

Illinois Heartland Library System
Facility Committee Minutes
March 12, 2013

Call to order: The meeting was called to order by Chairperson Rhoades at 4:00 p.m.

Members Present: Bounds (ex officio), Trammel, Rhoades, Hasten, Letterly

Members Absent: Matthews, Mendolsohn (excused)

Staff Support Present: Bednar, Douglas, Brown

Other Attendees: None

Minutes: The minutes of the January 8, 2013 meeting were approved with a grammatical change on the 9th line from the bottom of the first page. Motion by Hasten, seconded by Letterly.

Southern site: Ellen Popit and Juliette Douglas met with realtors Dave Thompson Realty (Dave Thompson) and McCollum Real Estate (David G. McCollum). The realtors have agreed to work together to try and find a suitable site for the Carterville office. There is no fee for their work as their expenses are paid by the building owner. They have one site in West Frankfort that may be a possibility.

Northern sites: Chris Janvin and Juliette Douglas interviewed four realtors in the Decatur office. They decided that Brinkoetter had the most experience with commercial real estate. Brinkoetter will be charging a 6% commission which was standard for all but one of the realtors who wanted 7%. Two of the realtors interviewed recommended having a new appraisal done since the last one was done in 2008. Joe Webber from Champaign has been hired to do the assessment since Decatur does not have a certified commercial appraiser.

Hasten asked what will be done with the staff at the Decatur office. Will they stay until the office is sold or will they vacate before that. That will be put on the agenda for the next meeting since it wasn't on the current agenda.

New Business: This discussion did not take place as it has to be held in closed session. The next meeting will be held by adobe connect only so that it can be monitored if everyone has left the meeting.

Public Comment: None

Adjournment: Adjourned at 4:35. Hasten made the motion, seconded by Letterly.

