



## ILLINOIS HEARTLAND LIBRARY SYSTEM FINANCE COMMITTEE MEETING

May 21, 2015

### **Attendees:**

Sandy West  
Jim Fenton  
Susan Mendelsohn  
Nancy Huntley  
Susan Justice

### **Other Attendees:**

Leslie Bednar  
Kimberly Townsend  
Adrienne Elam  
Rhonda Johnisee  
Colleen Dettenmeier

### **Minutes:**

Meeting minutes motion to approve by Sandy West, 2<sup>nd</sup> by Susan Justice, Approved by roll call vote.

### **Public Comment:**

None

### **Unfinished Business:**

None

### **New Business:**

Financial Report – Attachment B

Questions on the following checks:

- 1526 – This is for payment of new HR and Accounting Software including setup and training of staff

Champaign Office:  
1704 West Interstate Drive  
Champaign, IL 61822  
217-352-0047

Du Quoin Office:  
500 South Madison  
Du Quoin, IL 62832  
618-985-3711

Edwardsville Office:  
6725 Goshen Road  
Edwardsville, IL 62025  
618-656-3216



# Illinois Heartland Library System

- 15636 – Auditing document – accounting firm payment from last year – invoiced this year
- 15676 - cost to reconfigure/add cubical to fit incoming staff
- 15690 – Membership dues for HR Association for HR Director
- 15684 – Burglar monitoring system – we cover the cost of Edwardsville and Du Quoin
- 15694 – Payment to Du Quoin landlord for 62.9% of utilities and gas bill for the Du Quoin building
- 1500 – Check to Rosemary has a zero balance – this was a voided check to correct an amount
  
- Credit Card Statement Questions: Amount for Hitcash.com – Joan Bauer – this covers storage – it's a monthly webinar fee

## **Cash Flow Sheet:**

Overview – Adrienne explained the significance of this sheet. This shows available cash above the current Reserve.

Budget – Page 4 of 4

Covered the transfer of cash from FY2014 to Capital funding. Explained the projected new funds for FY15.

## **Adjourned:**

Motion to adjourn was made by Jim Fenton, 2<sup>nd</sup> by Susan Justice approved by roll call vote.