



Illinois Heartland Library System

EXECUTIVE COMMITTEE MEETING

Date: April 20, 2016

Time: 4 p.m.

(via phone, Adobe Connect, and at the office listed below)
6725 Goshen Road, Edwardsville, IL 62025

Call to Order at 4:05 p.m.

Roll call

Leander Spearman—present
Sarah Isaacs—absent/excused
Susan Justice—present
Sandy West---present
Tina Hubert—absent/excused

Public Comment

None

Approval of March 18, 2016 minutes

Sandy West moved to approve the minutes of March 18, 2016 as presented. Susan Justice seconded. Motion passed.

SHARE/Dream Grant Update

Several libraries remain interested in joining SHARE utilizing Dream Grant funds. We will add them to the database if we are able.

Administrative Updates

Accounting

Completed cash projection report template that should fit our needs very well in the future. Met with SHARE finance/fees committee today. Any discussion of possible fee increases will take place at general membership meeting in early April.

IT

Adjusting to workload with one less team member following resignation of Hillary Greer.

Facilities and Operations

Continue to work with Laboratory for Applied Spatial Analysis (LASA) at SIUE on route adjustments in preparation for ILDS contract with RAILS. DQ building: remainder of lease owed is \$135,000. Mark Gilula states he owes \$165,000 on loan for improvements however no conclusive documentation as such. Offer to negotiate lower buyout amount, or lease smaller space for lower cost per square foot.

Grants and Membership

IMSA work activities will soon transition from IHLS to Illinois State Library.

Staffing

Champaign Office:
1704 West Interstate Drive
Champaign, IL 61822
217-352-0047

Du Quoin Office:
500 South Madison
Du Quoin, IL 62832
618-985-3711

Edwardsville Office:
6725 Goshen Road
Edwardsville, IL 62025
618-656-3216

Majority of day to day human resources work being handled by combination of Adrienne Elam, Lori Knabe, and Leslie Bednar.

Open Meetings Act

None

Committee Updates***Membership and Policy***

Will present change to membership criteria and final numbers of libraries that will drop from membership, and one new membership application.

Finance

Shared projections for cash flow based on Q3 FY2016.

Personnel

Committee is currently reviewing personnel code.

Facilities and Operations

No report.

Nominating

Met to validate votes.

Unfinished Business***State Budget Crisis and Projections***

Still awaiting word regarding FY2017 System Area and Per Capita Grant application.

Personnel

If the board has any concerns regarding recent personnel changes at next week's meeting, Lee suggests we go into closed session.

Open School Library Board Seat

Lee contacted four individuals to fill the seat, however none are able to serve. Ellen and Leslie will send additional names for consideration.

IHLS Bylaws Review

Committee reviewed comments from members regarding the proposed bylaws changes.

Joint Meeting with SHARE Executive Council

Lee stated the meeting went well. Two primary questions from SHARE: 1. Will IHLS use the SHARE reserves? Answer: No, those funds are in a defined fund which designates the monies may only be used for a new platform or large hardware purchase. 2. What happens to SHARE if IHLS ceases to exist? Answer: Anne Craig strongly stated that systems are not currently in danger of going away. She urged SHARE to calmly consider its options as it moves forward.

New Business***Review April Board Meeting Agenda******Annual Meeting***

Committee determined the June 2016 Annual and Board meeting will be held at the Edwardsville office. Annual meeting will begin at 4 p.m., with regular board meeting following at 5 p.m.

Public Comment

None

Announcements

None

Adjournment

Sandy West moved to adjourn the meeting. Susan Justice seconded. Motion passed. Meeting adjourned at 4:52 p.m.