

Operations Board Report July 2015

Delivery Accomplishments:

Online auction netted \$6,415.00 from the sale of 6 vehicles. We are reposting the remaining surplus vehicles using the same process. This time we are promoting the auction to a wider audience.

In process standardizing delivery forms across the hubs.

Had a conference call with ISL and RAILS concerning the final Community Concept Partnership documents. We are now set to actively seek out and partner libraries to share one delivery drop point.

Delivery Outreach

The one stop per agency recommendation was modified to so that school locations beyond the main drop point in the district, may partner with their local public library for drop off of their items.

Building Updates

Champaign

We have another appraisal for roof repairs at a total of \$120,000. Because of the estimated amount of the roof repair we will initiate an RFP (Request for Proposal) process to be compliant with our financial policies and procedures.

Du Quoin

Bev Miller, our operations manager in Du Quoin, Stacie Bushong, our operations assistant in Edwardsville, and I toured a facility in Mt. Vernon and another in Nashville as possible relocation sites. We have also asked staff from Du Quoin for possible other locations to evaluate.

Edwardsville

Office moves within the Edwardsville hub are in the process of preparation for a final target date of August 20, 2015.

Respectfully submitted,

Susan Palmer