone Lines (3) 10/2021	96.00	85	5400	01	88
11/1/2021	5912 4772-Brown Troy M	10/9/2021	MICROSOFT	Online Cloud Backup 10/2021	78.98	10	5550	01	10
11/1/2021	5912 4772-Brown Troy M	10/9/2021	MICROSOFT	Online Cloud Backup 10/2021	78.98	85	5550	01	85
11/1/2021	5912 4772-Brown Troy M	10/13/2021	DROPBOX	DropBox Annual Subscription 10/2021	59.94	10	5550	01	10
11/1/2021	5912 4772-Brown Troy M	10/13/2021	DROPBOX	DropBox Annual Subscription 10/2021	59.94	85	5550	01	85
11/1/2021	5912 4772-Brown Troy M	10/19/2021	PHEEDLOOP	Member Day-Gold Exhibitor Premium Booth Add On 10/2021	302.94	10	5315	01	10
11/1/2021	5912 4772-Brown Troy M	10/24/2021	AMAZON	ScanDisk USB Sticks (2) 10/2021	14.98	27	5360	01	27
11/1/2021	5912 4772-Brown Troy M	10/25/2021	CARBONDALE CHAMBER	Carbondale Chamber of Commerce Dues-Brown, Troy 10/2021	105.00	10	5700	01	10
11/1/2021	5912 4772-Brown Troy M	10/25/2021	PHEEDLOOP	Member Day-Gold Exhibitor Premium Booth Add On 10/2021	302.94	10	5315	01	10
11/1/2021	5912 4772-Brown Troy M	10/27/2021	APPLE.COM	MacBook Pro Apple Care Warranty 10/2021	319.00	10	5360	01	10
11/1/2021	5912 4772-Brown Troy M	10/27/2021	APPLE.COM	MacBook Pro Laptop 10/2021	2,499.00	10	5360	01	10
11/1/2021	5912 4772-Brown Troy M	10/27/2021	APPLE.COM	MacBook Pro Laptop 10/2021	2,499.00	85	5360	01	85
11/1/2021	5912 4772-Brown Troy M	10/27/2021	APPLE.COM	MacBook Pro Apple Care Warranty 10/2021	319.00	85	5360	01	85
11/1/2021	5912 4772-Brown Troy M	10/27/2021	DELTA	Bibliotheca Trip:Airfare Flight Change-Brown, Troy 10/2021	430.00	85	5275	01	85
11/1/2021	5912 4772-Brown Troy M	10/27/2021	HIPCAST	Recording Storage 10/2021	<u>4.95</u>	85	5550	01	85
	Total 5912 4772-Brown Troy M				8,604.19				
11/1/2021	6067 4476-Thompson Cassandra	10/5/2021	DELTA	Bibliotheca Trip:Airfare-Palmer, Susan 10/2021	286.79	10	5275	01	10
11/1/2021	6067 4476-Thompson Cassandra	10/5/2021	DELTA	Bibliotheca Trip:Airfare-Thompson, Cassandra 10/2021	286.79	85	5275	01	85
11/1/2021	6067 4476-Thompson Cassandra	10/5/2021	DELTA	Bibliotheca Trip:Airfare-Brown, Troy 10/2021	286.79	85	5275	01	85
11/1/2021	6067 4476-Thompson Cassandra	10/16/2021	1800FLOWERS	Flowers-Baby Congratulations-Jaber, Hanan 10/2021	86.30	85	5057	01	85
11/1/2021	6067 4476-Thompson Cassandra	10/19/2021	SCHNUCKS	EDW:Tylenol & Ibuprofen 10/2021	17.98	10	5365	01	10
11/1/2021	6067 4476-Thompson Cassandra	10/21/2021	RICHARDS BRICK	Retirement Brick-Stone, Shelley 10/2021	57.63	85	5057	01	85
11/1/2021	6067 4476-Thompson Cassandra	10/22/2021	NOTSL	NOTSL Fall Workshop:Registration-5 Staff 10/2021	125.00	27	5290	01	27
11/1/2021	6067 4476-Thompson Cassandra	10/22/2021	NOTSL	NOTSL Fall Workshop:Registration-5 Staff 10/2021	125.00	85	5290	01	85

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11/1/2021	6067 4476-Thompson Cassandra	10/22/2021	NOTSL	NOTSL Fall Workshop:Registration-2 Staff 10/2021	50.00	85	5290	01	88	
11/1/2021	6067 4476-Thompson Cassandra	10/28/2021	LARRYS HOUSE OF CAKES	Retirement Party-Cake-Stone, Shelley 10/2021	52.57	10	5290	01	10	
11/1/2021	6067 4476-Thompson Cassandra	10/28/2021	QUATROS DEEP PAN PIZZA	Supervisors Mtg Wking Lunch & Staff for Retirement-20 Staff 10/2021	164.52	10	5290	01	10	
11/1/2021	6067 4476-Thompson Cassandra	10/28/2021	SCHNUCKS	Retirement Party-Food-Stone, Shelley 10/2021	<u>13.47</u>	10	5290	01	10	
	Total 6067 4476-Thompson Cassandra				1,552.84					
11/1/2021	6176 8335-Stone Shelley	10/19/2021	HICKORY RIVER	Greenview School Trip:Dinner-Stone, Shelley 10/2021	<u>12.63</u>	85	5260	01	85	
	Total 6176 8335-Stone Shelley				12.63					
11/1/2021	6176 8343-Yackle Annabel	10/10/2021	KROGER	Internal Operational Planning Mtg:Food 10/2021	49.12	10	5290	01	10	
11/1/2021	6176 8343-Yackle Annabel	10/18/2021	CROSSROADS	Anti-Racism Organizing Trng Webinar:Registration-Yackle, Anna 10/2021	<u>25.00</u>	10	5290	01	10	
	Total 6176 8343-Yackle Annabel				74.12					
11/1/2021	6359 8292-Greve Penrod Shandi	10/2/2021	ILA	Booth:ILA Virtual Conf 10/2021	750.00	10	5330	01	10	
11/1/2021	6359 8292-Greve Penrod Shandi	10/4/2021	HOTELS.COM	AISLE Conf:Lodging-Greve Penrod, Shandi 10/2021	291.52	10	5265	01	10	
11/1/2021	6359 8292-Greve Penrod Shandi	10/5/2021	ILA	Sponsorship:ILA Annual Conf 10/2021	1,000.00	10	5330	01	10	
11/1/2021	6359 8292-Greve Penrod Shandi	10/11/2021	FACEBOOK	Advertising:Library Crawl Event 10/2021	25.00	10	5330	01	10	
11/1/2021	6359 8292-Greve Penrod Shandi	10/11/2021	MINUTEMAN PRESS	Promotional Printing:Postcard (500) 10/2021	108.76	85	5330	01	85	
11/1/2021	6359 8292-Greve Penrod Shandi	10/13/2021	FACEBOOK	Advertising:Library Crawl Event 10/2021	2.69	10	5330	01	10	
11/1/2021	6359 8292-Greve Penrod Shandi	10/14/2021	MINUTEMAN PRESS	Promotional Printing:SHARE Bookmarks (1500) 10/2021	<u>263.04</u>	85	5330	01	85	
	Total 6359 8292-Greve Penrod Shandi				2,441.01					
11/1/2021	6359 8300-Elliott Edith	10/18/2021	NOTSL	NOTSL Workshop:Registration-Elliott, Edie 10/2021	<u>25.00</u>	85	5290	01	85	
	Total 6359 8300-Elliott Edith				25.00					
11/1/2021	6366 3690-Thomas Pamela	10/24/2021	PANERA BREAD	CMC Cataloging Workshop-Lunch-4 Staff 10/2021	<u>46.95</u>	85	5290	01	85	
	Total 6366 3690-Thomas Pamela				46.95					
11/1/2021	6613 2453-Bednar Leslie M	10/1/2021	ISLMA	AISLE Conf:Registration-Bednar, Leslie 10/2021	245.00	10	5290	01	10	
11/1/2021	6613 2453-Bednar Leslie M	10/1/2021	ISLMA	AISLE Conf:Registration-Krouse, Tammy 10/2021	245.00	10	5290	01	10	
11/1/2021	6613 2453-Bednar Leslie M	10/1/2021	ISLMA	AISLE Membership Dues-Bednar, Leslie 10/2021	65.00	10	5700	01	10	
11/1/2021	6613 2453-Bednar Leslie M	10/4/2021	C KRUEGERS	Thank You Cookies - 2 Staff 10/2021	59.90	10	5057	01	10	
11/1/2021	6613 2453-Bednar Leslie M	10/5/2021	GALLATIN STREET GRILLE	Leadership Mtg-Lunch-7 Staff 10/2021	98.98	10	5290	01	10	
11/1/2021	6613 2453-Bednar Leslie M	10/20/2021	C KRUEGERS	Cookies-Congratulations-RAILS Staff (Atkinson Award) 10/2021	49.95	10	5330	01	10	
11/1/2021	6613 2453-Bednar Leslie M	10/22/2021	ISLMA	AISLE Conf:Refund Registration for Banquet 10/2021	<u>(45.00)</u>	10	5290	01	10	
11/1/2021	6613 2453-Bednar Leslie M	10/28/2021	WEEPING WILLOW TEA ROOM	Internal Operational Planning Mtg-Lunch-11 Staff 10/2021	<u>238.75</u>	10	5290	01	10	
	Total 6613 2453-Bednar Leslie M				957.58					
11/1/2021	6615 7831-Porter Dena	10/24/2021	DOLLAR GENERAL	Retirement Party Decorations-Stone, Shelley 10/2021	30.13	10	5290	01	10	
11/1/2021	6615 7831-Porter Dena	10/25/2021	DOLLAR TREE	Retirement Party-Plates, Napkins, Forks-Stone, Shelley 10/2021	14.14	10	5290	01	10	

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	11/1/2021	6615 7831-Porter Dena	10/25/2021	KROGER	Retirement Party-Food-Stone, Shelley 10/2021	112.32	10	5290	01	10
	11/1/2021	6615 7831-Porter Dena	10/25/2021	WALMART	Retirement Party-Snacks-Stone, Shelley 10/2021	<u>13.79</u>	10	5290	01	10
		Total 6615 7831-Porter Dena				170.38				
	11/1/2021	6666 6914-Knirr John	10/21/2021	DREAMHOST	Domain Name-Benld Library 10/2021	15.99	10	5840	01	10
	11/1/2021	6666 6914-Knirr John	10/21/2021	DREAMHOST	Domain Name-Brighton PL 10/2021	15.99	10	5840	01	10
	11/1/2021	6666 6914-Knirr John	10/21/2021	DREAMHOST	Domain Name-Edwardsville PL 10/2021	<u>15.99</u>	10	5840	01	10
		Total 6666 6914-Knirr John				47.97				
	11/1/2021	6756 1734-Trevino Jill	10/1/2021	INDEED	Job Posting-EDW-Sorter 10/2021	54.65	10	5070	01	20
	11/1/2021	6756 1734-Trevino Jill	10/12/2021	SHRM	SHRM Membership Dues-Trevino, Jill 10/2021	<u>219.00</u>	10	5700	01	10
		Total 6756 1734-Trevino Jill				273.65				
	11/1/2021	6773 3101-Taylor Sarah	10/7/2021	USPS	Directors Univ - Postage for Mailing Packets 10/2021	44.08	10	5330	01	10
	11/1/2021	6773 3101-Taylor Sarah	10/19/2021	USPS	Directors Univ - Postage for Mailing Packets 10/2021	<u>41.76</u>	10	5330	01	10
		Total 6773 3101-Taylor Sarah				85.84				
	11/1/2021	6820 4888-Parr Casey	10/6/2021	FINISH LINE	CAR:Van Wash Lic #U35061 10/2021	<u>12.99</u>	10	5210	04	20
		Total 6820 4888-Parr Casey				12.99				
	11/1/2021	6945 6065-Popit Ellen C	10/4/2021	ISLMA	Booth:AISLE Conf 10/2021	550.00	10	5330	01	10
	11/1/2021	6945 6065-Popit Ellen C	10/4/2021	ISLMA	Sponsorship:AISLE Conf 10/2021	1,500.00	10	5330	01	10
	11/1/2021	6945 6065-Popit Ellen C	10/30/2021	OLD CASTLE CANDLES	Member Day-Presenter Gift 10/2021	<u>32.94</u>	10	5315	01	10
		Total 6945 6065-Popit Ellen C				2,082.94				
	11/1/2021	6980 5857-Baugh Jennifer	10/19/2021	HICKORY RIVER	Greenview School Trip:Dinner-Baugh, Jennifer 10/2021	13.18	85	5260	01	85
	11/1/2021	6980 5857-Baugh Jennifer	10/19/2021	RAMADA	Greenview School Trip:Lodging-Baugh, Jennifer 10/2021	109.44	85	5265	01	85
	11/1/2021	6980 5857-Baugh Jennifer	10/19/2021	RAMADA	Greenview School Trip:Lodging-Stone, Shelley 10/2021	<u>109.44</u>	85	5265	01	85
		Total 6980 5857-Baugh Jennifer				232.06				
<b>Report Transaction Totals</b>						<b><u>18,567.68</u></b>				

***Non-routine Credit Card Transactions Explanations***

Petty, Linda - Final payment of the rental of storage pods at the Edwardsville office.  
 Palmer, Susan - Illinois Library Association (ILA) annual membership fee for Susan Palmer.  
 Bushong, Stacie L - Registration for American Library Association (ALA) webinar "Motivate, Empower, and Engage Staff Through Coaching" for Stacie Bushong.  
 Brown, Troy M - Annual renewal for Lynda.com. This is an online learning subscription.  
     Annual membership fee for Carbondale Chamber of Commerce for Troy Brown.  
     Replacement of two MacBook Pro laptops plus Apple Care warranty for two IT staff.  
     Flight change for Bibliotheca trip for Troy Brown. This was to accommodate him to be able to attend an ILA PPC meeting.  
 Thompson, Cassandra - Airfare for Bibliotheca demo trip for Troy Brown, Susan Palmer, and Cassandra Thompson.  
     Registration for Northern Ohio Technical Service Librarians (NOTSL) Fall Workshop for 12 cataloging staff in CMC and SHARE.

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				Greve Penrod, Shandi - ILA virtual conference booth fee and gold level sponsorship.						
				Elliott, Edie - Registration for NOTSL Fall Workshop for Edie Elliott.						
				Bednar, Leslie M - Registration for the Association of Illinois School Library Educators (AISLE) conference for Leslie Bednar and Tammy Krouse and refund of the banquet that was comped.						
				AISLE annual membership fee for Leslie Bednar.						
				Trevino, Jill - The Society for Human Resource Management (SHRM) annual membership fees for Jill Trevino.						
				Popit, Ellen C - AISLE conference booth fee and sponsorship.						