

Membership Committee Meeting (via phone conference)

August 22th 2012

7:30 pm

Members present: Betsy Mahoney, Chair; Brock Peoples, Jacob Roskovensky, Nina Wunderlich, Ellen Popit, Membership Coordinator.

The meeting was called to order at 7:43 pm.

Brock made the motion to approve the minutes with corrections from the May 30th meeting, seconded by Jacob. Brock, Jacob, and Betsy approved, Nina abstained.

Ellen provided an update on current member libraries that are struggling to meet system requirements. She gave the committee likely outcomes: Anna Veterans Home and Grand Tower Public library to withdraw from IHLS; Olmsted Public Library, Dodds CCSD #7, Raccoon CSD #1, and Trinity Lutheran suspended from IHLS; Dahlgren, Kinmundy, East Alton SD #13, St. Mary's Hospital, Jonesboro SD #4, Champaign Ford ROE still to be determined. Many of the uncertain libraries are waiting to know more about their expected budget (the school libraries) or waiting for library board to make a decision. No formal action is needed for the August board meeting, but the status of these member libraries will need to be addressed at the September board meeting.

We also need clarification from the state library regarding the suspended libraries. What is required of them and does it affect the taxing base?

Ellen visited two libraries that expressed interest in system membership – Danville Schools and Westfield Public Library. The Danville district will meet criteria, but the Westfield Public Library is not ready for membership at this point. During a lunch with Anne Craig, from ISL, Leslie asked about the role of the system in assisting potential members meet criteria. Anne said the system should continue to work with and help libraries develop into full system members. Ellen very much enjoyed the visits to the interested libraries, and the committee agreed it is important to continue visits potential members. Three other libraries made inquiries: St. Boniface School, Chester East Lincoln School, and Kampsville. Ellen has contacted to them all and is waiting for their responses.

Ellen is also working on an application process for new members and a building profile for all the libraries to fill out. The building profile will mirror SUSI and the zILLANE report. The profile will be used for internal data. The goal is to make the profiles an online form to sort and extract data. Nina and Jacob had suggestions for Ellen to clarify the staffing portion on the school library profile. As for the application process, a profile will be filled out and once membership has been approved by the IHLS board and ISL, a memorandum of agreement would be signed. Ellen's agreement is very similar to RAILS.

ISL had a demonstration of SUSI for the systems. It is very simple and straightforward. One additional requirement is the inclusion of a DUNS number. Every library will need one to finish the certification. The committee is concerned this will confuse some libraries and may prove difficult to find or register for the institution's DUNS number. Ellen will speak with Pat about the reason to include the number for SUSI.

The special interest groups were very happy to be recognized on IHLS website, Ellen reported.

No public comments.

Nina made a motion to adjourn, seconded by Jacob. All approved. The meeting adjourned at 8:59 pm.