



MEMO TO: IHLS Board of Directors
 FROM: Long Range Planning Committee
 DATE: October 23, 2014
 RE: IHLS Long Range Planning Update

Illinois Heartland Library System selected Nancy Bolt & Associates (NB&A) to lead the organization through a long range planning process. Nancy Bolt and Liz Bischoff will be working with IHLS Board, members and administrative staff throughout the process. Here is the activity schedule to date:

| Date | Activity |
|---|---|
| November, 2014 | Survey to IHLS Board members to gauge goals and perceptions about the planning process outcome. |
| January 7-9, 2015 (preferred date) | Smart Start Meeting (Edwardsville office) – one day will involve Board members |
| January 26-28, 2015 (backup date) | Smart Start Meeting |
| March 9 – 13, 2015 | Nancy and Liz will be in Illinois conducting focus group sessions in our service area. |
| April – early May, 2015 | Large survey out to IHLS members |
| July or August, 2015 | Retreat – will involve Board and administrative staff |

Please pencil dates in bold in your calendar as we will request your participation in person for those activities. We will narrow down dates for the summer retreat as soon as possible.

Thank you.