



Board Policy on Public Comment

Edwardsville Public Library

The following statement is included in each board meeting agenda:

Public Comment

Members of the public are invited to speak to the Board of Trustees. Sign the Public Comment sheet with your name and address. Please identify yourself when called upon. Comments are limited to (5) five minutes or less. Up to 15 minutes of time will be allowed for this agenda item. Please identify yourself when called upon. Comments are limited to (5) minutes of less. In compliance with the Open Meetings Act, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.

Effingham Public Library

Citizen Participation Policy

The Board shall provide a period for public comment at the beginning of the order of business for citizen comment. Prior to the beginning of the meeting, interested citizens should indicate their desire to speak by signing their name on a form at the doorway of the meeting place. The presiding Co-President will allocate to each citizen that has indicated their desire to speak a 5 minute period. A person addressing the Board shall limit comments to items within the jurisdiction of the Library Board. The board will set a time limit of 30 minutes total time for public comment, though if the subject and public interest warrant, the board can extend this length of time.

Adopted October 19, 2015

Revised October 21, 2019

Sallie Logan Public Library

Citizen Comments

As part of its agenda, the Board shall provide a period not to exceed 15 minutes at the beginning of the order of business for citizen comment. Interested citizens should indicate their desire to speak to the President, who will allocate the 15 minute period equally among those wishing to speak. To avoid Illinois open meetings law violations, the board should limit responses to answering basic questions from the public. Board members and Library staff shall have three minutes each to make any relevant statements.



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Should items introduced by visitors not appear on the agenda, and be characterized as specific complaints in respect to library operations, it shall be board policy to allow the Library Director or Board members time to research the circumstances surrounding the dispute, especially if this meeting is the first the staff has heard of the matter. To avoid Illinois open meetings law violations, the dispute will be tabled to appear on the next month's meeting agenda. After discussion at the next board meeting the Board will respond to the person making the complaint in writing within 10 days.