



# Illinois Heartland Library System

## Personnel Committee Meeting

March 3, 2016

Minutes

Chairperson Rachel Fuller called the meeting to order at 4:01p.m.

### Roll Call

Rachel Fuller, chairperson - present

Susan Justice - present

Gary Denué - present

Clyde Hall - present

Geoffrey Bant - present

George Trammell – absent (excused)

Kathy Jackson, IHLS Staff – present

Leslie Bednar, IHLS Executive Director

Leander Spearman, Board President

There were no members of the public present at the meeting.

**Public Comment:** There was no public comment.

**Minutes:** Susan Justice made the motion to approve the minutes as presented. Geoffrey Bant seconded the motion. Motion carried by roll call vote.

**Old Business:** None

**New Business:** The Personnel Committee will review sections of the Personnel Code prior to the next meeting. Members volunteered to review the following selections:

Rachel Fuller – entire document

Geoffrey Bant – sections 1-3 (“Introduction” through “Compensation”)

Gary Denué – sections 4-5 (“Working Conditions” through “Employee Benefits”)

Clyde Hall – sections 6- 9 (“Professional Development” through “Health and Safety”)

Susan Justice – “Appendices” and “Attachments”

Gary Denué made the motion to enter closed session. Geoffrey Bant seconded the motion. Motion carried by roll call vote. The Personnel Committee entered closed session at 4:17p.m. to discuss the Employee Resignation and Member Comment sections of the agenda.

The Personnel Committee returned to open session at 4:42p.m. To return to open session, Susan Justice made the motion, which was seconded by Geoffrey Bant. Motion passed by roll call vote.

**Public Comment:** There was no public comment.

**Other:** There were no announcements.

**Adjournment:** Gary Denué made the motion to adjourn. Geoffrey Bant seconded the motion. Motion passed by roll call vote at 4:45p.m.