



# Illinois Heartland Library System

## AD HOC LONG RANGE PLANNING COMMITTEE MEETING

Wednesday, November 19, 2014, 2:00 p.m.

### Minutes

#### Call to Order:

George Trammell called the meeting to order at 2:10 p.m.

**Roll Call:** Members Present: Valerie Green, George Trammell  
Others Present: Leslie Bednar, Julia Pernicka  
Absent: Gary Denué, Sarah Isaacs

Without a quorum present, the meeting continued as an informational meeting.

#### Public Comment:

None

#### Approval of Minutes:

Minutes will be approved at the December meeting.

#### New Business:

##### QuickStart Meeting January 9<sup>th</sup>

- The meeting is scheduled to run 8:30 a.m. – 3:00 p.m. Muffins will be provided for breakfast and there will be a working lunch.
- Nancy Bolt & Associates will have the same conversation with administrative staff the day before and draw feedback from both meetings.
- Two Board members cannot attend on January 9<sup>th</sup>.
- Payment to NB&A – they will send an invoice after the January event.

##### Mission, Vision and Outcomes Survey

- Liz & Nancy will be working on survey responses and using that to inform activities for the Quick Start meeting.
- Deadline for the survey is November 26<sup>th</sup>. The Board may need a reminder about the survey.

**Next Steps:**

- Survey the Board to determine who can attend the QuickStart meeting and if they need a hotel reservations.
- Check with Nancy and Liz to see if they are available for a dinner with the committee the night before.
- Include survey reminder as part of the Long Range Committee update at the board meeting.
- Send the results of the Pat Wagner Survey to the new board members and share with Nancy and Liz.

**Next Meeting:**

Next Meeting December 8, 2014 at 4:00 p.m.

**Public Comment:**

None.

**Announcements:**

None

**Adjournment:**

Adjourned at 2:23 p.m.

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