



## Facilities Committee Minutes

April 16, 2015

1. Call to order – 4:00 p.m.
2. Attendance – Karen Bounds, Sarah Isaacs, Jim Fenton, Susan Mendelsohn, committee members; Susan Palmer, IHLS.
3. Approval of minutes – Sarah Isaacs, Susan Mendelsohn. Approved
4. Public comment – none
5. Ongoing business
  - a. Du Quoin facility – 2 more patches on roof; yard has not been mowed, working to have that resolved- the lawn is the owner's responsibility but they must be reminded.. We are about a year and a half into the five year lease on this building. Committee discussed need for air conditioners in server room before the weather warms too much. This will be something we can take with us if we eventually move elsewhere – not to become a permanent fixture on the building.
  - b. Edwardsville facility- parking lot bid for seal and stripe is for \$8300.00. Looking for 2 more bids. This has been budgeted. 3 HVACs for this building came in @ \$20,000.00 (total, not each) – looking for 2 more bids.
  - c. Champaign facility – We looked at bids for recreating the parking lots. (They are being bid as two lots – the one in front of the entry of the building and the lot in the back where delivery occurs and drivers park their personal vehicles.) The bid totals were \$93,100.00; \$85, 572.76; and \$82,260.00 which would completely grind up and replace both lots. The 4<sup>th</sup> bid treated the parking lot as two separate areas and did not grind out the whole thing, but did asphalt overlay to a lesser depth on the area in front of the entrance, then filled cracks and sealed the back lot for a total of \$29,550.00. No action was taken.

We discussed the roof and the difficulty of deciding to replace it completely or try to patch the patches. We are looking for patch bids.

The committee also discussed selling the building as is and directed Susan Palmer to look for a building that might be suitable for IHLS's purposes elsewhere.
  - d. Disposal of surplus property – we haven't heard from Greg at ISL yet.
6. New Business – none
7. Public Comment – none



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8. Member Comment – none
9. Adjournment – Jim Fenton/Sarah Isaacs at 4:50 p.m.