



ILLINOIS HEARTLAND LIBRARY SYSTEM  
PERSONNEL COMMITTEE

ADOBE CONNECT MEETING –March 30, 2012 4:00 P.M.

Attendance can be via:

Adobe Connect - <http://wjil3.adobeconnect.com/personnel/>

(Audio by computer or telephone: 800 444.2801 Meeting ID Number 3892694#)  
or at the Edwardsville Office located at 6725 Goshen Road, Edwardsville, Illinois

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes from February 24, 2012
- IV. New Business
  - a. Review of Job Descriptions for
    1. Illinois Machine Subblending Agency
    2. WebJunction Illinois
    3. Administrative positions
    4. Human Resource
    5. Membership Coordinator
    6. Resource Sharing
- V. Schedule Next Meeting

Carterville Office:  
607 S. Greenbriar Road  
Carterville, IL 62918  
618-985-3711

Champaign Office:  
1704 West Interstate Drive  
Champaign, IL 61822  
217-352-0047

Decatur Office:  
345 West Eldorado Street  
Decatur, IL 62522  
217-429-2586

Edwardsville Office:  
6725 Goshen Road  
Edwardsville, IL 62025  
618-656-3216