



# Illinois Heartland Library System

## LONG RANGE PLANNING COMMITTEE MEETING

### DAY ONE

July 8<sup>th</sup> 2015

### Minutes

**Call to Order:** Lynda Clemmons called the meeting to order at 11:05 am

**Roll Call:** Members Present: Jim Fenton, Nancy Huntley, Susan Justice, Lynda Clemmons, Rachel Fuller, Gary Denué, Sarah Isaacs (arrived 11:46 am) and Sandy West

**Additional Attendees:** Troy Brown, Leslie Bednar, Chris Dawdy, Susan Palmer, Kathy Jackson and Ellen Popit

**Public Comment:** None

#### Welcome:

Nancy Bolt, and Liz Bischoff covered the following:

- Meeting Objectives, Process Agreements, Consensus
- IHLS Environment: Discussion and comments on consultant's report
- Mission Review and Discussion

#### Lunch:

#### Afternoon Presentation:

Nancy and Liz, covered the following:

- Vision Review and Discussion
- Goals and Strategic Initiatives development

#### New Business:

- None

#### Next Steps:

- None

**Public Comment:** None

**Announcements:** None

**Adjournment:**

Susan Justice moved to adjourn the meeting, Sandy West seconded the motion. The motion passed unanimously by roll call vote, meeting adjourned at 4:00 p.m.

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*

**LONG RANGE PLANNING COMMITTEE MEETING**

**DAY TWO**

July 9<sup>th</sup> 2015

**Minutes**

**Call to Order:** Lynda Clemmons called the meeting to order at 8:31 am

**Roll Call:** Members Present: Jim Fenton, Nancy Huntley, Susan Justice, Lynda Clemmons, Rachel Fuller, Gary Denué, Sarah Isaacs and Sandy West

**Additional Attendees:** Troy Brown, Leslie Bednar, Chris Dawdy, Susan Palmer, Kathy Jackson and Ellen Popit

**Public Comment:** None

**Liz and Nancy covered:**

- Agreement on draft goals and strategic initiatives
- Questions
  - Discussed data collection efforts and if goals addressed the needs and issues
  - Discussed goals and if they work toward implementation of vision and mission
  - Discussed IHLS values and if they are reflected in the goals
- Developed possible activities to implement strategic initiatives

**New Business:**

- None

**Next Steps:**

- Include draft Vision, Mission, Values and Goals in July Board Packet. July Board will discuss only, and then post for member comments. Nancy Huntley will make formal presentation at August meeting. August meeting will include suggested Strategic Initiatives (provided by staff) to support the Goals. The goal is to seek board consensus and acceptance at August or September meeting.

**Public Comment:** None

**Announcements:** None

**Adjournment:**

Sandy West moved to adjourn the meeting, Susan Justice seconded the motion. The motion passed unanimously by roll call vote, meeting adjourned at 12:15 p.m.

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