



Illinois Heartland Library System  
**Facilities Committee Meeting**  
March 12, 2015

Called to order 4:15

**Attendance:** Karen Bounds, James Fenton, Sarah Isaacs, board representatives; Susan Palmer, IHLS representative. Board Representative Susan Mendelsohn, absent.

**Approval of Minutes** of Nov. 5, 2014 motioned by Jim Fenton to accept as presented, seconded by Sarah Isaacs – motion carried.

**No public comment.**

**Ongoing business:**

A. Southern Facility

1. Have separation of utility costs now
2. We are paying for our own alarm system – will pay our portion of past due fees
3. Faith Jones will retire at the end of May.
4. Air conditioning for the server room estimated at \$6000.00. We haven't done anything yet as the servers have been fine through the winter.
5. Future of Du Quoin building? Do we want to continue to spend money here?

B. Central Facility

1. It will cost us approximately \$8000.00 to seal and stripe the parking lot but we are having trouble getting quotes. We do have the appropriate number of parking places available per city code.

C. Northern Facility

1. We (the committee) were sent pictures of the roof together with a bid for \$286,000 from Garland to completely replace the roof at Champaign. It has decades of patches on patches that need to be removed. An appraisal from 2012 indicated that the building was worth \$670,000 at that time. The building is deteriorating from water damage. There are still some ideas to be explored at this time as to the best thing to do here.

D. Surplus

1. We are waiting to hear from Greg M. at ISL about the status of the surplus materials. We have to ask the ISL if they want any of it, then we offer it to RAILS and CPL. After that, anything valued up to \$250.00 can be disposed of as we see fit, items valued \$251.00 through \$1,000.00 are disposed of by being sold by



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display & public notice. Anything of value can be donated to members who want it.

**New Business:**

We are looking into the need for the RFP bid process for the roof in Champaign.

**No public comment.**

**No member comment.**

**Meeting adjourned** at 4:48 Jim Fenton motion, Sarah Isaacs seconded. Motion carried.

DRAFT