



Illinois Heartland Library System  
Executive Committee Meeting  
September 17, 2014

**Call to Order.**

James Matthews called the meeting to order at 4:03 p.m.

**Roll Call.**

Present: Jim Matthews, President  
Karen Bounds, Vice President  
Jacob Roskovensky, Secretary  
Nancy Huntley, Treasurer  
Valerie Green, At Large

Others Present: Leslie Bednar  
Peggy Durst

**Public Comment.**

None.

**Minutes.**

Nancy Huntley moved that the minutes be approved. Karen Bounds seconded the motion. The motion passed unanimously by voice vote.

[Valerie Green joined the meeting at 4:06 pm.]

**ADMINISTRATIVE UPDATES:**

**SHARE/Dream Grant Update.**

We currently have 50 transitional members. 20 libraries have completed profiling data. Four libraries are now live and Johnston City Public Library will go live in October.

**Operations Update.**

Two staff cars have been delivered. Delivery is being rearranged to allow zoning which will allow more efficient delivery with more stops when needed.

**Facilities Update.**

Two HVAC units have been ordered for Champaign. Plans are still underway to add a ramp in the delivery area in Champaign.

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**Grants Update.**

Plans are underway to hire an additional staff person whose position will be funded by the CMC grant.

**Staffing.**

Julia Pernicka will serve as Executive Assistant for three months. After that a decision will be made on whether she wishes to continue in this position.

**Open Meetings Act**

No report.

**COMMITTEE UPDATES:****Membership & Policy**

A bylaws revision as requested by the Illinois State Library will be presented at the Board meeting for a first reading. The bylaws state that all votes must be roll call.

**Facilities.**

The committee met. Nothing unusual to report.

**Finance.**

The committee met. Financial reports were not available due to the installation of new software.

**UNFINISHED BUSINESS:****Committee Assignments.**

Jim Matthews will contact Susan Justice concerning her committee assignments.

**Personnel Code.**

Leslie will arrange a meeting with Anne Craig to clarify the request to revise the Personnel Code. Valerie Green, Personnel chair, and Jim Matthews will also attend.

**NEW BUSINESS:****ILA Conference.**

IHLS will sponsor a stop on the pub stroll, purchasing snacks (not alcohol) for those attending ILA. The system will also have a vendor booth, Ellen Popit is a presenter and Kathy Jackson will participate in a diversity presentation.

**Review Agenda for Meeting.**

The Committee reviewed the Board agenda.

**Public Comment.**

None.

**Adjourn.**

Karen Bounds moved that the meeting adjourn. Jacob Roskovensky seconded the motion. The meeting adjourned at 5:24 p.m.