

## Executive Director – Elkhart Public Library (IN)

[Elkhart Public Library](#) (EPL) in north-central Indiana seeks an experienced, collaborative, and accessible Executive Director to embrace its legacy of success and lead it to even greater heights.

From [pioneering the bookmobile](#), to launching an outreach Book Bus and [establishing a results-based tutoring program](#), EPL staff and leadership achieve success through creativity, collaboration, and determination. The next Executive Director will be challenged to continue this legacy by building effective relationships with elected officials and community leaders, and overseeing a capital campaign.

EPL's Executive Director will report to a seven-member board of trustees appointed by local elected officials, administer a \$9.9 million budget, and oversee 78 FTE across five locations serving nearly 100,000 residents. Expanding service to its growing Spanish-speaking population is a particular point of emphasis.

Simply put, EPL strives to “read with everyone” and build a strong and connected community of readers.

Located 30 minutes from the University of Notre Dame and South Bend, Elkhart defines itself as a [“well crafted” community](#) of artisans and makers, earning distinctions as the [band instrument](#) and [RV capitals of the world](#). Offering affordable living with a small-city feel, local attractions include the Midwest Museum of American Art, the Lerner Theatre, Wellfield Botanic Gardens, and the Elkhart County Parks. Less than an hour away, you'll find Lake Michigan and its wine country, world-class rapids, renowned bike trails, and other abundant outdoor activities. Chicago, Detroit, Grand Rapids, and Indianapolis offer day-trip possibilities.

**Responsibilities:** The Executive Director reports directly to the seven-member Board of Trustees and is responsible for the employment, supervision, training, and retention of employees; fiscal management of all services, including preparation and administration of the budget; development and maintenance of the print and non-print collection; and communications with the Board, staff, and public. The Executive Director is responsible, with the Board of Trustees, for developing a vision, strategies, core values, and implementation plans to meet the ever-changing needs of the library and the diverse communities it serves. For a full listing of job responsibilities, see the [job description](#).

**Qualifications:** A master's degree from an ALA-accredited school; appropriate Indiana [Certification for Public Library Professionals \(LC1\)](#), or obtaining it within six months of hire; minimum six years of public library experience, including three years of administrative and supervisory experience; a valid driver's license with acceptable driving record per the established guidelines of the library's insurer is required. Preferred qualifications include: experience reporting to a governing board, fundraising skills, and experience working with library foundations and support groups.

**Compensation:** The salary range is **\$94,758 to \$146,880** (with placement negotiable dependent on experience and qualifications) and an excellent fringe benefits package.

For further information, contact [Bradbury Miller Associates](https://bradburymiller.com/) (https://bradburymiller.com/). Apply with a meaningful cover letter and resume via our application [portal](https://bradburymiller.com/current-clients/) (https://bradburymiller.com/current-clients/) by clicking on the position followed by the apply button. This position closes on **Sunday, April 13, 2025**.

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