

Illinois Heartland Library System
Executive Committee Meeting
September 17, 2014

Call to Order.

James Matthews called the meeting to order at 4:03 p.m.

Roll Call.

Present: Jim Matthews, President
Karen Bounds, Vice President
Jacob Roskovensky, Secretary
Nancy Huntley, Treasurer
Valerie Green, At Large

Others Present: Leslie Bednar
Peggy Durst

Public Comment.

None.

Minutes.

Nancy Huntley moved that the minutes be approved. Karen Bounds seconded the motion. The motion passed unanimously by voice vote.

[Valerie Green joined the meeting at 4:06 pm.]

ADMINISTRATIVE UPDATES:

SHARE/Dream Grant Update.

We currently have 50 transitional members. 20 libraries have completed profiling data. Four libraries are now live and Johnston City Public Library will go live in October.

Operations Update.

Two staff cars have been delivered. Delivery is being rearranged to allow zoning which will allow more efficient delivery with more stops when needed.

Facilities Update.

Two HVAC units have been ordered for Champaign. Plans are still underway to add a ramp in the delivery area in Champaign.

Grants Update.

Plans are underway to hire an additional staff person whose position will be funded by the CMC grant.

Staffing.

Julia Pernicka will serve as Executive Assistant for three months. After that a decision will be made on whether she wishes to continue in this position.

Open Meetings Act

No report.

COMMITTEE UPDATES:**Membership & Policy**

A bylaws revision as requested by the Illinois State Library will be presented at the Board meeting for a first reading. The bylaws state that all votes must be roll call.

Facilities.

The committee met. Nothing unusual to report.

Finance.

The committee met. Financial reports were not available due to the installation of new software.

UNFINISHED BUSINESS:**Committee Assignments.**

Jim Matthews will contact Susan Justice concerning her committee assignments.

Personnel Code.

Leslie will arrange a meeting with Anne Craig to clarify the request to revise the Personnel Code. Valerie Green, Personnel chair, and Jim Matthews will also attend.

NEW BUSINESS:**ILA Conference.**

IHLS will sponsor a stop on the pub stroll, purchasing snacks (not alcohol) for those attending ILA. The system will also have a vendor booth, Ellen Popit is a presenter and Kathy Jackson will participate in a diversity presentation.

Review Agenda for Meeting.

The Committee reviewed the Board agenda.

Public Comment.

None.

Adjourn.

Karen Bounds moved that the meeting adjourn. Jacob Roskovensky seconded the motion. The meeting adjourned at 5:24 p.m.