

Facility Committee Minutes

January 8, 2013

Call to order: The meeting was called to order by Chairperson Rhoades at 7:15 p.m.

Members Present: Bounds (ex officio), Rhoades, Matthews, Hasten, Mendolsohn Douglas, Brown, Bednar **Excused:** Letterly

Minutes: The minutes from the previous meeting were approved as presented.

Public comment: There were no comments from the public.

Unfinished business:

Southern site: The transition to a new site is reported to be on schedule. Records clean up will begin shortly and should be done by March. The next step is to select and evaluate a realtor (January-February). A committee to conduct the evaluation was selected: Juliette, a staff member from the Carterville office, a director, and a trustee.

Northern sites: The record cleanup will be underway shortly. The Facilities Committee recognizes the need to make a recommendation at the next Board meeting as to which northern site will be declared surplus. Members discussed the virtues of the Decatur and Champaign sites. Discussion also ensued as to the possibility of moving Decatur operations to the Decatur Public Library. Differences in the conditions of hub buildings in Decatur and Champaign were discussed. Members pointed out that the Champaign could handle increased material distribution while the Decatur site could not. The Edwardsville office was discussed per the instructions of the IHLS Board. It had many things in its favor, such as being able to on additional delivery, whereas Decatur could not. Also, if more offices are closed Edwardsville has the room to house additional employees whereas that is not the case with Decatur. Matthews moved that the Decatur site be declared surplus. Mendolsohn seconded. In a roll call vote, the vote was unanimous in favor of the motion.

The purchase of the **vacant lot** at Edwardsville has moved along as expected and is now under contract.

An announcement was made that **Lincoln Library, the public library of Springfield** has decided to pull out of our system and will be a stand alone operation.

New business:

Operations proposals: The managers had a meeting to discuss possible changes when everyone is on LSSAP. The Committee viewed a map that shows potential coverage area after Polaris goes live. Some shifting of delivery routes and even source hubs will be inevitable. Juliette will send this map to all Committee members. Juliette showed preliminary drafts of what routes might look like if a northern hub was declared surplus. New locations for the southern site were discussed and it was recommended that the new facility be located along I-57 no further north than Benton.

Changes within SHARE: The Lincoln Library of Springfield will not join SHARE. The Committee considered the impact of fees on future membership.

Public Comment: There was no public comment.

Adjournment: Matthews proposed adjournment and Hasten seconded. The meeting ended at 8:30