



# Illinois Heartland Library System

## Personnel Committee Meeting Minutes

April 7, 2016

Chairperson Fuller called the meeting to order at 4:01p.m.

### **Roll Call**

Rachel Fuller, chairperson - present

Susan Justice - present

Gary Denué - absent

Clyde Hall - present

Geoffrey Bant - present

George Trammel - absent

Leslie Bednar, IHLS Executive Director - present

There were no members of the public present at the meeting.

**Public Comment:** There was no public comment.

**Minutes:** Susan Justice made the motion to approve the minutes as presented. Geoffrey Bant seconded the motion. Motion carried by roll call vote.

**Old Business:** Having reviewed the sections of the Personnel Code listed below, members requested clarification as appropriate.

Rachel Fuller – entire document

Geoffrey Bant – sections 1-3 (“Introduction” through “Compensation”)

Gary Denué – sections 4-5 (“Working Conditions” through “Employee Benefits”)

Clyde Hall – sections 6-9 (“Professional Development” through “Health and Safety”)

Susan Justice – “Appendices” and “Attachments”

Leslie noted concerns and feedback and will submit a report to the committee with recommendations from in-house and community resources as appropriate. The Personnel Committee will review this document at its next meeting.

**New Business:** None

**Public Comment:** There was no public comment.

**Other:** There were no announcements.

**Adjournment:** Susan Justice made the motion to adjourn. Geoffrey Bant seconded the motion. Motion passed by roll call vote 5:06 p.m.