



# Illinois Heartland Library System

## Facilities & Operations Committee

February 8, 2016

4:00 pm

Called to order 4:06

Attendance: Sarah Isaacs, Geoffrey Bant, Gary Denué, James Fenton

Absent: Charlene Topel

IHLS Staff: Susan Palmer

Approval of Minutes of January 20, 2016 motioned by Gary Denué to accept, seconded by James Fenton – motion carried.

No public comment.

Ongoing business:

- A. Northern Facility - Champaign
  - a. Considering wall removal project to provide additional delivery space in the printing room, pending the ILDS contract decision
- B. Central Facility – Edwardsville
  - a. Small HVC venting issue resolved.
  - b. Getting bids for landscaping services.
- C. Southern Facility – Du Quoin
  - a. Met with IHLS lawyer to examine the current facility lease. Recommended a meeting with Parker Kent (owner of the Du Quoin facility) to discuss IHLS current financial situation
  - b. Illinois Machine Sublending Agency will be relocated to the Illinois State Library at the end of FY16
- D. SIUE LASA Mapping Project –
  - a. Planning a meeting with Randy Pearson regarding delivery routes. Recommended postponing for a couple of weeks until additional information regarding the ILDS contract is known.

New Business:

- A. Surplus Vehicles
  - a. After reviewing a list of vehicles in each of the three locations recommended for surplus inventory, the committee recommends these be sold for surplus in an online auction. Motion moved by Geoffrey, seconded by Gary.

No public comment.

No member comment.

Meeting adjourned at 4:45 pm (Geoffrey Bant moved to adjourn, seconded by Gary Denué – motion carried)