

## Personnel Committee Minutes

May 1, 2014

Meeting was called to order at 4:02 by Karen Bounds.

Committee members present at the meeting include Karen Bounds, Linda Mc Donnell, Valerie Green, and Jacob Roskovensky. Also present, was Kathy Jackson, IHLS staff.

Jacob Roskovensky motioned and Linda Mc Donnell seconded to accept the April minutes as written. Motion carried.

Jacob Roskovensky motioned and Linda Mc Donnell seconded to amend New Business to add Executive Director's evaluation. Motion carried.

Unfinished business included a discussion of the Executive Directors contract and the Personnel Code.

Executive Director contract, effective date July 1, 2014, Jacob Roskovensky motioned that the Lowenbaum contract with one year term effective July 1, 2014, calculated at the annual rate of Executive Director salary and a percentage raise equal to employees if in the budget, Valaerie Green seconded. Roll Call: Karen Bounds, yes; Jacob Roskovensky, yes; Valerie Green yes; Linda McDonnell, yes, motion carried.

There was discussion regarding various changes and Linda McDonnell made a motion to carry the Personnel Code changes to the board, Valerie Green seconded. Motion carried.

Under new business, discussion was held about the Executive Director's evaluation process. It was decided that the Executive Director will complete her portion of the form, send the form to board members as soon as possible so that they can be returned in time for the May board meeting.

Jacob Roskovensky motion, Linda McDonnell seconded, Motion carried. Meeting adjourned at 5:06