



**ILLINOIS HEARTLAND LIBRARY SYSTEM
FINANCE COMMITTEE MEETING**

Friday, February 20, 2015

Call to Order:

Nancy Huntley called the meeting to order at 3:02 p.m.

Roll Call:

Committee Members Present:

Nancy Huntley, Chair
James Fenton
Rachel fuller
Susan Mendelsohn
Sandra West
Susan Justice

Others Present: Leslie Bednar, Adrienne Elam and Kimberly Townsend

Minutes:

Sandra West moved to approve the January minutes. Jim Fenton seconded the motion. Motion passed unanimously by roll call vote.

Public Comment:

None

Unfinished Business:

- **Financial Report:**
 - Reports not available – will provide at before the board meeting. The Finance committee will meet an hour before the board meeting to review the financial report.
- **January Bill Payment:**
 - Jim Fenton moved to approve the bills. Susan Justice seconded the motion. Motion passed by majority, Susan Mendelsohn & Rachel Fuller abstained.



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Other:

- Question: Will there be a credit card report? Answer/Adrienne: the credit card report will be included in the financial statement numbers. Adrienne indicated that all #'s are on the report including the credit card numbers.
- Question: What is the entry 'Janet Black – Dream Grant'? Answer/Adrienne: this was a contractor/bar-coder for the SWAT Dream Grant. She was paid for miles and hours paid.
- Question: Request to receive the reports at least three days before the meeting in order to have time to review and prepare questions. Answer/Nancy – I will talk to both Adrienne and Leslie B. after the meeting regarding this request.

Public Comments:

None

Adjourn:

Nancy Huntley moved to adjourn the meeting. Rachel Fuller seconded the motion. The motion passed unanimously with a roll call vote. The meeting adjourned at 4:00 pm.

DRAFT